



Class Teacher – Main scale

AREAS OF RESPONSIBILITY AND KEY TASKS

A PLANNING, TEACHING AND CLASS MANAGEMENT

To teach allocated pupils by planning their teaching to achieve progression of learning through:

- identifying clear learning objectives and being clear about how they will be taught and assessed
- setting tasks which challenge pupils and ensure high levels of interest and engagement
- setting appropriate and demanding expectations
- setting clear targets, building on prior attainment
- identifying SEN or very able pupils;
- providing clear structures for lessons maintaining pace, motivation and challenge;
- making effective use of assessment and ensuring coverage of the curriculum;
- ensuring effective teaching and best use of available time;
- monitoring and intervening to ensure sound learning and good behaviour
- using a variety of teaching methods to:
 - i. match approach to sequential content, structure the knowledge to be taught, present a set of key concepts which build on prior learning and use appropriate vocabulary
 - ii. use effective questioning, listen carefully to pupils, give attention to errors and misconceptions
 - iii. select appropriate learning resources and develop effective study skills
 - iv. ensure that pupils acquire knowledge and understanding appropriate to the subject taught
 - v. evaluate their own teaching critically to improve effectiveness

B MONITORING, ASSESSMENT, RECORDING, REPORTING

To:

- assess according to the school's agreed policy;
- mark and monitor pupils' work and set targets for progress in accordance with school policy
- assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the standard at which the pupil is achieving;

C OTHER PROFESSIONAL REQUIREMENTS

To:

- have a working knowledge of teachers' standards and legal liabilities;
- operate at all times within the stated policies and practices of the school;
- establish effective working relationships and set a good example through presentation and personal and professional conduct;
- endeavour to give every child the opportunity to reach their potential and meet high expectations;
- contribute to the corporate life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school;
- take responsibility for own professional development and duties in relation to school policies and practices;
- liaise effectively with parents and governors
- take on any additional responsibilities which might from time to time be determined