

PERSON SPECIFICATION

READING BOROUGH COUNCIL	Department/Division: Education & Community
Job Title: Lunchtime Assistant	Post Reference No: : Lunchtime Controller Level 1

Qualifications/Education/Training:

Literate as demonstrated in similar work or basic skills qualification or equivalent

Experience

Previous experience is not necessary

Knowledge, Skills and Abilities

Ability to relate well to children and adults, promoting equality and equal opportunities for all

Work constructively as part of a team, understanding school roles and responsibilities and your own position within these

You will understand the importance of confidentiality

Flexibility and reliability are essential

Ability to use initiative

Good verbal communication skills

Awareness of health and safety

Able to model good behaviour

You will be confident in a range of situations

Specific Working Requirements