**Job Description**

**School:** Primley Wood Primary School

**Job Title:** LKS2Class Teacher

**Grade:** MPS/UPS **-** we welcome ECTs to apply.

**Conditions Of Service:** Teachers’ Pay Award

**Responsible To:** Senior Leadership Team

**Responsible For:** Classroom Lead and Subject Leadership.

**Special Conditions:** This post is subject to a higher-level check with the Disclosure & Barring Service. Please note that a criminal record will not necessarily be a bar to obtaining employment; this will depend on the circumstances and background to any offence.

**Job Purpose:** To facilitate and encourage learning which enables students to achieve high standards; to share and support the corporate responsibility for the well-being, education and discipline of all students.

The Job Description should be read alongside the range of professional duties of Teachers as set out in Teachers’ Pay and Conditions Document. The postholder will be expected to undertake duties in line with the Teaching Standards for qualified teachers and uphold these standards in addition to the professional code of the National College for Teaching and Leadership for England.

**Responsibilities:**

**Teaching and Managing Pupil Learning**

• Create and manage a caring, supportive, purposeful, attractive and stimulating environment which is conducive to children’s learning.

**•**Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time.

**•** Use teaching methods which keep pupils engaged, including stimulating pupils’ intellectual curiosity, effective questioning and response, clear presentation and good use of resources.

**•** Set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships.

**•**Ensure effective use of support staff within the classroom, including parent helpers

**Planning and Setting Expectations/Pupil Achievement**

**•** Identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the pupils being taught.

**•**To plan opportunities to develop the social, emotional and cultural aspects of pupils’ learning.

**•** Set appropriate and demanding expectations for pupils’ learning and motivation. Set clear targets for pupils' learning, building on prior attainment.

**•**Identify pupils who have Special Educational Needs and know where to get help in order to give positive and targeted support. Implement and keep records on Individual Learning Plans (ILPs).

**Assessment and Evaluation**

**•**Assess how well learning objectives have been achieved and use this assessment for future teaching.

**•**Mark and monitor pupils’ class and homework providing constructive oral and written feedback, setting targets for pupils’ progress.

**•**Where applicable, understand the demands expected of pupils in relation to the National Curriculum.

**Relationship with Parents and the Wider community**

**•** Prepare and present informative reports to parents.

**•** Provide opportunities to develop pupils' understanding by relating their learning to real and work-related examples, recognising that learning takes place outside the school context.

**•** Liaise with agencies responsible for pupils' welfare.

**Manage Own Performance and Development**

**•** Take responsibility for their own professional development and to keep up to date with research and developments in pedagogy and in the subjects they teach.

**•** Share corporate responsibility the implementation of school policies and practices.

**•**Set a good example to the pupils they teach in their presentation and their personal conduct.

**•** Evaluate their own teaching critically and use this to improve their effectiveness.

**•** Implements and follows school’s child protection policies and procedures.

**Managing and Developing Staff and Other Adults**

**•** Establish effective working relationships with professional colleagues including, where applicable, associate staff and work collaboratively with colleagues, knowing when to seek help and advice.

**Managing Resources**

**•** Select and make good use of textbooks, ICT and other learning resources which enable teaching objectives to be met.

**•** To ensure promotion and support of Equal Opportunities and Health & Safety.

**•**To undertake other duties that are commensurate with the post.

**Other Responsibilities:**

**•**Contribute to the overall ethos, work, and aims of the school by attending relevant meetings, training days, twilights and events as requested.

**•**To be committed to safeguarding and promoting the wellbeing of all children, it is expected our staff share this commitment. The school follows the current policy and procedures when it comes to safeguarding all our children and families.

**•**Be aware of and comply with school policies and procedures e.g. child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.

**•**Be aware of and support difference and ensure equality for all working in an anti-discriminatory manner, upholding and promoting the standards and equal opportunities of the school.

**•**Recognise and appropriately challenge any incidents of racism, bullying, harassment or victimisation and any form of abuse of equal opportunities, ensuring compliance with relevant policies and procedures and making sure the individual/s involved understand it is unacceptable.

**•**The duties outlined are not meant as an exhaustive list and will also comprise any other duties within the spirit of the post commensurate with the job evaluation outcome for this post.

**QUALIFICATIONS:**

Qualified Teacher Status – Essential

Honours degree – Desirable

**PERSONAL SPECIFICATION:**

**ESSENTIAL REQUIREMENTS:** It is essential that the Candidate should be able to demonstrate the following criteria for the post within the context of the specific role duties and responsibilities. Candidates will only be shortlisted for interview if they can demonstrate on the application form that they meet all the essential requirements.

Method of Assessment will be through one or more of the following Application Form, Test, Interview, and Certificates.

**Essential Skills Required**

**•**Use basic technology – computer, laptop, tablets video, and photocopier.

**•**Ability to relate well to children and adults.

**•**Ability to work constructively as part of a team.

**Essential Knowledge Required**

**•**Good Maths/English skills and subject knowledge.

**•**Understanding classroom roles and responsibilities and your own position within these.

**Essential Experience Required**

**•**Of working with or caring for children of relevant age.

**Essential Behavioural & Other Characteristics Required**

**•**Committed to continuous improvement.

**•**Ability to understand and observe the School’s Equal Opportunities Policy.

**•**To carry out all duties having regard to an employee’s responsibility under the School’s Health & Safety Policies.

**•**Willingness to actively participate in training and development activities to ensure up to date knowledge, skills and continuous professional development.

**DESIRABLE REQUIREMENTS:** It is essential that the Candidate should be able to demonstrate the following criteria for the post within the context of the specific role duties and responsibilities: Candidates will only be shortlisted for interview if they can demonstrate on the application form that they meet all the essential requirements.

**Desirable Skills Required**

**•**As per the job advertisement

**Desirable Knowledge Required**

**•**Addition Teaching qualifications or experience.

**•**Qualification in First Aid.

**•**Of policies and procedures relating to child protection, health, safety and security, confidentiality and data protection.

**Job Description Content Prepared / Reviewed by:**

Name: Alexandra Shaw Designation: SBM Date: March 2023