

Person Specification

This table lists the essential and desirable requirements needed in order to perform the job effectively.

Candidates will be shortlisted based on the extent to which they meet these requirements.

Essential: Requirements without which the job could not be done.

Desirable: Requirements that would enable the candidate to perform the job well.

Evidence: **A** = Application Form, **I** = Interview, **R** = Reference.

	Essential	Desirable	Evidence
Qualifications and Professional Development			
Excellent numeracy / literacy skills, good pass in English & Maths at GCSE level or equivalent	X		A
Training or experience in relevant learning strategies eg: literacy	X		A
GCSE or equivalent in English and Maths	X		A
Experience			
Working with children		X	A
Working as part of a team to achieve objectives	X		A / I
Experience working with children of relevant age in a learning environment		X	A / I
Knowledge and ability to have input into planning	X		A / I
An understanding of relevant administration procedures including child registration requirements		X	A / I
Commitment to and an understanding of safeguarding and the promotion of the welfare of children and young people	X		A / I
Professional Knowledge and Understanding			
Ability to deal in a calm and confident manner with behavioural issues	X		I
Ability to work with children from a wide range of social and cultural backgrounds.	X		A / I
Ability to relate well to children and an awareness of their needs	X		A / I
Good interpersonal skills, and the ability to interact effectively	X		A / I

Effective record keeping skills	X		A / I / R
Awareness of health and safety practices	X		A
Experience of working constructively within a team, understanding classroom roles and responsibilities and your own position within these		X	A / I / R
Experience of working with ICT effectively to support learning		X	A / I
Personal Skills and Attributes			
Ability to have positive interactions with adults and children of all ages	X	X	A / I / R
Able to maintain confidentiality at all times about school issues, within school and in the wider community.	X	X	I
Ability to deal effectively with minor accidents and injuries	X	X	I
Other			
A willingness to promote the ethos of the school	X	X	I
Commitment to the School's Equal Opportunities Policy and Acceptance	X	X	I / R