



Maternity Cover Reception Teacher Candidate Pack



Please visit our school website for further information.
<https://www.unsworth-primary.co.uk/>

Welcome from the Headteacher

Dear Candidate,

At Unsworth Primary School we pride ourselves on providing children with a happy and stimulating environment in which they can learn, develop and achieve. Our committed staff team work hard to encourage the children to enjoy learning, achieve their best, behave well, support each other and grow in confidence to become outstanding citizens.

We are committed to providing a warm and supportive ethos where staff, children and parents work together to ensure all feel happy, safe and cared for. We believe that each child has their own unique qualities and we take care to bring out these gifts and talents, to nurture them and celebrate them together, valuing the contribution each child makes to our community.

At Unsworth Primary School we have 5 core values that were chosen by all of our community. The values are: Happiness, Honesty, Friendship, Respect and Learning, and they are weaved throughout all that we do.

Mission Statement - Our school community is committed to providing a **safe, secure** and **stimulating** learning environment where personal achievement and respect for the individual is valued.

Together we build an **understanding** of one another and look to **develop** the **self-esteem** of every child.

School Aims – Our school aims are: -

- To create a happy and caring school for all our children
- To provide a welcome for parents, governors and members of the wider community
- To celebrate the individual contribution of every child
- Helping each child to develop confidence in themselves and have respect for others
- Delivering a broad, balanced and differentiated curriculum that is accessible to all our children
- To encourage all members of the school community to be fully committed and involved in the life of the school
- Developing positive learning partnerships between home and school
- To have high expectations of every child enabling them to reach their full potential
- Creating a lively and stimulating learning environment
- Communicating our Mission Statement and Aims to all members of our school community

Please visit our school website for further information: www.unsworth-primary.co.uk

Tahseen Ali
Head of School



Unsworth
Primary School

A young boy with dark hair and a bright smile is the central focus of the image. He is wearing a dark blue V-neck sweater over a white collared shirt. The sweater has 'UNSWORTH' and a crest printed on the left chest. He is holding a pink toy car with green wheels. The background is a blurred classroom setting with colorful toys and shelves. A blue circular graphic is overlaid on the top left, containing text.

"Unsworth is a nurturing and caring community dedicated to keeping children safe and happy."

Teacher at Unsworth
Primary School

Maternity Cover Reception Teacher

Salary: Main Pay Scale £28,000 – Upper Pay Scale 3 £43,685

Hours: 1265 hours per annum worked as per teacher pay and conditions

Closing Date: 9.00am, Friday 13th January 2023

Required for 27th February 2023 or as soon as possible

The Trust, on behalf of Unsworth Primary School, are seeking to appoint a highly motivated and enthusiastic Reception Teacher to cover Maternity Leave who can join a team of professionals.

We are looking for someone:

- To teach a primary school class promoting high standards of learning and behaviour
- To plan, implement, assess and monitor curriculum work in accordance with school policy
- To keep a well-organised classroom, maintaining attractive and stimulating displays in accordance with the Policy for Display

This is an excellent opportunity for career development for someone to work in an inclusive environment that values team work. In your application, please outline your suitability for the post with reference to the person specification.

You will be part of an excellent team and will be given extensive support to develop to your full potential both in this role and beyond. Applicants must have relevant qualifications and experience, please ensure that you meet the person specification before applying.



How to Apply

Closing Date: 9.00am, Friday 13th January 2023

Applicants must have relevant qualifications and experience, please ensure that you meet the person specification before applying.

We are committed to **equality** of **opportunity** for all staff and applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.

Appointment is subject to a satisfactory enhanced disclosure from the Disclosure and Barring Service and references. The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

Please do not send CVs. We would welcome applications as soon as possible, the final deadline is Friday 13th January 2023, however applications that arrive earlier than this date will be considered as and when we receive them.

Applications should be sent to:

recruitment@oaklp.co.uk, for the attention of Mrs Tahseen Ali,
Head of School



A young girl with dark skin and long, dark braids is the central focus. She is wearing a white short-sleeved button-down shirt and a red, white, and blue striped tie. She is sitting at a grey desk, holding a tablet computer with both hands. She is looking directly at the camera with a slight smile. In the background, other children in school uniforms are visible, slightly out of focus. A large blue circle is overlaid on the top left of the image, containing white text.

"Unsworth is an exciting and rewarding place to work where the inclusion of all children is at the heart of everything we do."

Teacher at Unsworth
Primary School

Maternity Cover Reception Teacher

Salary: Main Pay Scale £28,000 – Upper Pay Scale 3 £43,685

Hours: 1265 hours per annum worked as per teacher pay and conditions

Closing Date: 9.00am, Friday 13th January 2023

Job Description

Normal place of work: Unsworth Primary School, although you may be required to work at any other school within the Trust.

Responsible to: Head of School or Assistant Headteacher

Responsible for: All teaching assistants with responsibility for individual pupils with SEN/D in the class

PURPOSE OF THE POST

- To lead a team within the Early Years setting.
- To plan, deliver and teach within the EYFS.

DUTIES AND RESPONSIBILITIES

Class Teacher

- To teach a primary school class promoting high standards of learning and behaviour
- To have due regard for the requirements of the EYFS, the National Curriculum, the Mission Statement, aims, schemes of work and policies of the school as laid down by the Governing Body
- To plan, implement, assess and monitor curriculum work in accordance with school policy
- To monitor pupil progress and keep accurate and up to date records on individual pupils
- To prepare assessment analysis for termly pupil progress meetings with the Head of School
- To report to parents on the progress of pupils at Progress Meetings
- To keep a well-organised classroom, maintaining attractive and stimulating displays in accordance with the Policy for Display
- To liaise with the Leadership Team, other teachers, the SENCO and Teaching Assistants in terms of planning, assessment and monitoring
- To be responsible for SEN/D within the class as required by the Code of Practice 2014 e.g. writing IEPs, contributing to reviews, liaising with the SENCO and parents at each stage

Class Teacher

- To be responsible for the effective deployment of support staff
- To attend relevant training to develop professional knowledge and understanding of teaching and learning (by attendance at PADs, staff meetings and other training outside of school)
- To have due regard for the school's policies for pupil support by developing and maintaining positive relationships with pupils
- To have due regard for the school and Bury Integrated Safeguarding Partnership Board's policies and procedures for safeguarding children
- To mark online attendance registers each morning and afternoon
- To take a Key Stage assembly on a rota basis and to take part in other assemblies such as Well Done or Class assemblies

Task Team Membership

To be a member of one of the three task teams under the support of a member of the leadership team or a senior teacher and take an active role by:

- assisting in developing the policies, schemes of work and guidelines in consultation with colleagues
- assisting in the monitoring of planning for the curriculum areas covered by the team offering help, guidance and feedback to other members of staff
- assisting in the monitoring of pupils' work and assessment records for the curriculum areas
- involvement in developmental programmes by team teaching and observations of lessons
- assisting in the development of the use of ICT in the curriculum areas

Control of Resources

- To be responsible for organising resources and materials in the classroom
- To order resources for the classroom after discussion with staff, in accordance with the budget allocation from the Headteacher
- To share responsibility for organising and maintaining shared resources with other class teachers e.g. stock room, PE stock room

Special Conditions Out of Service

The post holder will be required to undertake any other duties of an equal nature appropriate to the post as determined by the Headteacher. Such duties will be discussed with the person concerned who may have his/her Trade Union representative present if so desired

The Conditions of Employment applicable to teachers in accordance with the School Teachers' Pay and Conditions Document apply to this post, a copy of which is available for inspection at the school

The job description will be reviewed at the end of each academic year or earlier if necessary following consultation with the post holder

Maternity Cover Reception Teacher Person Specification



CRITERIA	Qualifications: On their application form, candidates will demonstrate that they have the following qualifications:
ESSENTIAL	
DfE recognized teaching qualification	
CRITERIA	Experience and Skills: On their application form, candidates will demonstrate that they have the following experience and skills:
ESSENTIAL	
- Teaching experience in primary education, preferably in EYFS - Working in partnership with colleagues, parents and outside agencies - Evidence of good and outstanding teaching skills and excellent pupil achievement - Recent attendance on appropriate and relevant in-service training	
CRITERIA	Knowledge: On their application form, candidates will demonstrate that they have the following knowledge:
ESSENTIAL	
- Understanding of the requirements of the Early Years Curriculum - Knowledge of effective teaching and learning strategies to ensure progress of all learners - Knowledge of effective classroom and behaviour management strategies - Knowledge of a range of assessment strategies - Knowledge of the SEN Code of Practice	
CRITERIA	Professional Values and Practice: On their application form, candidates will demonstrate that they have the following Professional Values and Practice:
ESSENTIAL	
- Ability to relate well to children - Commitment to equality of opportunity - Ability to work effectively as a team member - Effective self-motivation and personal organisational skills - Strong commitment to the use of ICT to support teaching, learning and assessment - Ability to communicate effectively, both orally and in writing - Commitment to safeguarding - Commitment to developing and building partnerships with staff, governors, children, parents and the wider community - Commitment to inclusion with high expectations for all children	

Inclusion is at the
heart of our trust

Introduction to Our Trust

Dear Candidate,

Thank you for your interest in this post at Unsworth Primary School, which is a member of Oak Learning Partnership.

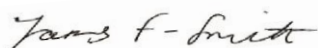
Our trust is a cross phase partnership which consists of primary, special and secondary schools. We have a vision to create a family of world-class schools who transform the lives of young people. The shared principles of our schools have aligned ways of working whilst still retaining their individuality. We are ambitious, supportive of one another and we look to achieve excellence in inclusive education. 'Inclusion is at the heart of our trust'.

Our schools work closely with one another: they collaborate with purpose, support each other, and share collective systems across both educational and business provisions. But it's also important to us that each school has their own identity and individuality. We make sure we focus on impact and ensure clarity and consistency from our leaders, always making sure common sense is at the heart of our decision making.

One of our shared principles is 'our people matter', we understand that we can only achieve our vision by recruiting the right people and providing them with the support, training and time they need in order to allow them to flourish and be the best they can be. Whatever role an individual undertakes within our organisation, they are contributing to our collective aim of transforming lives. We invest heavily in our people ensuring they feel valued and their well-being is always considered. We understand that if staff feel valued and if the impact they are having is recognised, they can perform at their best.

We are laying strong foundations for growing the Trust and with this, will come multiple development opportunities for our staff. We are committed to making a difference on a wider scale, whilst continuing to build on our current strengths. Above all we are a values driven organisation and we are passionate about doing things in the right way with deep integrity.

If you want to make a difference to young people, want to work in a values driven environment, and this role applies to you, we would love to hear from you.



James Franklin-Smith
CEO of Oak Learning Partnership



oaklp.co.uk



Our Shared Principles

We expect all staff at Oak Learning Partnership to embrace our Shared Principles:



Values-Driven

We are a deep-rooted values-driven organisation and we are passionate about working with integrity and honesty, showing respect and kindness for everyone while ensuring we deliver the best education for our pupils. We understand that by creating environments with strong core values everyone thrives.

All of our schools have their own core values which are taught and lived. These are important to us as they feed into our values-rich wider trust family. We also recognise that each school's core values are an important part of their individual identities.



An Exceptional Education for All

Central to our vision as a partnership of schools is our aim to run exceptional schools which deliver excellent outcomes for all learners. We are an organisation which is a beacon for strong inclusive practice. We share a common language around the curriculum and pedagogy. Our schools tailor their approach according to their context. We provide a framework of educational support centrally which helps our schools in their improvement journey. The staffing structure allows us to be flexible in the models of support which we can offer, and we can create new models of support that work for individual schools.



Identity and Individuality

We are passionate about working in partnership as a group of schools, working together to increase capacity and creativity for all. We recognise the collective benefits that this collaborative approach brings. We are also committed to each of our schools having autonomy in many aspects of their work and we are resolute that each school will retain its own identity and protect its history. Leaders in our schools are well-supported and we understand that their autonomy and accountability are vital factors in securing the strong performance of their schools.



Our People Matter

We ensure that our people are highly valued. We are committed to developing people at all levels. Whilst experience and qualifications can be important, our priority is recruiting people who want to make a difference, who share our values and vision, and who have the right attitude. We invest in the professional development of our people, offering opportunities across our schools. We value all of our people; our passion for inclusion is reflected not only across learners but across staff and we ensure that we support their well-being.



Collaborate with Purpose

Our strength comes from our alliance of primary, secondary and special schools and we look to learn from one another. Our schools are committed to collaboration both within our group of schools and outside, and where approaches are having an impact these are shared and applied to other contexts within the partnership. Our schools actively support one another and so all benefit from the partnership. Strong central systems provide high quality support for all schools.



Focus on Impact

We concentrate on the things that work rather than merely ticking boxes. We recognise that more often than not, keeping things simple and doing them consistently well makes the biggest difference. Our centralised support around business functions allows school leaders to focus on their core purpose - delivering an exceptional education.

A close-up photograph of a young boy with short brown hair, wearing a dark blue sweater, playing a violin. He is looking down at the instrument with a focused expression. The background is a library with bookshelves filled with books. A teal circular callout box is positioned in the upper right corner of the image.

“Our Trust is a really supportive and friendly place to work. Whilst crossing from site to site I get a strong feeling that we are a Trust of schools working with and for each other.”

Member of our Trust
Estates and Facilities
staff

At Oak Learning Partnership, we value our staff highly and recognise their contribution with a series of benefits and incentives.

Find out more on our website: <https://oaklp.co.uk/>

Staff Benefits



CPD Opportunities

We are committed to helping our staff keep their skills and knowledge up to date.



Tech Scheme

Tech scheme through techscheme.co.uk



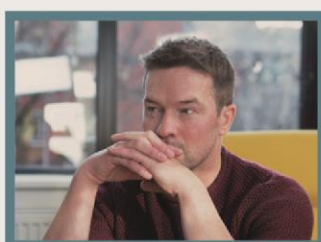
Cycle Scheme

Cycle scheme through cyclescheme.co.uk.



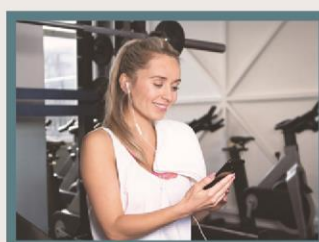
Medicash Health Cash Plan

An easy-to-use health insurance package provided by Oak Learning Partnership.



Medicash Wellbeing Services

Oak Learning Partnership values staff wellbeing and offers comprehensive and positive resources for staff.



Medicash Gym and Health Club Discounts

Oak Learning Partnership supports an active and healthy lifestyle for our staff.



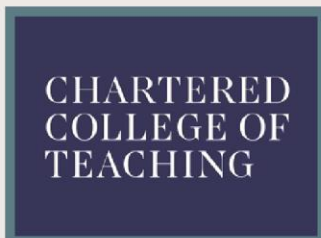
Medicash Extras

Exclusive discounts available on shopping, travel, entertainment, and more.



On Site Parking

On site parking is available for staff with level access to the building.



Chartered Membership

All teaching staff can subscribe to The Chartered College of Teachers through the Oak Learning Partnership.



Childcare Voucher Scheme

Salary sacrifice childcare voucher scheme With KiddiVouchers.



O2 Open

O2 Open offers discounts on Airtime and Devices for all Oak Learning Partnership Staff.



Unsworth
Primary School

Unsworth Primary School

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Unsworth
Bury
Lancashire
BL9 8LY

0161 766 4876

recruitment@oaklp.co.uk

www.unsworth-primary.co.uk



Part of the

Oak 
Learning Partnership