



TAPTON SCHOOL ACADEMY TRUST	INOVA Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment
SCHOOL	
POST TITLE	PLAYWORKER
ROLE PROFILE	LD1
JOB NUMBER	
GRADE	1
RESPONSIBLE TO	Headteacher
RESPONSIBLE FOR	NOT APPLICABLE
HOLIDAY AND SICKNESS COVER	
PURPOSE OF JOB	To deliver playcare in a safe and caring environment

RELEVANT QUALIFICATIONS	
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JOB DESCRIPTION FOR POST OF: - PLAY WORKER

SPECIFIC DUTIES AND RESPONSIBILITIES

The postholder must at all times carry out his/her duties and responsibilities within the spirit of INOVA Academy Trust and School Policies and within the framework of the Education Act 2002, and School Standards and Framework Act 1998 with particular regard to the statutory responsibilities of the Governing Bodies of Schools.

MAIN DUTIES AND RESPONSIBILITIES

- 1 The delivery of creative play opportunities in a safe and caring environment
- 2 The provision of full care for the children including safe delivery to parents / carers
- 3 Ensuring that refreshments are provided and meet the required standards of hygiene, health and safety.
- 4 Assist in the preparation of appropriate play activities
- 5 Setting out, clearing away and maintaining materials and equipment required by the children
- 6 Administering basic first aid as appropriate
- 7 Encouraging parental support and involvement in play activities
- 8 Maintain close liaison with parents and other extended services staff
- 9 Carry out all responsibilities and activities within an equal opportunities framework.
- 10 Attend relevant meetings as required
- 11 Participate in training and other learning activities and performance development as required
- 12 Any other related duties and responsibilities as may arise but which do not change the character of the post

Any other duties and responsibilities appropriate to the grade and role

All the above duties and responsibilities to be carried out in accordance with INOVA Academy Trust Policies, Standing Orders and current legislation with an emphasis on Customer Care, Equal Opportunities, Data Protection and Health and Safety.

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