**MONITORING JOB APPLICANTS FORM - SCHOOLS**

All applicants for jobs must complete this monitoring form to enable us to fulfil responsibilities placed upon us under legislation in relation to the monitoring of applicants by racial group and to assist us in the elimination of unlawful discrimination, the promotion of equality of opportunity and good race relations between people of different racial groups.

Please return this form **WITH** your completed application form to the address given in the advertisement or with the job details.

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|  | This information will be treated as strictly confidential and will only be used for monitoring purposes. Details will not be available to members of the Selection Panel. |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **DETAILS OF POST APPLIED FOR** | | | | | |
| School/Establishment: | |  | Post title |  |  |
| Job Ref: |  | | Grade: |  |  |
| (if known) | | | | | |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. NAME (block capitals) | | |  | 3. please tick the box which best describes your ethnic/cultural/racial origin | |  | 4. do you have a disability or are you a deaf person | | YES |
|  |  |
|  |  |
|  | a | White |  | (Please see definition  below) | | NO |
|  |  | British |  |
|  |  | Irish |  |
| 1. I AM   (Please tick the  appropriate box) | MALE | |  | Any other White background (please write in) | |  | 5. how did you find out about this job?  (Please complete appropriate box) | | |
|  | |  |  | |  |
|  | b | Mixed |  |
| FEMALE | |  |  | White and Black Caribbean |  | National  Newspaper / Journal  (Please specify) | Local  Newspaper / Journal  (Please specify) | |
|  | |  |  | White and Black African |  |  |  | |
|  |  | White and Asian |  |  |  | |
|  | | |  | Any other Mixed background (please write in) | |  |
|  | |  |  |  | |  |
|  |  | c | Asian or Asian British |  |
|  |  | Indian |  |
|  |  |  | Pakistani |  | Internal Circular | Internet | |
|  |  |  | Bangladeshi |  |
|  | Any other Asian background (please write in) | |  |  |  | |
|  | | |  |  | |  |  |  | |
|  | d | Black or Black British |  | or Other  (eg. Jobs Bulletin or Fair) |  | |
|  |  | Caribbean |  |  |  | |
|  | | |  |  | African |  |  |  | |
|  | Any other Black background (please write in) | |  |
|  |  | |  |
| THANK YOU FOR YOUR ASSISTANCE.  YOUR CO-OPERATION WILL HELP PROMOTE EQUALITY OF OPPORTUNITY | | |  | e | Chinese or other ethnic group |  |  |  | |
|  |  | Chinese |  |  | | |
|  |  | Other |  |  | | |
|  | | |  | (please write in) | |  |  | | |  |
|  |  | |  |  | |  |

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| **The disability Discrimination Act 1995 defines a disabled person as:**  ‘A person with a physical (including sensory) or mental impairment which has a substantial and long term adverse effect on their ability to carry out normal day to day activities’. Or someone who has had such a disability but is now recovered. Or someone with a severe disfigurement. |

