



Tel: 01527 883880

Email: office@matchborough.worcs.sch.uk

**Lunchtime Supervisor
Required as soon as possible**

Salary: Term Time only - £24,413 per annum, pro rata

The hours of work would be Monday – Friday 12pm-1pm (5 hours per week)

Matchborough First School Academy are looking to appoint a dedicated, enthusiastic and caring Lunchtime Supervisor to work with our playful, happy and polite children!

The role will cover a range of duties including supervision of and interactions with children during play, assisting in the dinner hall, setting up tables, clearing away, first aid as well as promoting healthy eating.

Ideally the candidate will have:-

- experience and expertise of working with children in a school or nursery setting
- A calm and nurturing manner
- high expectations of children's learning and behaviour
- an abundance of enthusiasm
- An excellent work ethic
- a good sense of humour
- good English, Maths and ICT skills
- and
- can work as part of a team and be flexible and personable
- can demonstrate kindness, compassion and fun

Closing date for applications: Monday 13th October 2025 12pm

Shortlisting: Monday 13th October 2025. Shortlisted candidates will be notified by email.

Planned interview date: Wednesday 15th October 2025

It is essential that applicants use the application form which is also available from our website or as a paper copy from the school office. Please do not send CVs.

Safeguarding and Safer Recruitment:

Matchborough First School Academy has responsibility for and is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment. This position is subject to an Enhanced Disclosure and Barring check. Any offer of employment will be subject to satisfactory references and other satisfactory pre-employment checks. This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020. An online search will also be carried out on all shortlisted candidates as part of our Safer Recruitment procedures.

Application packs and further information are available on request from the school office by emailing to office@matchborough.worcs.sch.uk

Matchborough First School Academy is committed to safeguarding and promoting the welfare of young children and expects all its staff and volunteers to share this commitment.

'Aim High and Smile ☺'