

Join the Management Committee at Surrey Teaching Centre

Surrey Teaching Centre is a medical pupil referral unit (PRU) providing education for children and young people admitted to The Children's Trust for rehabilitation following an acquired brain injury (ABI).

Our pupils come from across the UK and are typically with us for between 6 and 12 weeks. Some may also have special educational needs arising from a degenerative syndrome or condition.

We recognise that the children and young people who come to us are often facing significant challenges, alongside their families and carers. Our aim is to provide a supportive, understanding and highly personalised education during what can be an incredibly difficult period in their lives.

Surrey Teaching Centre is rated *Outstanding* by Ofsted and is Trauma Informed accredited.

Could you help shape our future?

We are looking for a new governor to join our Management Committee and contribute to the continued development of our unique and specialist provision.

This is an opportunity to use your experience, knowledge and perspective to support and challenge the school's leadership, help shape strategic decisions and ultimately make a positive difference to the children and young people we support.

We would particularly welcome interest from people with knowledge or experience in one or more of the following areas:

- Income generation and fundraising
- School collaboration models (joining a multi-academy trust)
- Acquired brain injury (ABI) – whether through professional experience, lived experience as an adult, or as a parent, guardian, or kinship carer of a child with an ABI.
- Hospital education provision

The length of the term of office is 4 years.

However, you do not need to have extensive experience in all, or indeed any, of these areas. If you have an interest in our work, can bring a thoughtful and constructive perspective and are willing to learn, we would be pleased to hear from you.

Please visit our website to find out more about Surrey Teaching Centre and the work we do:
www.tadworthcourt.surrey.sch.uk.

School Governor Role Profile

School governors form one of the largest volunteer groups in the UK. They provide schools with strategic leadership and hold school leaders to account for educational and financial performance.

The Management Committee works closely with the Headteacher and senior leadership team. While the Headteacher is responsible for the day-to-day management of the school, the role of the Management Committee is strategic.

Strategic responsibilities

Governors are responsible for:

- Working with senior leaders to develop a strategy that supports the school's vision, values, and strategic priorities.
- Ensuring all pupils have access to a broad, balanced, and appropriate curriculum.
- Ensuring pupils are well prepared for the next stage of their education and adult life.
- Ensuring stakeholders, including parents, pupils, staff, the local community, the local authority and partner organisations, are informed and consulted where appropriate.
- Approving the school budget
- Monitoring and evaluating the school's financial performance and ensuring finances, facilities and other resources are managed effectively.
- Ensuring the school complies with relevant statutory and legal requirements, including maintaining all required policies and documentation.
- Approving and reviewing school policies and holding leaders to account for their implementation
- Participating in the appointment and performance management of the Headteacher
- Monitoring and evaluating the school's staffing structure.
- Monitoring health and safety and ensuring effective risk management arrangements are in place.
- Promoting a culture of high standards and supporting the wellbeing of pupils and staff
- Monitoring and evaluating school performance.

Governors monitor progress against the school's priorities by:

- Assessing the school's impact and progress towards its strategic objectives
- Ensuring required policies and procedures are in place and are being implemented effectively.
- Reviewing relevant data, feedback and external reports relating to school performance
- Asking constructive and challenging questions of school leaders
- Holding the Headteacher to account for standards, financial probity, and compliance
- Visiting the school to monitor the implementation of strategic priorities and reporting findings back to the Management Committee
- Contribution to the Management Committee
- The length of the term of office is 4 years.

Governors are expected to make a positive and meaningful contribution by:

- Attending full Management Committee meetings, which take place at least termly.
- Reading meeting papers in advance and preparing questions for senior leaders
- Establishing and maintaining constructive professional relationships with senior leaders and fellow Management Committee members
- Developing an understanding of the school through visits during the school day, normally at least once per term
- Completing appropriate induction training and continuing to develop their knowledge and skills
- Participating, where required, in specific panels or working groups, such as Headteacher Appraisal or Pay Panels

Skills and experience

Essential skills

- Critical listening and the ability to ask effective questions.
- Strategic thinking
- Excellent communication skills
- Problem-solving and analytical skills
- Desirable skills and experience

Experience in, or a willingness to develop knowledge of, one or more of the following areas:

- Income generation and fundraising
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- Hospital education provision

Other desirable skills and experience include:

- Understanding and interpretation of data
- Finance and/or accounting knowledge.
- HR experience
- Leadership and management skills
- Risk management skills.
- Legal expertise
- Marketing and communication skills