



Lunchtime Supervisor

Beverley School
Saltersgill Avenue
Middlesbrough
TS4 3JS
Tel no: 01642 811350
Email: office@beverleyschool.org.uk

Head Teacher: Katie Haycock

Salary: NJC Grade B5 - £6,560 actual salary

Hours: 11 hours, term time only

Required as soon as possible

Are you passionate about making a positive difference to the lives of autistic children and young people?

We are seeking a caring, resilient and enthusiastic individual to join our dedicated team. This rewarding role involves supporting autistic students with a range of additional needs, which may include learning, communication, physical, sensory, emotional and behavioural differences.

Working as part of a multidisciplinary team, you will help create a safe, inclusive and engaging environment where every student is supported to achieve their full potential. You will build positive relationships, promote independence, and provide personalised support to help students access learning, develop life skills and enjoy all aspects of school life.

In addition to supporting teaching and learning, the role includes contributing to the day-to-day organisation of the classroom and school environment. This may include light housekeeping duties such as maintaining tidy and well-resourced learning spaces, preparing resources, supporting students to develop independence in managing their environment, and ensuring shared spaces remain welcoming and ready for learning.

A key aspect of the role is providing support during lunchtime. For many autistic students, lunchtime is an important part of the school day, offering valuable opportunities to develop social interaction, communication, independence and emotional regulation skills. The successful candidate will support students during these periods, helping to ensure they feel safe, engaged and able to enjoy a positive lunchtime experience.

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The ideal candidate will:

- Have a genuine commitment to supporting autistic children and young people.
- Be patient, flexible and able to respond positively to individual needs.
- Be willing to support all aspects of students' school experiences, both in and out of the classroom.
- Work effectively as part of a team.
- Demonstrate excellent communication and interpersonal skills.
- Be committed to safeguarding and promoting the welfare of children and young people.

Previous experience of working with autistic children or individuals with additional needs is desirable but not essential, as training and support will be provided.

This is an opportunity to make a genuine difference every day while working within a supportive, rewarding and highly collaborative environment.

Why Join Us?

- Make a real difference to the lives of autistic children and young people.
- Work alongside a skilled and supportive team.
- Access ongoing training and professional development.
- Be part of a school community that values inclusion, respect and high aspirations for every student.

For further information, please call the school office or visit our website beverleyschool.co.uk

Please return completed applications by email to office@beverleyschool.org.uk, or hand in to the school office.

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced Disclosure and Barring Service (DBS) check.

Visits to school are welcomed on **Thursday 8th of October, at 15:30 and Monday 12th of October, at 15:30.** Please contact the school office to express your wish to attend.

Closing date: Thursday, 15th October 2026 by midday.
Interview Date: Wednesday 21st October

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Job Description - Lunchtime Supervisor

Job Purpose

To provide supervision, support and care for autistic students and students with a range of additional needs during the lunchtime period, ensuring their safety, wellbeing and positive engagement. The postholder will contribute to a calm, structured and enjoyable lunchtime experience, promoting students' independence, communication skills and social development.

The role also includes supporting the organisation, cleanliness and general presentation of dining and learning environments to ensure they remain safe, welcoming and ready for use.

Key Responsibilities

Student Support and Welfare

- Supervise students during the lunchtime period, both indoors and outdoors.
- Support autistic students and students with additional learning, communication, sensory, physical, emotional and behavioural needs.
- Promote students' wellbeing, safety and inclusion at all times.
- Encourage positive social interaction and communication between students.
- Support students to develop independence during mealtimes and social activities.
- Assist students in making choices and engaging in meaningful lunchtime activities.
- Support students during transitions to and from lunchtime activities.
- Encourage positive behaviour in line with school policies and individual student support plans.
- Provide reassurance and emotional support where required.

Health and Safety

- Maintain a safe environment and ensure students are supervised appropriately.
- Monitor student welfare and report any concerns, incidents or accidents in accordance with school procedures.
- Follow safeguarding, health and safety, behaviour and positive handling policies where appropriate.
- Assist with emergency procedures as directed.

Lunchtime Environment

- Help create a calm, structured and enjoyable lunchtime experience.
- Support students in accessing dining facilities and lunchtime activities.
- Encourage appropriate table manners and independence during mealtimes.
- Promote respectful behaviour and positive relationships.



Housekeeping and Organisation

- Maintain tidy, clean and welcoming dining and learning spaces.
- Assist with setting up and clearing away equipment and resources as required.
- Ensure tables, chairs and shared spaces are organised and ready for the next activity.
- Support students to develop responsibility for their own environment and belongings.
- Report any maintenance, cleaning or health and safety concerns to the appropriate member of staff.

Team Working

- Work effectively as part of the wider school team.
- Communicate appropriately with teachers and other staff regarding student welfare and support needs.
- Attend relevant training and meetings as required.
- Contribute to a positive and supportive school culture.

Person Specification Essential Criteria Qualifications

- Good standard of literacy and numeracy.

Experience

- Experience of working with children and young people, either in a paid or voluntary capacity.

Knowledge and Skills

- Ability to build positive relationships with children and young people.
- Good communication and interpersonal skills.
- Ability to work effectively as part of a team.
- Ability to remain calm in challenging situations.
- Understanding of the importance of safeguarding and confidentiality.
- Ability to use initiative whilst following guidance and procedures.

Personal Qualities

- Caring, patient and approachable.
- Reliable and punctual.
- Flexible and adaptable.
- Positive and resilient.
- Committed to inclusion and equality of opportunity.
- Willingness to undertake training relevant to the role.



Desirable Criteria

- Experience of working with autistic children and young people.
- Experience of supporting individuals with additional needs.
- Knowledge of autism and neurodiversity.
- First Aid qualification or willingness to undertake training.
- Experience of working within an educational setting.

Safeguarding

Beverley School is committed to safeguarding and promoting the welfare of children and young people. The successful applicant will be expected to share this commitment and will be subject to appropriate pre-employment checks, including an Enhanced Disclosure and Barring Service (DBS) check.