

CAVERSTEDDE NURSERY SCHOOL
Caverstede Road, Walton
Peterborough PE4 6EX
Tel: 01733 571742
Head Teacher: Mrs Debbie Hayes
email: recruitment@caverstede.peterborough.sch.uk
www.caverstede.peterborough.sch.uk

We are an outstanding Local Authority Nursery School; "This is an outstanding school." Ofsted January 2024

Lunch Club Assistant 5 days per week (Grade 2)

2.5 hours per day
Term Time Only: 39 weeks, 195 days, permanent
Hours of work: 11.15am – 1.45pm Monday to Friday

Actual Salary: £6,470 per annum

We are seeking to appoint a Lunch Club Assistant to join our caring, friendly, supportive hard-working team.

The role will require you to:

- Clean and prepare lunch club area before use
- Collect your group of children and prepare them for Lunch Club
- Sit with them, support them to eat their own packed lunch, eat with them and encourage good eating and social skills
- Record what the children have eaten to share with their parents when required
- Snack preparation
- Cleaning Lunch area and Kitchen after use

Our children are aged between 2 and 4 years old, some of whom have additional needs.

Do you want to work for a Local Authority Maintained School, which gives you access to superb benefits such as 13 weeks holidays; Company Pension Scheme; Employee Assistance Programme, including expert help and support for life's ups and downs 24/7, 365 days a year, as well as 100s of discounts on everyday essentials

You must hold a good level of written and spoken English.

Fluency Duty: In accordance with Part 7 of the Immigration Act 2016 (Fluency Duty), the ability to converse at ease with customers and provide advice in accurate spoken English is essential for the post.

Visits to the School are encouraged; please call the School to arrange.

Job packs are available to download from our website, www.caverstede.peterborough.sch.uk, or request a pack via the school: telephone 01733 571742, email recruitment@caverstede.peterborough.sch.uk; CV's are not acceptable.

Following our short-listing process, successful applicants will be contacted to attend an interview.

Closing date for applications: **10am Wednesday 17th April 2024**

Shortlisting: 17th April 2024

Interview to be held: **Wednesday 24th April 2024**

Starting Date: **as soon as possible**

Caverstede Nursery School is committed to safeguarding and promoting the wellbeing of children and families and expects all staff and volunteers to share this commitment. Successful applicants will be required to complete an enhanced DBS disclosure. In accordance with Keeping Children Safe in Education, the school will carry out an online search as part of our due diligence on all shortlisted candidates.