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July 2025

Dear Applicant

# **Chief Executive Officer/Headteacher Recruitment Opportunity at Our School**

The Trustees, Governors and I would like to thank you for your interest in our school and in the key position of Chief Executive Officer, Headteacher, and Accounting Officer. We believe this is an exciting opportunity for the right candidate to join a successful, welcoming, and happy school. We are now seeking an outstanding and enthusiastic CEO/Headteacher to lead and further develop the school.

Our school has a long, proud history, having been founded in 1588 by Robert Byrchall. We are delighted to now have a brand new, purpose-built school building, which opened in 2024. Our long-serving CEO/Headteacher, Mr Alan Birchall, will be retiring in August 2025, and we wish to appoint a new CEO/Headteacher as soon as possible, ideally by 1st January 2026.

As a Trust Board, we are seeking to appoint an inspirational new CEO/Headteacher with a proven record of highly effective leadership, focused on delivering the best possible outcomes for our pupils. We are looking for someone who can build on our achievements, is ambitious and aspirational, and who is excited to continue the school’s journey of excellence.

The school has an incredibly special ethos and culture, which we are proud of and wish to maintain and build upon.

Our core role here at Byrchall is summed up in our mission statement: 'Live to Learn, Learn to Live', a mission that runs through all we do, enabling young people to flourish and excel in our school and to continue to grow and develop as adults. We are a welcoming community of individuals with a team of staff dedicated to helping all of our young people mature and grow into confident, successful and responsible adults who will play an active part in the community of the future.

We hope that, by reading the information about the role and considering how your own skills align with this fulfilling role, you will feel inspired to apply for the post of CEO/Headteacher at our school. Visits to the school are welcome; please feel free to contact the Clerk to the Selection Panel to arrange an appointment via email at [michelle.foster@wigan.gov.uk](mailto:michelle.foster@wigan.gov.uk)

We look forward to meeting you.

Yours sincerely



Paul Tushingham

Chair of Directors

Makerfield Academy Trust