



**RAINHILL
HIGH SCHOOL**



RainhillSixth

CANDIDATE

RECRUITMENT PACK

MATHS AND NUMERACY TUTOR



LEARN THINK CONTRIBUTE CARE



RAINHILL
HIGH SCHOOL



LIPA
4:19
ASSOCIATE ACADEMY



BRONZE
SCHOOL MENTAL
HEALTH
AWARD



EQUAL CAREERS
ACCREDITED
EDCS



BCS
Centre of
Excellence



LIVERPOOL
HOPE
UNIVERSITY



ARTSMARK
PLATINUM AWARD
AWARDED BY ARTS
COUNCIL ENGLAND



RAINBOW
TEACHING
SCHOOL HUB



RAINBOW
TEACHING
SCHOOL HUB



STEPHENSON
EXCELLENCE, TOGETHER.



Ofsted
Good
Provider

WELCOME FROM THE PRINCIPAL

Thank you for your interest in Rainhill High School. I hope you find this information pack helpful. If you would like to know more about us before you apply please see our website rainhillhighschool.org.uk or alternatively contact jobs@rainhillhigh.org.uk

Our school has a long and strong record of academic success and the destinations that our students move onto are strong. Our continued focus is on raising the aspirations, achievements and confidence of all our students to ensure they have the best life chances; that all of our students leave us ready to take on the world with conviction and self-assurance. We make no apologies for having the highest expectations of all our students.

Our curriculum is ambitious. Students are expected to work hard, and this is complemented by our excellent pastoral care, support and guidance. You will find the staff here are determined to support academic achievement but also provide a wide range of enrichment and extra-curricular activities both within and beyond the classroom, ranging from trips to New York to football teams in school; all of which are important in building the confidence, resilience and experiences of every child.

Our school's mission is 'In Pursuit of Excellence' in everything that we do and our core values; Learn, Think, Contribute, Care, embody our determination to ensure that all our students receive a first-class education that enables them to take their place in society with confidence. We are a popular and high achieving school on the edge of Merseyside with a very strong reputation locally and significantly oversubscribed.

I am very proud of the continued success of Rainhill High School.

Mrs J Thorogood
Principal

MATHS AND NUMERACY TUTOR

Role Overview

DIRECTLY RESPONSIBLE TO:
Assistant Principal/
Head of Faculty/
Numeracy Co-ordinator

We are looking for a Maths and Numeracy Tutor with a genuine passion for transforming the lives of disadvantaged and vulnerable students.

COMMENCING:
As soon as possible

The successful candidate will play a key role in supporting KS3 and KS4 pupils that may have encountered barriers to learning by delivering quality maths tuition sessions to small groups and 1-1 individual learning and intervention in enabling students to build their confidence and accessing targeted support.

CONTRACT:
Fixed term until 31st August
2025

Previous experience of working in an educational setting is desirable but not essential.

This position is offered on a full time, fixed term contract initially until 31st August 2025 and is subject to continued pupil Premium funding

CLOSING DATE:
Friday 7th February 2025
9am

If you believe you have the skills and dedication to meet our standards, Rainhill High is the school for you.

INTERVIEW DATE:
Wednesday 12th February
2025

The Academy is working hard to make a difference to staff workloads by investing time, technology, and support to make Rainhill High School and Rainhill Sixth an attractive place to work.

Prospective candidates can
Visit the school by prior
appointment by calling
01744 677205

Our vision is one of excellence for everyone, pupils and staff. We believe that by working together we can make a positive difference to children's lives.

Stephenson Trust is based in Rainhill, Merseyside and is currently a single school in a multi academy trust. We have several external partners, including Hope University, Ambition Institute, The Fowler Education Faculty, SSAT, Rainbow teaching school hub and the educational endowment fund.

We are now seeking to expand in the next couple of years with those who share our desire to provide an excellent education.

Please return application
forms to;
jobs@rainhillhigh.org.uk



“Staff felt that leaders are supportive of their well-being and cognisant of their workload”
OFSTED

***“When I started I thought the school was massive and that I would get lost every day
but you soon find your way, I really enjoy it here”***

Year 7 student

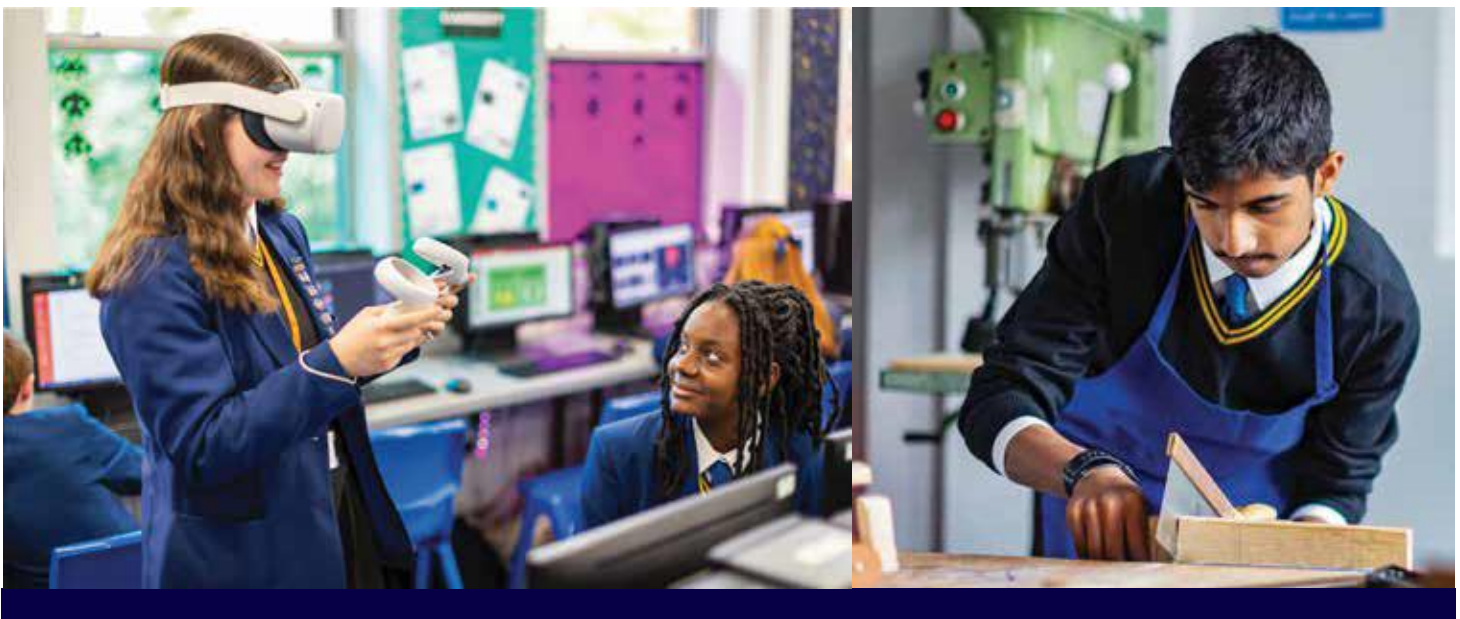
***“I go to Zoology club to learn about animals and how to look after them.
The school has loads of opportunities for you to get involved in”***

Year 8 student

***“My teachers are all really helpful,
if you get stuck they help you to understand”***

Year 9 student

“Leaders follow up on any concerns quickly and effectively”
OFSTED



JOB DESCRIPTION



<u>Post:</u>	Maths and Numeracy Tutor
<u>Grade:</u>	NJC SCP 12-17 £23,835 - £26,201 actual pa
<u>Contract:</u>	37 hours per week, Term Time only + 1 week (5 Inset days) Fixed term subject to Pupil Premium Funding
<u>Responsible to:</u>	Assistant Principal /Head of Faculty/Numeracy Co-ordinator

Purpose of the Post

To support KS3 and KS4 students in one to one and small groups to access learning and to support teachers in enabling students to learn within the Maths Faculty.

Specific roles and responsibilities:

1. Supporting learning through in-class support under the direction of the teacher through small group work, one to one work or other specific intervention (homework club, form time intervention, revision sessions etc)
2. Fulfilling the professional obligations of a department member including adherence to department policies and procedures, attendance of department meetings/briefings, duty supervision.
3. Support KS3 pupils on entry from Primary School to ensure they are Secondary Maths Ready.
4. Support KS4 pupils to increase the whole school percentage of pupils achieving grade 9-4 in Maths.
5. Preparing materials and resources (including resources for the department) to support learning.
6. Record keeping and evidence gathering to support the knowledge of students including marking.
7. Ensuring that students behave in accordance with school policy and reporting any such breaches that cannot be dealt with under your competency.
8. Contribute to exam support to students as required.
9. Assess, record and report on development, progress and attainment as agreed with the teacher/HoF/SLT.
10. Write reports and records using confidential student data as required.
11. Contributing to short, medium- and long-term planning through an increasing knowledge of subject areas, specifications, levels of attainment and assessment criteria.
12. To contribute, where requested by the class teacher, towards the design of a tailored programme for the pupil.
13. To liaise with the Class Teacher during the tuition period.
14. To provide feedback to class teacher to review progress at the end of the tuition period and agree next steps.
15. To attend relevant whole school meetings as required.
16. Communicate progress to teachers, Head of Faculty, SENCO, Parents, SLT and others as required.

General Duties

- To prioritize own workload, work to pre-determined deadlines and to comply with relevant legal requirements.
- To provide advice and guidance to staff and others to undertake administration procedures.

Review of Performance

Performance Management reviews will focus on the post holders' responsibilities. There is recognition that however good we are at our jobs; we should embrace the notion of 'continuous improvement'

Generic Responsibilities of all Rainhill Staff

- a) To work consistently to uphold School's mission statement
- b) To work in a co-operative and polite manner with all stakeholders
- c) To work with Students in a courteous, positive, caring and responsible manner at all times

- d) To follow child protection procedures. To ensure that children's safety and wellbeing is never compromised.
- e) To always respect confidential matters.
- f) To undertake break duty responsibilities.
- g) To be polite, cooperative and positive when communicating to other staff
- h) To take an active and positive role in the school's commitment to developing staff, and the annual review procedures
- i) To work with visitors to the School in such a way that it enhances the reputation of the school
- j) To seek to improve the quality of the School's service
- k) To present oneself in a professional way that is consistent with the values and expectations of the School e.g. 1 professional, and appropriate, appearance at all times including when out of School, eg trips, CPD etc.

The post is subject to a satisfactory Enhanced Disclosure & Barring Service check and satisfactory references.

The details contained within this job description reflect the content at the date it was prepared. However, it is inevitable that, over time, the nature of the job may change. Existing duties may no longer be required, and other duties may be gained without changing the general nature of the post or the level of responsibility entailed. Consequently, the Trust will expect to revise this job description from time to time and will consult the postholder/s at the appropriate time.

PERSON SPECIFICATION



Criteria	E/D	
Qualifications		
Degree in Maths or equivalent	E	A
Good standard of general education to A level	E	A
QTS/QTLS	D	A
Knowledge and Experience		
Knowledge and IT experience of Microsoft Office systems	E	A/I
Specific knowledge of classroom support strategies	E	A/I
Specific knowledge of the National Curriculum and GCSE requirements in Maths	D	A/I
Skills and Abilities		
To support identified areas of difficulty	E	A/I/P
To work effectively with staff and students	E	A/I/P
Implementation intervention strategies	E	A/I
Excellent communication skills	E	I
Motivation to work with children and young people	E	A/I
Ability to form and maintain appropriate relationships and personal boundaries with children and young people	E	A/I/R
Emotional resilience in working with teenagers	E	A/I/R
Experience Pupil Progress		
Experience of working with Pupil Premium students	D	A/I
Experience of working with young people	D	A/I
Experience of working in a school or college	D	A/I
Personal Qualities		
The eagerness to learn and improve their skills	E	A/I/R
Flexible	E	A/I/R
Team Player	E	A/I/R
Commitment to Equal Opportunities		
Ability to understand and demonstrate commitment to equality and diversity	E	A/I

E = Essential requirement of the role A = Assessed via the application form P = Presentation D = Desirable requirement of the role
 I = Assessed at Interview T = Task R = References

GUIDANCE FOR COMPLETING YOUR APPLICATION FORM

Your application form should be submitted to the school by email to the school's job vacancies email address provided, or by hard copy to the school postal address. Your application consists of two parts; the application form and the optional Equal Opportunities form.

Your application form will be used to measure you against the essential criteria as identified on the person specification. This is your opportunity to sell your skills, abilities and experience. It is important that you read the job description and person specification carefully and ensure that your application is tailored to the role you are applying for. You may also wish to submit a covering letter outlining how your career to date has prepared you for the post.

Take time to check your application form to ensure that you have completed all sections. Also check for any spelling and grammatical mistakes.

The Equal Opportunities form will be used to assist in monitoring the effects of the school's equal opportunities policy in recruitment and selection and will help us to develop and improve.

If you are applying for a post that includes working with children or vulnerable adults, please include the date that you left secondary education. We may contact any of your previous employers to confirm information provided in your application.

Section 6: This is your opportunity to demonstrate to the shortlisting panel how you meet the essential criteria of the person specification. Use specific examples and evidence of your skills, abilities and experience to demonstrate how you meet the criteria.

Section 7: Please provide details of two referees, one of whom must be your current or most recent employer. Referees cannot be relatives or people writing solely in the capacity of friends. If you are applying for a post which involves working with children or vulnerable adults and you are not currently working with children or vulnerable adults, but have done so in the past, please provide details of the most recent employer of this type of employment.

Section 14: In line with the statutory guidance document Keeping Children Safe in Education (2023) the trust will conduct online searches after the shortlisting process for any candidates who accept an invitation to interview.

You are required to sign the form to confirm that the information you have provided is accurate and true. Providing false or misleading information could result in your application being rejected, a conditional offer being withdrawn or lead to disciplinary proceedings which may result in dismissal. If you send your application by email, it will be deemed that you have signed the declaration. You will be required to sign a copy of your application form if you are invited for interview or if you are offered the post subject to further checks.

Application forms should be returned to jobs@rainhillhigh.org.uk

Please note it is our policy to retain all application forms for unsuccessful applicants for a period of six months, after which time they are securely destroyed.

Click here for [Non-Teaching Application Form](#)

OUR PARTNERS



Founded in 2015 by former Liverpool and England striker, Robbie Fowler, The Fowler Academy's results are impressive. Receiving glowing reports from OFSTED and Pearson qualifications, The Fowler Academy were awarded 'Most Inspirational Post 16 Provider in 2019's Educate Awards and were shortlisted in the 2021 TES Awards, as best national provider and have recently moved to their new home, the former first team training ground for Liverpool FC, Melwood.

Partnerships with the LFC Foundation and Rainhill, The Fowler Academy's blended offer of football and post 16 education is both exciting and innovative, ensuring excellent outcomes for students.

