



Curwen Primary School

Together Everyone Achieves More

Pay Scale: Scale 2 Approx. £2900 per year

Hours: 6 1/4 hours a week (11:50am-1:05pm / 11:45am-1:00pm) term time only

Purpose of Job:

To assist in caring for the safety and well-being of pupils staying at school during the lunchtime period.

Equality and Diversity

TTLT is an Equal Opportunity Employer. As a school, we are committed to and champion equality and diversity in all aspects of employment with our Trust. All employees are expected to understand and promote equality and diversity in the course of their work.

Duties and Responsibilities:

1. To supervise pupils in the playground and in the school under the direction of the Deputy Head Teacher or Head of School
2. To organise games and activities to keep the children active and occupied
3. To deal with any disruptive behaviour in a firm but fair manner
4. To attend to minor accidents and to report such to the First Aid person on duty
5. To report any untoward circumstances to the Deputy Head Teacher or Head Teacher
6. To ensure orderly behaviour in the dining room
7. To assist pupils when they are unable to assist themselves
8. To clear up any food spillage, water or sickness in the dining area during service of meals
9. To supervise the return of empties and waste food
10. To follow school procedures on health and safety and child protection
11. To be willing to attend training which may take place outside of the contracted working hours
12. Such other duties, with the competence of the post holder, which may reasonably be required from time to time

The above are intended to be a guide to the range and level of work expected of any member of staff. It is not an exhaustive list of all the tasks that may be asked of an employee. He/she will be expected to carry out such other reasonable duties, which may be required from time to time across the Trust.

As a Multi Academy Trust, our schools are committed to and champion equality and diversity in all aspects of employment with The Tapscott Learning Trust. All employees are expected to understand and promote equality and diversity in the course of their work.