



Part of  
The Hednesford Hills Federation  
Eskrett St, Hednesford, Cannock WS12 1AR.  
Telephone: 01543 227090

## Lunchtime Supervisor Required

Mon – Fri Term Time Only 7.5 hours per week

The Dog Mentor  
Affiliated School

Grade 2 £12.65 per hour

Actual Salary £4,236

Are you looking for a part time position that will fit around your own family needs?

The Governors of The Hednesford Hills Federation are offering the opportunity for an enthusiastic and committed individual to join our wonderful nursery team at **Hednesford Nursery School, Eskrett Street, Hednesford**.

We are a very hardworking and committed team of professionals who work together to provide a welcoming, safe and "good" school.

We are looking for a Lunchtime Supervisor, who works well with both children and adults, to enhance our caring nursery team.

### What you may be doing:

- Supervising children before, during and after the meal, including the supervising of children to deposit leftover food from plates into receptacles provided.
- Supervise children bringing sandwiches - to oversee that the debris left by children with packed lunches is removed/cleaned.
- Summon help, where necessary, in case of injury or illness and provide basic first aid for minor injuries
- Assist the children with their table manners and use of cutlery, and assist with the cutting of meat etc., for smaller children.
- Ensure that the dining area equipment is hygienically maintained.

### We are looking for someone who:

- Is friendly, approachable, patient, and caring
- Has the ability to interact positively with children and adults
- Shows initiative and common sense
- Is reliable and trustworthy

### Hednesford Nursery School offers:

- Ongoing CPD for all staff and opportunities across the Federation
- Motivated, happy children
- Good parental links
- A supportive staff team
- An enabling working environment



If you require an application pack, please email [office@westhill.staffs.sch.uk](mailto:office@westhill.staffs.sch.uk) or telephone 01543 227134 and speak to Maxine. For further information about this role please contact Hednesford Nursery directly on 01543 227090 or email [info@hednesford.staffs.sch.uk](mailto:info@hednesford.staffs.sch.uk).

**Closing Date: 9am Monday 02/02/2026**

**NB: Applicants who do not hold the relevant qualifications and experience as advertised will not be considered.**

**NB: It is an offence to apply for this role if you are barred from engaging in regulated activity relevant to children.**

Head Office: The Hednesford Hills Federation, West Hill Primary School, High Mount Street, Hednesford, Staffordshire, WS12 4BH  
Tel: 01543 227125      E-mail: [office@westhill.staffs.sch.uk](mailto:office@westhill.staffs.sch.uk)      **Executive Head Teacher: Ms Kelly Bracebridge**

### Commitment to safeguarding

Our organisation is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. We expect all staff, volunteers and trustees to share this commitment.

Our recruitment process follows the keeping children safe in education guidance.

Offers of employment may be subject to the following checks (where relevant): childcare disqualification; Disclosure and Barring Service (DBS); medical; online and social media; prohibition from teaching; right to work; satisfactory references; suitability to work with children

You must tell us about any unspent conviction, cautions, reprimands or warnings under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975.