



Ridgeway Education Trust  
*Excellence through Partnership*

# ST BIRINUS SCHOOL

Requires a

## FACULTY LEADER MATHEMATICS (Maternity Cover)

**Start Date:** 1<sup>st</sup> September 2023

**Closing Date:** Wednesday 7<sup>th</sup> June 2023 @ 9am

**Contract:** 1 year maternity cover

**Hours:** Full time

**Salary:** MPS/UPS with a TLR 1(b) £10,710

**We are looking for a forward thinking, creative and energised Head of Mathematics (maternity Cover) to lead our dynamic team.**

We are hugely proud of our school community. The ethos of an all boys' school is literally written all over the walls of the school and we pride ourselves on creating a vibrant environment in which all boys thrive. Progress measures are very strong and our results are highly impressive within the context of boys' achievement nationally.

St Birinus offers excellent career development opportunities and a highly supportive working environment. If you have the ability to inspire and motivate others, are driven towards the highest standards of Teaching and Learning and are unrelenting in your pursuit of all students having no barriers to what they can achieve, we should be delighted to receive your application.

St Birinus School is judged to be a securely Good school with students meeting the school's high expectations (OFSTED Report February 2020). The OFSTED reports states ...

**"St Birinus School is a vibrant and inspiring place for pupils to learn. Pupils are very proud of their school. They feel it is a friendly and welcoming place where they really feel valued."**

St Birinus is in the top 5% of all schools nationally for boys' progress which accurately reflects our aspirational expectations and ethos.

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## The Faculty

### KS3

Students receive 6 x 1-hour lessons of Maths per fortnight in years 7 and 8.

#### Year 7 Topics

*Term 1:* Arithmetic Laws;  
Negative Numbers  
*Term 2:* Negative Numbers;  
Algebra Skills  
*Term 3:* Order of Operations;  
Solving Equations  
*Term 4:* Fractions  
*Term 5:* Ratio and Proportions  
*Term 6:* Angles

#### Year 8 Topics

*Term 1:* Types of Number;  
Solving Equations  
*Term 2:* Straight Line Graphs  
*Term 3:* Angles;  
Shape Properties  
*Term 4:* Ratio:  
Proportional Reasoning  
*Term 5:* Fractions  
*Term 6:* Statistics

### KS4

Students receive 8 x 1-hour lessons of Maths per fortnight in years 9, 10 and 11.

There are two tiers of study for maths in KS4, foundation and higher tiers. Foundation tier includes grades 1 to 5 and the higher tier includes grades 4 to 9 (grade 3 allowed).

Both tiers will provide students with the skills to develop fluent knowledge and understanding of mathematical methods and concepts, and to reason mathematically allowing them to comprehend and interpret mathematical information; empowering every student.

#### GCSE Mathematics Examination Board: Edexcel

*Paper 1:* Non-Calculator  
*Paper 2:* Calculator  
*Paper 3:* Calculator

#### GCSE Statistics Examination Board: Edexcel

*Paper 1:* The collection of data; Processing, Representing and  
Analysing Data; Probability  
*Paper 2:* The collection of data; Processing, Representing and  
Analysing Data; Probability

### KS5

Didcot Sixth Form is a vibrant mixed sixth form, with its own ethos, values and culture, drawing on the combined experience of the most expert teachers from both Didcot Girls' and St Birinus Schools.

Students receive 9 x 1-hour lessons of Mathematics per fortnight

Entry requirements for studying A-Level in Didcot Sixth Form is a Grade 6 in Mathematics at GCSE (for Further Maths, a Grade 7 GCSE is required, with strong algebra skills and must be taken in addition to Mathematics A Level)

#### MATHEMATICS Examination Board: Edexcel

*Paper 1:* Pure Mathematics  
*Paper 2:* Pure Mathematics  
*Paper 3:* Statistics and Mechanics

#### CORE MATHS (level 3) Examination Board: AQA

*Paper 1:* Analysis of data, Personal  
Finance and Estimation  
*Paper 2:* Statistical Techniques

#### FURTHER MATHEMATICS Examination Board: Edexcel

*Paper 1:* Pure Mathematics 1  
*Paper 2:* Pure Mathematics 2  
*Paper 3:* Further Mechanics  
*Paper 4:* Decision

## JOB DESCRIPTION

### Faculty Leader for Mathematics

<b>Responsible to:</b>	Headteacher (and operational links with a member of SLT)
<b>Responsible for:</b>	Subject Leaders, teaching staff and other relevant personnel
<b>Hours:</b>	Full time (additional hrs Leadership and Management time)
<b>Salary:</b>	MPS/UPS with a TLR 1(b) £10,710

#### The Post

The post encompasses the role of Faculty Leader, and you will be the key driver in improvement in teaching and learning and outcomes in Mathematics at St Birinus. You will be ambitious, and this role will embrace appropriate whole-school responsibilities on your journey to senior leadership.

#### We wish to appoint an emerging leader who

- Will quickly become an outstanding leader of our Mathematics Faculty
- Has experience of success in raising achievement
- Has the vision and ability to create and lead an outstanding Faculty
- Has the personal qualities to inspire, motivate, support and challenge others

#### Your vision

- You will have a relentless focus on standards and a deeply-held belief that all students can succeed, given the right opportunity and support
- You operate with a positive mindset and have clear, step-by-step strategies for progressing an inspirational Faculty

#### You will

- Be an outstanding classroom teacher, who is energetic, determined and enthusiastic
- Be a creative and strategic thinker, who is able to inspire and motivate students and staff to give and achieve their best
- Be a team player with good communication and interpersonal skills
- Be committed to the removal of barriers to enable every individual to achieve; you firmly believe that every student can achieve, given the right conditions for teaching and learning
- Be able to analyse and track data, oversee and measure impact, and have an emerging track record of raising standards
- Have the ambition and ability to become an Assistant Headteacher within the next two years

#### Job Purpose

- To raise, and be accountable for, standards of attainment and achievement within the Faculty and to monitor and support student progress
- To develop and enhance the teaching practice of others
- To ensure the provision of a suitable, broad, balanced and differentiated curriculum for students within the Faculty
- To be accountable for leading, managing and developing the whole Faculty
- To effectively manage and deploy teaching/support staff, financial and physical resources within the Faculty

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## **Principal Responsibilities**

### ***Teaching & Learning***

To monitor, evaluate and develop

- overall standards of teaching and learning within the Faculty
- standards of achievement and attainment for all groups of students within the Faculty, including Spotlight Students (SEND & PP)
- use of performance data for target setting and progress monitoring
- provision of educational enrichment activities, including supporting the inter-House programme of events

### ***Operational/Strategic Planning & Quality Assurance***

- The day-to-day management, control and operation of course provision within the Faculty, including effective deployment of staff, money and physical resources, to act as a cost centre holder, requisitioning, organising and maintaining equipment and stock, and keeping appropriate records
- To establish short, medium and long term plans for the development and resourcing of the Faculty
- To actively monitor and follow-up student progress, including groups of students
- To implement school policies and procedures, including Behaviour and Health and Safety and ensuring risk assessments are in-line with national requirements
- To ensure effective operation of quality assurance and to monitor and evaluate the Faculty in line with school Evaluation and Monitoring procedures
- To produce and present examination analysis reports during Term 1, evaluate performance data and take appropriate action on issues arising from the data
- To produce, implement and monitor a Faculty Area Development Plan, linking to Evaluation and Monitoring outcomes, Exam Review action points and whole school improvement priorities
- To liaise with the SENDCo, ensuring the best possible provision and outcomes for SEND students within the Faculty
- To liaise with the Lead for ICT to foster and oversee the application of ICT and development of the Learning Platform within the Faculty

### ***Curriculum Provision and Development***

- To be accountable for the delivery and development of the subjects within the Faculty
- To liaise with the AHT / DHT to ensure delivery of an appropriate and cost-effective curriculum programme which complements the School Development Plan (SDP)
- To actively monitor, keep up to date with, and respond to curriculum developments and teaching methodology at national, regional and local levels
- To work with colleagues to actively develop cross-curricular links and to support the functional skills of English/ literacy, Maths/ numeracy and ICT, and the skills and attributes of Learning to Learn

### ***Staff Development, Recruitment & Wellbeing***

- To support, guide, motivate and inspire team members and support staff
- To promote teamwork and effective communications
- To ensure staff development needs are identified and supported, with a particular view of ensuring consistently good and outstanding teaching
- To undertake Performance Management reviews and to act as a reviewer
- To assist the Headteacher with appointment of Faculty colleagues
- To delegate responsibilities to Faculty Team members
- To attend regular meetings with other Faculty Leaders
- To provide training for new Faculty members

### ***Communications***

- To ensure all members of the Faculty are familiar with its aims and objectives
- To oversee weekly Faculty Team briefings and challenge lateness and non-attendance
- To chair calendared Faculty Team meetings, ensuring that an agenda and minutes are produced

- To ensure effective communication/consultation as appropriate with students and parents (student and parent 'voice')
- To liaise with partner schools, Higher Education, Industry, Awarding Bodies and other relevant external bodies
- To represent the views and interests of the Faculty
- To liaise with Year Teams about student progress and to ensure relevant information is passed to them in order to support learning

### **Care Guidance and Support**

- To monitor and support the overall progress and development of students within the Faculty
- To monitor student attendance together with students' progress and performance in relation to targets set for each individual; ensuring that follow-up procedures are adhered to and that appropriate action is taken where necessary
- To take a leading role in contributing to the delivery of behaviour management in the school
- To ensure the Behaviour for Learning Policy is implemented in the Faculty so that effective learning can take place
- To act as a Form Tutor and to carry out the duties associated with that role as outlined in the generic job description
- To undertake an appropriate programme of teaching in accordance with the duties of a standard scale teacher
- To undertake any other duty as specified by STPCD not mentioned in the above

### **General Duties**

- To play a full part in the life of the school community by supporting its distinctive aims and values and to encourage students to follow this example
- To actively promote the school's policies and to comply with the school's Health and Safety policy and undertake risk assessments as appropriate
- You will be expected to carry out the professional duties of a teacher as outlined in the School Teachers' Pay and Conditions Document currently in operation, or any subsequent legislation

### **Notes**

- Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified
- Employees will be expected to comply with any reasonable request by the Headteacher to undertake work of a similar level that is not specified in this job description





## APPLICATION PROCESS

Applications should be made by **9am on Wednesday 7<sup>th</sup> June 2023**  
by following this link: <https://www.mynewterm.com/jobs/138762/EDV-2023-SBS-40266>

We encourage visits to our school in advance of applications. For further information regarding this vacancy, the application process, or to arrange a visit, please contact Mrs Helen Cliff, PA to the Headteacher, by emailing [hcliff@St-birinus.oxon.sch.uk](mailto:hcliff@St-birinus.oxon.sch.uk) or by calling 01235 814444.

If you would like further information regarding the Faculty, please either

- view our website <https://www.st-birinus-school.org.uk/> or
- contact Mrs Kate Ayling, Head of Mathematics, by emailing [kayling@st-birinus.oxon.sch.uk](mailto:kayling@st-birinus.oxon.sch.uk)

*Ridgeway Education Trust is committed to safeguarding, equality and promoting the welfare of children and expects staff working in all its schools to share this commitment. The successful applicant will be subject to satisfactory enhanced DBS, references and pre-employment safeguarding checks. All Leadership roles will require a Section 128 check. To view our Safeguarding policy, please visit our website: <http://www.st-birinus-school.org.uk/1852/sbs-policies>. Please be aware that you will be required to bring your original degree certificate, proof of residence and photographic ID, as applicable, to interview.*

*St Birinus School is a Family Friendly School, committed to supporting our staff so that they can carve out a professional and personal life that is fulfilling and balanced.*

*Our [RET Staff Charter](#) summarises the commitment we make to all staff who join and work at Ridgeway Education Trust.*

*We are committed to expressing our values of high quality learning, respectful relationships and an inclusive environment in the day to day experience of staff and students throughout the school.*

*St Birinus School is an equal opportunities employer.*

# ST BIRINUS SCHOOL



**ST BIRINUS SCHOOL**

**Address:** St Birinus School, Mereland Avenue, Didcot, Oxfordshire, OX11 8AZ

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**Email:** [stbirinus@st-birinus.oxon.sch.uk](mailto:stbirinus@st-birinus.oxon.sch.uk)

**Headteacher:** Mr William Manning **Executive Headteacher:** Mrs Rachael Warwick

**Chair of Governors:** Mr Conor Byrne

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