

ISLAMIA PRIMARY SCHOOL

APPLICATION FORM

DELETION OF ANY FIELD WILL INVALIDATE THIS APPLICATION

Applicants, please note:

- 1 If the advertisement states that electronic applications will be accepted, the Application Form should be emailed to the dedicated email address provided in the advertisement and only to that address. ([apply@islamia.brent.sch.uk](mailto:apply@islamia.brent.sch.uk))
- 2 The completed form must arrive at the dedicated email address/specified postal address on or before the date and time stated in the advertisement. Late applications will neither be accepted nor considered.
- 3 If completing this form in handwriting, please use **black ink**.
- 4 **DO NOT**
  - enclose/attach a separate letter of application or
  - enclose/attach a Curriculum Vitae or
  - enclose/attach any certificates.

The successful candidate will be required to present original documents in relation to teaching/other qualifications prior to appointment.

Office use only	Received by:	Date:	Time:
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<b>APPLICANT'S PERSONAL DETAILS</b>		
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<b>Name:</b>	<b>Position Applying for:</b>	
<b>Correspondence Address:</b>	<b>Mobile Phone No:</b>	
	<b>Landline No:</b>	
	<b>E-mail Address</b> <i>(please print clearly if completing in handwritten format)</i>	

<b>QUALIFICATION TO TEACH AT PRIMARY LEVEL</b>		
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Qualification(s)	Awarding University, College or Institute	Final results received: Day/Month/Year

<b>DEPARTMENT OF EDUCATION REGISTRATION</b>		
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<b>DfE Registration Number:</b>		
<b>Date of Registration:</b>		

<b>DETAILS OF ACADEMIC QUALIFICATIONS – MOST RECENT FIRST</b>			
INCLUDE UNDER-GRADUATE & POST-GRADUATE QUALIFICATIONS. PLEASE INCLUDE ANY QUALIFICATIONS IN SPECIAL EDUCATION, IF APPLICABLE. THE SUCCESSFUL CANDIDATE WILL BE ASKED TO PRESENT ORIGINAL DOCUMENTS.			

Qualification & Grade	Awarding University, College or Institute	Length of Course	Final results received: Day/Month/Year


**TEACHING EXPERIENCE – MOST RECENT FIRST** (IF NECESSARY EXPAND THE SECTION OR USE ADDITIONAL PAGES IF COMPLETING IN HANDWRITTEN FORMAT). \*IF NEWLY QUALIFIED, PLEASE GO TO NEXT PAGE

School Name & Address	Date(s) of service in the school	Position(s) held / Payscale	Dates in each Position
			From: To:
			From: To:
			From: To:

**POST(S) OF RESPONSIBILITY HELD (IF ANY) – MOST RECENT FIRST**

School Name	Address	Position(s) held	Dates
			From: To:
			From: To:

**ADDITIONAL QUALIFICATIONS E.G. ICT, CERTIFICATE TO TEACH RELIGION (IF APPLICABLE)**

College(s)	Qualification and Year	Modules Studied

**OTHER RELEVANT, NON-ACCREDITED COURSES – MOST RECENT FIRST**

**AREAS OF SPECIAL INTEREST – CURRICULAR/OTHER**

Area	Expertise/Experience/Specialism undertaken in College

**OTHER RELEVANT EMPLOYMENT EXPERIENCE – MOST RECENT FIRST**

Employer/Project	Position	Duties	Dates	Grade
			From: To:	
			From: To:	
			From: To:	
			From: To:	

All information provided in this form is confidential to the selection panel

**PLEASE INDICATE HOW YOU THINK YOUR EXPERIENCE/SKILL(S) CAN ASSIST IN THIS PARTICULAR POST**

**NOT MORE THAN 1000 WORDS**

**PLEASE INDICATE HOW YOU THINK YOU CAN CONTRIBUTE TO THE ETHOS AND SUCCESS OF THIS SCHOOL**

**NOT MORE THAN 500 WORDS**

**ADDITIONAL INFORMATION (NOT ALREADY MENTIONED) TO SUPPORT YOUR APPLICATION**

**NOT MORE THAN 500 WORDS**

**INFORMATION FOR MONITORING**– All applicants are asked to complete this section; the information will enable us to monitor the effectiveness of our Equal Opportunities Policies. Please tick the appropriate spaces.

Ethnicity:	Asian / Arab	Black	White
	01 Bangladeshi 02 Chinese 03 Indian 04 Pakistani 05 Arab 06 Other (please specify)	06 African 07 Caribbean 08 Other (please specify)	09 Irish 10 U.K. 11 Other (please specify)
	Other (please specify):		
Gender:	Male / Female		
Disabled:	Yes / No (please specify):		

**CRIMINAL CONVICTIONS** - By law, spent convictions must be disclosed. Please give details of any criminal convictions (not including minor traffic offences. If you do not have convictions, please write 'NONE'.

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**NAMES & CONTACT DETAILS OF REFEREES\***

Referee 1		Referee 2	
Name		Name	
Role		Role	
Address		Address	
Email address		Email address	
Work Tel Number		Work Tel Number	
Home Tel Number		Home Tel Number	
Mobile No.		Mobile No.	

All information provided in this form is confidential to the selection panel



**DECLARATION**

I hereby declare that I have understood and complied with the provisions concerning the disclosure of criminal convictions and I agree that the information given on this form may be used for registered purposes.

Providing any misleading or false information to support your application or canvassing, directly or indirectly, anyone likely to be involved in the appointment process will disqualify you from any appointment or if appointed will render you liable to dismissal without notice.

Signature:

Date: