



Lytchett Minster School

Post Title: Most Able leader

TLR: 2.1 (£3,527 per annum)

Responsible to: Assistant Head

Key Responsibilities:

The main responsibilities of the Most Able Co-ordinator role involves:

- Ensuring the most able KS3 and Year 10 students are correctly identified and to maintain a register of these students in the school
- Sharing profiles of these students with staff to inform their planning
- Actively promoting a positive learning experience for Most Able students
- Recognising the needs of these students and promoting with parents and staff
- Arranging opportunities for these students to visit top universities
- Inviting these students to take part in special events outside of the regular curriculum designed to stretch and challenge them
- Keeping a record of students' engagement with Most Able opportunities and sharing this with House teams.
- Providing information on how to access the highest grades at GCSE across a range of subjects (Year 10 students)
- Ensuring that there is regular and meaningful communication with the parents/carers of these students
- Inviting parents/carers to attend special events at school
- Celebrating the achievements of these students
- Monitoring of the Most Able following data drops
- Mentoring Most Able students in Years 7-9 during morning tutor sessions.
- Assisting in the evaluation of whole school provision for the most able students including reviewing the Most Able policy, as required
- To act as a role model in leading colleagues with regards to most able students through high quality teaching, CPD and professional presence
- Sharing strategies and techniques with staff to ensure stretch and challenge of the most able through CPD sessions and demonstrations of how this can be used to support lessons