

# Person Specification

This table lists the essential and desirable requirements needed in order to perform the job effectively.

Candidates will be shortlisted based on the extent to which they meet these requirements.

**Essential:** Requirements without which the job could not be done.

**Desirable:** Requirements that would enable the candidate to perform the job well.

**Evidence:** A = Application Form, I = Interview, R = Reference.

	Essential	Desirable	Evidence
<b>Professional Knowledge and Understanding</b>			
A current First Aid certificate		X	I
An understanding of good quality childcare	X		A
A knowledge and understanding of the Health and Safety Regulations within in the school		X	A
Experience of working with 7-11 year olds		X	A
NVQ 3 in play work		X	A
GCSE 4 / C or above in Maths and English	X		A
Some experience of school administration		X	A
Ability to work on own initiative		X	R
<b>Personal Skills and Attributes</b>			
Ability to provide and facilitate safe, creative play	X		I
Ability to communicate at all levels	X		I
Ability to establish a rapport with pupils and parents	X		I
Ability to meet children's individual needs, including those with special educational needs	X		I
<b>Personal Qualities</b>			
Able to demonstrate interest in working with and interacting with children.	X		A
Experience of working with children in an educational setting is preferable.	X		A
An awareness and ability to identify issues that children may experience and how they can be resolved.	X		I
Good communication and listening skills.	X		R
An awareness of child protection issues, willing to be DBS checked and ability to problem solve and communicate adequately concerning issues with staff and children.	X		I