



Lunchtime
Supervisor
September 2023





Welcome to St George's Primary School

St George's is a vibrant and friendly school that has been at the heart of the St George's Road community for over 130 years.

At St George's we aim to make learning exciting and meaningful so that every child in our community has the opportunity to achieve their full potential.

About Us

In November 2016 the school converted to academy status joining the Yorkshire and the Humber Cooperative Learning Trust as a founder member.

Values and Ethos

At St George's we recognise every child's right to a broad and balanced education in a safe environment that nurtures talent, creativity and individuality in all its forms. We aim to equip every child with the academic, social and creative skills to flourish in a diverse, exciting and ever-changing world.

We strive to develop confidence, resilience and high self-esteem in all learners so that they are able to persevere in times of difficulty and see mistakes not as failure but as opportunities to learn.

We celebrate diversity and together we learn to value and respect each other's views, beliefs and ways of life.

Every child matters - every childhood matters.



St. George's Primary School, St. Georges Road, Kingston Upon Hull HU3 6ED
Telephone: **01482 351013** Email: **admin@st-georges.hull.sch.uk**





**Welcome from
Thrive Co-operative
Learning Trust Chief
Executive Officer
(CEO), Jonathan
Roe**

On behalf of Thrive Co-operative Learning Trust, I would like to thank you for your interest in working with us.

Our mission is to *inspire pupils to thrive in life*. We work cooperatively as a multi-academy trust to enable each pupil, school, and community to reach their fullest potential, and to aspire living our co-operative values.

We hope that you would like to join us in this mission.




Our Values



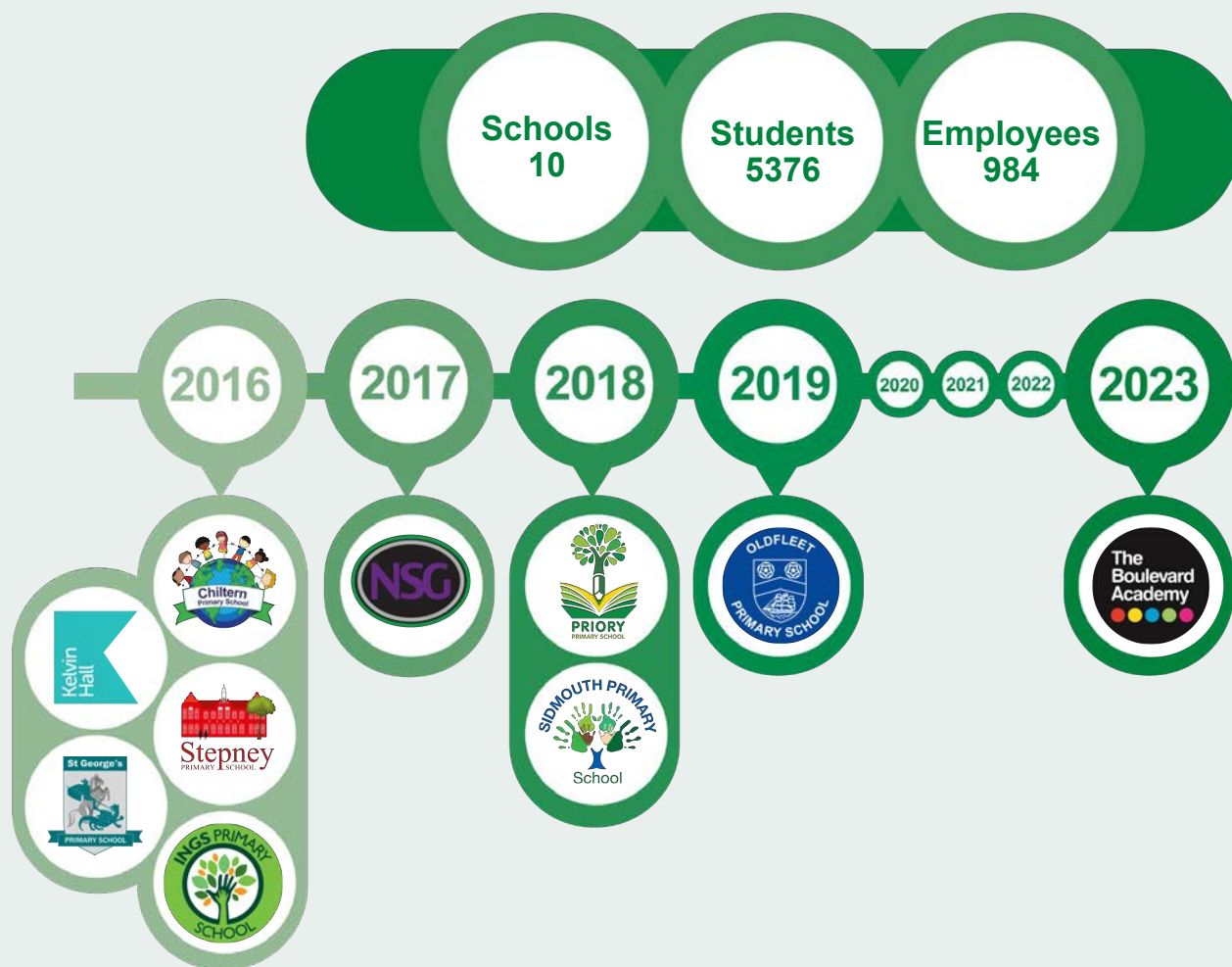
Thrive Mission Statement *Inspiring pupils to thrive in life*

Thrive Co-operative Learning Trust **understands thriving to mean learning**, and learning to mean **growing in knowledge, self-reliance and in responsibility towards others**. Achieving this will allow pupils and staff to **develop a sense of agency and co-agency**, which is the awareness that we are powerful and can affect change, that life is something to be grasped rather than something that happens, and that we have maximum impact when **we work together for the common good**. This sense of agency plays out at three scales as it affects the future of **the individual, their community (local and national), and their planet**.

View our **Thrive Charter** here...



Our Journey so far...

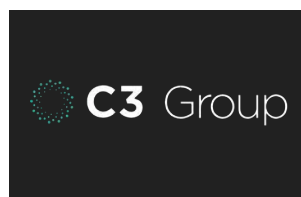


Our Partners

Our ongoing partnerships with the following organisations



Our partnership with the Reach Foundation is leading us to develop a 'Cradle to Career' model across our three schools in HU3 - and later across the whole of Thrive.



Our recent partnership with C3 Group has brought us closer to achieving our goal of net-zero emissions, reinforcing our pledge to create a more sustainable future for our students, staff, and the wider community.



Yorkshire 100 aims to identify 100 future school leaders and take them on a development journey of peer-led support and cutting edge national and international school development.



Coop Schools provides services and support for the network of cooperative schools, strengthening school improvement and local accountability.



Registered Office Address:

Kelvin Hall School, Bricknell Avenue, Hull, East Yorkshire HU5 4QH

Tel: (01482) 342229 | Email: jobs@thrivetrust.uk



Lunchtime Supervisor
1 x post permanent
1x post fixed term until 31st July 2024
Salary: Grade 2 Scale Point 2-3 £2596 - £2639 actual salary per annum
Hours: 5 hours per week Monday to Friday 11.30am - 12.30pm
Term Time Only plus 5 days
Start date - As soon as possible

The Thrive Co-operative Learning Trust is responsible for ten schools across Hull; three secondary and seven primary. A Thrive school is one that is a dynamic community of staff, pupils and their families all focussed on one thing - *inspiring pupils to thrive in life*.

St George's is an inner city primary school looking to appoint a strong, caring and patient Lunchtime Supervisor who will assist in the care of children across the busy lunchtime period. Duties include; supervision of children whilst eating; cleaning duties during and after the service; supervising children on the playground encouraging them to play; administering basic first aid and responding to any problems restoratively.

For further information please contact St Georges Primary School, phone or email.

Closing date: Monday 25th September 2023 at 3.00pm

Shortlisting date: Tuesday 26th September 2023

Interview date: Week Commencing Monday 2nd October 2023

Please note, we do not accept CV's. Applications must be submitted using our application form.

As part of Thrive Co-operative Learning Trust commitment to safer recruitment processes and in accordance with statutory guidance: [Keeping Children Safe in Education \(2022\)](#) an online search will be carried out on all shortlisted candidates.

Please note, we do not accept CVs, applications must be submitted using our application form.

Our commitment to Safeguarding: Thrive Co-operative Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Each school has a robust Safeguarding Policy and all staff receive training relevant to their role at induction and throughout their employment.

A candidate's suitability to work with children will be explored at all stages of the recruitment process. The successful applicant will, in accordance with statutory guidance, be subject to a comprehensive pre-employment checking process including receipt of a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS), a Children's Barred List check, a Section 128 Management Check if relevant, Prohibition check and overseas checks as applicable, identity check, medical clearance, proof of qualifications, satisfactory references and a check regarding their eligibility to work in the UK.

This role involves contact with children and provides regular access to children, therefore it is 'regulated activity'. As such, this post is exempt from the Rehabilitation of Offenders Act - 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020.

Our commitment to equality and diversity: Thrive Co-operative Learning Trust recognises and celebrates the diversity of its schools and their communities. There is a shared commitment across the Trust to develop further a culture of respect, where discrimination is not tolerated, and individuals are treated equitably and fairly and feel a sense of belonging.

Please visit [Thrive Trust website](#) to view our Job Applicants Privacy Notice, which explains how we collect, store, and use personal data about individuals applying for jobs at our school.



Job Description

Post Title	Lunchtime Supervisor
Grade	Grade 2
Location	St Georges Primary School
Reporting to	School Business Manager

Purpose of Role

Supervises individual and groups of children during lunch, break periods and on school outings under the direction of a SBM, Headteacher or responsible person. This may involve; Supervising pupils prior to and after school sessions. Organising and participating in pupil related activities. Supervising pupils at mealtimes.

Key Responsibilities

1. To promote and safeguard the welfare of children and young people.
2. To promote the inclusion of all pupils within the setting.
3. To establish productive working relationships with pupils, acting as a role model and setting high expectation.
4. To work alongside colleagues across school to contribute towards the development and implementation of relevant pupil plans.
5. To support pupils consistently whilst recognising and responding to their individual needs.
6. To encourage pupils to interact and work co- operatively with others and engage all pupils in activities in the setting.
7. To promote independence and employ strategies to recognise and reward achievement of self-reliance in our pupils.
8. To act as lunchtime support, setting, maintaining and upholding school standards including behaviour and other relevant areas, applying all school policies consistently.
9. Any duties of a similar nature as directed by the Foundation Stage Lead or Senior Leadership Team.

Safeguarding Children

Thrive Co-operative Learning trust is committed to safeguarding and promoting the welfare of our pupils and young people. Each school has a robust Safeguarding Policy and all staff will receive training relevant to their role at induction and throughout employment at the school. We expect all staff to share this commitment. All post holders are subject to a satisfactory Enhanced disclosure from the Disclosure & Barring Service (DBS) and satisfactory employment references, as well as identification and qualification checks which will be required before commencing duties.

Responsibilities for Staff:	None
Responsibilities for Customers/Clients:	Safeguarding and promoting the welfare of children. To promote healthy eating for children and encourage good dining habits to encourage children to make the right choice and maintain good behaviour at all times.
Responsibility for Budgets/Financial Resources:	None
Responsibility for Physical Resources:	To maintain a safe and engaging environment in the dining area, on the playground and all other areas in school. To ensure all dining furniture and play resources are used appropriately and stored correctly.

		E	D	How Identified
Qualifications	Commitment to continued professional development	✓		AF,I
Relevant Experience	Experience of working in an education environment	✓		AF,I
	Experience of working with both small & larger groups of pupils	✓		AF,I
Skills & Abilities	Motivation to work with children and young people	✓		AF,I
	Ability to form and maintain appropriate relationships and personal boundaries with children and young people	✓		AF,I
	The ability to work independently and use their initiative	✓		AF,I
	Awareness of the importance of confidentiality	✓		AF,I
Knowledge	A knowledge and commitment to safeguarding and promoting the welfare of children and young people	✓		AF, I
	The post holder should have basic knowledge of ICT and its applications	✓		AF, I
	Knowledge of relevant policies/codes of practice and awareness of relevant legislation	✓		AF, I
Interpersonal/ Communication Skills: Verbal Skills	Ability to establish professional, effective working relationships with a range of partners/colleagues and children & young people	✓		AF, I
	Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these	✓		AF, I
Written Skills	Ability to maintain accurate and up to date records of progress	✓		AF, I
Disclosure & Barring Service	The successful candidate's appointment will be subject to the School obtaining a satisfactory Enhanced disclosure from the Disclosure & Barring Service and Children's Barred list check	✓		DBS
	This post is exempt from the Rehabilitation of Offender Act 1974 the candidate is required to declare full details of everything on their criminal record.	✓		(after short listing)



How to apply



Application forms can be downloaded from our website and should be returned to people@thrivetrust.uk by the closing date below.

Should you wish to have an informal and completely confidential discussion please contact the school office on 01482 351013 or email admin@st-georges.hull.sch.uk.

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Interview Date: Monday 2nd October 2023



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