

## **Person Specification**

This table lists the essential and desirable requirements needed in order to perform the job effectively.

Candidates will be shortlisted based on the extent to which they meet these requirements.

Essential: Requirements without which the job could not be done.

Desirable: Requirements that would enable the candidate to perform the job well.

**Evidence:** A = Application Form, I = Interview, R = Reference.

Professional Knowledge and Understanding  A current First Aid certificate  X I  An understanding of good quality childcare  X A  A knowledge and understanding of the Health and Safety Regulations within in the school  Experience of working with 7-11 year olds  X A  NVQ 3 in play work  X A  GCSE 4 / C or above in Maths and English  X A  Some experience of school administration  X A  Ability to work on own initiative  X R  Personal Skills and Attributes  Ability to provide and facilitate safe, creative play  X I  Ability to communicate at all levels  X I  Ability to meet children's individual needs, including those with special educational needs  Personal Qualities  Able to demonstrate interest in working with and interacting with children.  X A  A n awareness and ability to identify issues that children may experience and how they can be resolved.  S A  R R	Evidence: A - Application Form, F - Interview, K - Reference.			
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· ·		X		I
An awareness of child protection issues, willing to be DBS checked and ability	Good communication and listening skills.	X		R
to problem solve and communicate adequately concerning issues with staff  and children.		X		I