



Lunchtime
Learning Assistant
March 2024





Welcome to Oldfleet Primary School

Oldfleet is a vibrant and friendly school that serves the community around Bradford Avenue.

At Oldfleet we aim to make learning exciting and meaningful so that every child in our community has the opportunity to achieve their full potential.

About Us

In December 2019 the school joined the Thrive Co-operative Learning Trust (formerly the Yorkshire and the Humber Co-operative Learning Trust)

Values and Ethos

At Oldfleet we recognise every child's right to a broad and balanced education in a safe environment that nurtures talent, creativity and individuality in all its forms. We aim to equip every child with the academic, social and creative skills to flourish in a diverse, exciting and ever-changing world.

We strive to develop confidence, resilience and high self-esteem in all learners so that they are able to persevere in times of difficulty and see mistakes not as failure but as opportunities to learn.

We celebrate diversity and together we learn to value and respect each other's views, beliefs and ways of life.



Results - Oldfleet Primary School

| KS2 | Reading | Writing | Maths | Reading, writing and maths |
|----------------------------|---------|---------|-------|----------------------------|
| % at age related | 63% | 76% | 51% | 43 |
| Average progress KS1 - KS2 | -0.2 | -0.8 | -1.6 | - |
| Average scaled score | 101 | - | 101 | - |

| KS1 | % at age related expectation |
|-------------------------------------|------------------------------|
| Reading | 50 |
| Writing | 50 |
| Maths | 48 |
| Reading, writing and maths combined | 40 |

| EYFS | % good level of development |
|---------------------------|-----------------------------|
| Good level of development | 68.4 |





**Welcome from
Thrive Co-operative
Learning Trust Chief
Executive Officer
(CEO), Jonathan
Roe**

On behalf of Thrive Co-operative Learning Trust, I would like to thank you for your interest in working with us.

Our mission is to *inspire pupils to thrive in life*. We work cooperatively as a multi-academy trust to enable each pupil, school, and community to reach their fullest potential, and to aspire living our co-operative values.

We hope that you would like to join us in this mission.




Our Values



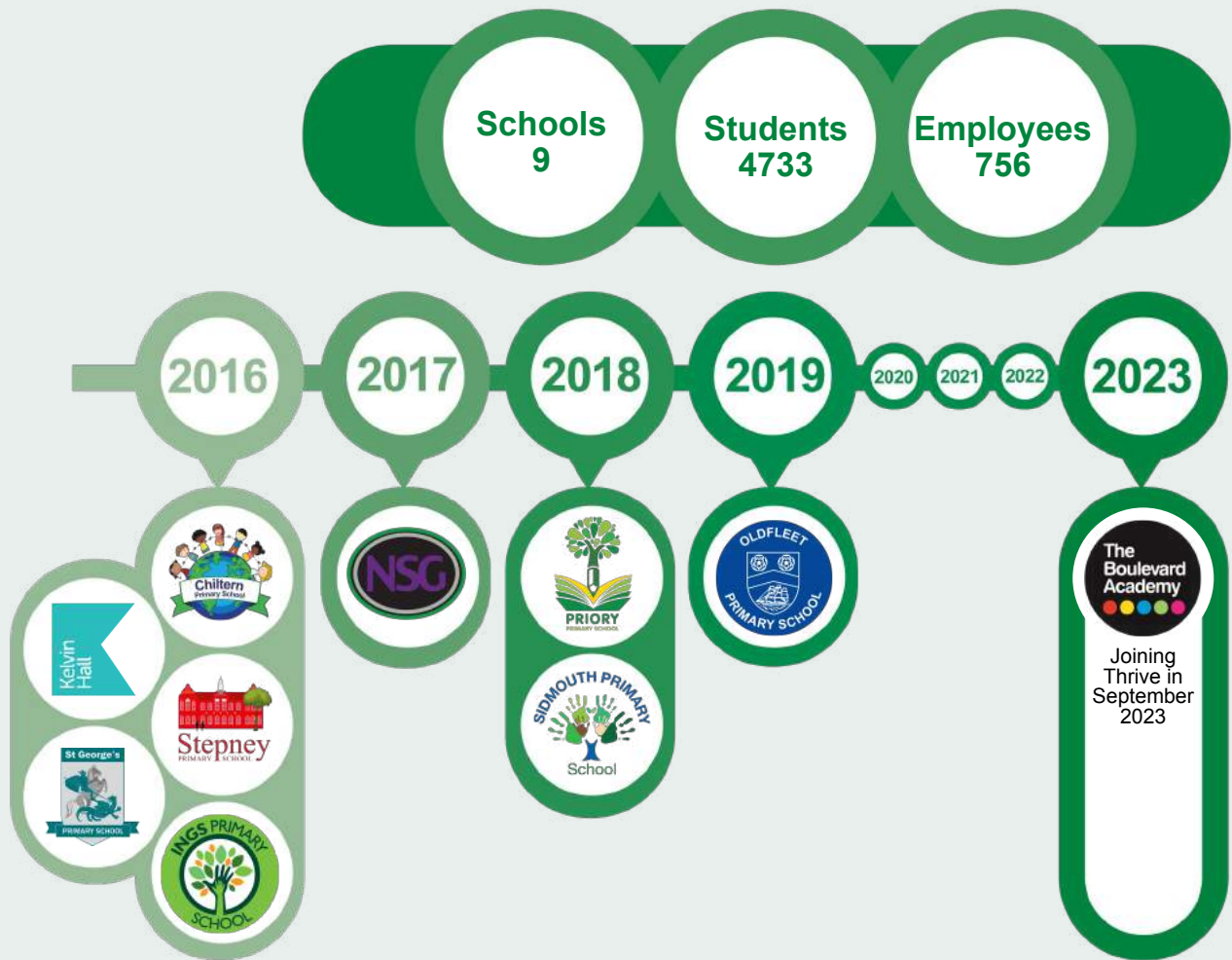
Thrive Mission Statement *Inspiring pupils to thrive in life*

Thrive Co-operative Learning Trust **understands thriving to mean learning**, and learning to mean **growing in knowledge, self-reliance and in responsibility towards others**. Achieving this will allow pupils and staff to **develop a sense of agency and co-agency**, which is the awareness that we are powerful and can affect change, that life is something to be grasped rather than something that happens, and that we have maximum impact when **we work together for the common good**. This sense of agency plays out at three scales as it affects the future of **the individual, their community (local and national), and their planet**.

View our Thrive Charter here... 



Our Journey so far...

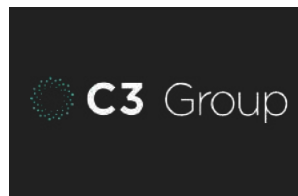


Our Partners

Our ongoing partnerships with the following organisations



Our partnership with the Reach Foundation is leading us to develop a 'Cradle to Career' model across our three schools in HU3 - and later across the whole of Thrive.



Our recent partnership with C3 Group has brought us closer to achieving our goal of net-zero emissions, reinforcing our pledge to create a more sustainable future for our students, staff, and the wider community.



Yorkshire 100 aims to identify 100 future school leaders and take them on a development journey of peer-led support and cutting edge national and international school development.



Coop Schools provides services and support for the network of cooperative schools, strengthening school improvement and local accountability.



Registered Office Address:

Kelvin Hall School, Bricknell Avenue, Hull, East Yorkshire HU5 4QH

Tel: (01482) 342229 | Email: jobs@thrivetrust.uk



Lunchtime Learning Assistant
Salary: Grade 3 Point 3 - 5 (£2,571 - £2,658 actual salary per annum)
Hours: 5 hours per week, Term Time Only
Monday - Friday 11:45 - 12:45
Permanent
ASAP

The Thrive Co-operative Learning Trust is responsible for nine schools across Hull; three secondary and seven primary. Oldfleet Primary School is in east Hull and part of Thrive Trust. We are a two form entry primary school, with pupils aged 3 to 11 years.

A Thrive school is one that is a dynamic community of staff, pupils and their families all focussed on one thing - *inspiring pupils to thrive in life*.

The Lunchtime Learning Assistants will provide highly effective support for the children at Oldfleet Primary School, in the dining hall during their lunch break. Working alongside the catering team and Learning Associate team the successful candidates will provide the support and care required to enable an enjoyable lunchtime period.

The candidates and wider lunchtime team will have a high expectation of the children and themselves, as highly valued members of the whole school team.

As a Lunchtime Learning Assistant you will be expected to:

- Be part of a wider lunchtime team
- Establish positive relationships with children, ensuring they feel safe, valued and happy
- Encourage appropriate social interaction and independence when dining together with their peers
- Teach appropriate skills ie the use of cutlery and good manners as the children eat
- Be a positive role model working with enthusiasm, care and consideration
- Promote an inclusive lunchtime environment, recognising and supporting individual needs.
- To work as part of a team with the catering assistants and learning associates, organising the dining room (furniture/equipment) and clearing of tables for all the operational needs of the school's catering provision

This is an exciting time for our school as we continue on our development journey. The new roles offer the opportunity to further strengthen a committed team of colleagues who want the very best outcomes for our children and the community we serve.

Closing date: Monday 08th April, 12 noon

Interview date: Thursday 11th April

As part of Thrive Co-operative Learning Trust commitment to safer recruitment processes and in accordance with statutory guidance: [Keeping Children Safe in Education](#), an online search will be carried out on all shortlisted candidates.

Please note, we do not accept CVs, applications must be submitted using our application form.

Our commitment to Safeguarding: Thrive Co-operative Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Each school has a robust Safeguarding Policy and all staff receive training relevant to their role at induction and throughout their employment.

A candidate's suitability to work with children will be explored at all stages of the recruitment process. The successful applicant will, in accordance with statutory guidance, be subject to a comprehensive pre-employment checking process including receipt of a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS), a Children's Barred List check, a Section 128 Management Check if relevant, Prohibition check and overseas checks as applicable, identity check, medical clearance, proof of qualifications, satisfactory references and a check regarding their eligibility to work in the UK.

This role involves contact with children and provides regular access to children, therefore it is 'regulated activity'. As such, this post is exempt from the Rehabilitation of Offenders Act - 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020.

Our commitment to equality and diversity: Thrive Co-operative Learning Trust recognises and celebrates the diversity of its schools and their communities. There is a shared commitment across the Trust to develop further a culture of respect, where discrimination is not tolerated, and individuals are treated equitably and fairly and feel a sense of belonging.

Please visit [Thrive Trust website](#) to view our Job Applicants Privacy Notice, which explains how we collect, store, and use personal data about individuals applying for jobs at our school.



Job Description

| | |
|---------------------|---|
| Post Title | Lunchtime Learning Assistant |
| Grade | 3 |
| Location | Oldfleet Primary School |
| Reporting to | Lead Learning Associate (Responsible for Lunchtimes) |

Purpose of Role

To provide highly effective support for our children at Oldfleet Primary School across the lunchtime period in the dining hall

Key Responsibilities

1. Promote and safeguard the welfare of children and young people.
2. To live our Trust values, demonstrating commitment to the Thrive Charter
3. Establish positive relationships with children, ensuring they feel safe, valued and happy
4. Have high expectations of social behaviour and learning over the lunchtime period
5. Encourage appropriate social interaction and independence when dining together with their peers
6. Teach appropriate skills ie the use of cutlery and manners
7. To be a positive role model working with enthusiasm, care and consideration
8. Promote an inclusive lunchtime environment, recognising and supporting individual needs.
9. To work as part of a team with the catering assistants organising the dining room (furniture/equipment) and clearing of tables for all the operational needs of the school's catering provision.
10. Undertake first aid duties.
11. The above responsibilities are not exhaustive and may vary without changing the character of the job or level of responsibility. The post-holder must be flexible to ensure the operational needs of the school are met. This includes the undertaking of duties of a similar nature and responsibility as and when required.

Safeguarding Children

Thrive Co-operative Learning trust is committed to safeguarding and promoting the welfare of our pupils and young people. Each school has a robust Safeguarding Policy and all staff will receive training relevant to their role at induction and throughout employment at the school. We expect all staff to share this commitment. All post holders are subject to a satisfactory Enhanced disclosure from the Disclosure & Barring Service (DBS) and satisfactory employment references, as well as identification and qualification checks which will be required before commencing duties.

| | |
|--|--|
| Responsibilities for Staff: | None |
| Responsibilities for Customers/Clients: | Safeguarding and promoting the welfare of children. To promote healthy eating for children and encourage good dining habits. To encourage children to make the right choice and maintain good behaviour at all times. |
| Responsibility for Budgets/Financial Resources: | None |
| Responsibility for Physical Resources: | To maintain a safe and engaging environment in the dining area. |



| | | E | D | How Identified |
|---|--|---|---|-----------------------|
| Qualifications | GCSE English and maths Grade A-C (or equivalent – e.g. Certificate in Adult Literacy / Numeracy Level 2) | ✓ | | AF, C |
| | Teaching Assistant Level 1 | ✓ | | |
| | Paediatric First Aid certificate | | ✓ | |
| Relevant Experience | Experience of working with children and young people | ✓ | | AF, I, R |
| | Collaborative working within a team | ✓ | | |
| | A good understanding of healthy eating | ✓ | | |
| | An understanding of why equality of opportunity is important | ✓ | | |
| Skills & Abilities | Motivation to work with children and young people | ✓ | | AF, I, R |
| | Ability to form and maintain appropriate relationships and personal boundaries with children and young people | ✓ | | |
| Knowledge | A knowledge and commitment to safeguarding and promoting the welfare of children and young people | ✓ | | AF, I, R |
| | A secure knowledge of good social interaction and dining behaviours | ✓ | | |
| Interpersonal/ Communication Skills: Verbal Skills | Ability to work effectively as part of a team | ✓ | | AF, I, R |
| | Ability to interact well using courtesy, tact, diplomacy and negotiation skills | ✓ | | |
| | Engage in additional training and development including being proactive in identifying own development needs | ✓ | | |
| | To show respect and courtesy at all times when dealing with routine enquiries from children, parents/carers, colleagues and members of the public | ✓ | | |
| | Speaks clearly and accurately using grammatically correct spoken English | ✓ | | |
| Written Skills | Be confident in written communication including the reporting of incidents. (eg first aid and CPOMS) | ✓ | | AF, I, R |
| Disclosure & Barring Service | The successful candidate's appointment will be subject to the School obtaining a satisfactory Enhanced disclosure from the Disclosure & Barring Service and Children's Barred list check | ✓ | | DBS |
| | This post is exempt from the Rehabilitation of Offender Act 1974 the candidate is required to declare full details of everything on their criminal record. | ✓ | | (after short listing) |



How to apply



Application forms can be downloaded from our website and should be returned to jobs@thrivetrust.uk by the closing date below.

Should you wish to have an informal and completely confidential discussion please contact the school office on 01482 782200 or email admin@oldfleet.hull.sch.uk.

Closing Date: Monday 08th April, 12 noon

Interview Date: Thursday 11th April



Oldfleet Primary School, Bradford Avenue, Greatfield Estate, Hull,
East Yorkshire, HU9 4NH
Telephone: 01482 782200 Email: admin@oldfleet.hull.sch.uk

