



**JOHN TAYLOR MULTI ACADEMY TRUST**  
**c/o John Taylor Free School**  
**Branston Road, Tatenhill**  
**Burton upon Trent, DE13 9SA**

**Management Accountant (Grade 11 SCP 39-43)**  
**Intended start date - 5 September 2022 or as soon as practicable**

**25 hours per week (permanent and whole year)**  
**Ideally, the postholder will work over 5 days per week**  
**Salary range: £43,570 - £47,665**  
**Actual pro-rata gross salary range - £29,439 - £32,206**

John Taylor Multi-Academy Trust (JT MAT), is seeking to appoint a self-motivated and experienced Management Accountant to become an integral part of its busy Finance Team. As part of the Central Team, you will be working closely with the Trust Accountant and Chief Operating Officer and will play an integral part in the finance function including the oversight and delivery of school management accounts and also tracking capital project expenditure for returns etc. The Trust is one of 11 national Teaching School hubs and this post will work closely with that element of Trust work. Ideally you will have recent relevant experience within an Academy setting or similar, and be ACCA, CIPFA or CIMA qualified.

The postholder will be based at the Trust Offices (currently based at Tatenhill but relocating to Fradley Park in September 2022). The role will involve travel between our schools so a clean driving licence and daily access to a car is desirable. This post is offered at 25 hours per week initially, rising to full-time as the Trust grows.

This is an exciting opportunity if you are someone who enjoys working with a variety of people across multiple settings. The successful candidate must be able to rise to the technical challenge of the role but it will be equally important that they are able to communicate successfully with leadership and other colleagues positively and supportively, enabling the best possible outcomes across the Trust.

Further information and application packs are available to view or download from our website [www.jtmat.co.uk](http://www.jtmat.co.uk). Please note that CV's are not accepted, only fully completed application forms should be submitted for shortlisting to: [hr@jtmat.co.uk](mailto:hr@jtmat.co.uk). If you have any specific queries not addressed in the application pack, please contact the Chief Operating Officer at [b.mahoney@jtmat.co.uk](mailto:b.mahoney@jtmat.co.uk)

**Closing date for applications: 12 noon on Friday 1<sup>st</sup> July 2022**  
**Interview Date: Thursday 7<sup>th</sup> July 2022**

This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the (Exceptions) Order 1975 (2013 and 2020). This means that when applying for certain jobs and activities certain spent convictions and cautions are 'protected', so they do not need to be disclosed



to employers, and if they are disclosed, employers cannot take them into account. Guidance about whether a caution or conviction should be disclosed can be found on the Ministry of Justice website: [Guidance on the Rehabilitation of Offenders Act 1974 and the Exceptions Order 1975 - GOV.UK](https://www.gov.uk/guidance/guidance-on-the-rehabilitation-of-offenders-act-1974-and-the-exceptions-order-1975) ([www.gov.uk](https://www.gov.uk))

***This Trust is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment. An enhanced disclosure and barring service check is a requirement of this post. A copy of the Trust's 'Safeguarding Policy' is available to view by visiting the website: [www.jtmat.co.uk](https://www.jtmat.co.uk)***