



ELLESMERE PORT CATHOLIC HIGH SCHOOL

'I have come so that they may have life and have it to the full' John 10.10

August 2022

Dear Applicant,

Library & Reading Champion

Grade 7, Salary £24,920 - £28,226 paid pro-rata per annum

Actual (£16,439 - £18,620)

Part-Time, Term-Time (29.16 hours per week, 38 weeks per year)

Thank you for your interest in the post of Library & Reading Champion at Ellesmere Port Catholic High School.

We are looking to appoint an excellent Librarian & Reading Champion to work during term time when the library is used by a number of students. Previous experience of working in a Library is required.

The successful candidate is expected to be enthusiastic and highly motivated. You should have a genuine interest in working with young people, with a passion for contributing to their development and success whilst at this school.

Enclosed is a copy of our job description, person specification and application form. The completed application form should be returned by **09.00am on Monday 19th September 2022**. Following completion of the short-listing process, candidates will be invited for interview Tuesday 20th September.

The application form allows some space for a letter of application. The letter will form an important part of the initial selection process for short-listing. Should you decide to apply for the post you should not feel constrained by the space available, and a separate sheet is perfectly acceptable. Please complete the application form in full. CVs will not be accepted as a substitute for the information required.

We take our responsibility to protect and safeguard the welfare of our students seriously. Successful candidates will be DBS checked. The school is committed to Equality of Opportunity.

I look forward to reading your application and wish you every success.

Yours sincerely,

Mrs C Vile
Headteacher

Capenhurst Lane, Whitby, Ellesmere Port, Cheshire, CH65 7AQ

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Headteacher: Mrs C. Vile B.Ed. Hons

