



DUNRAVEN **EDUCATIONAL** TRUST



— THE —
ELMGREEN
— SCHOOL —

MATHS TEACHER

Before completing your application form, please read the job description and person specification carefully. In your supporting statement on the application form, you should demonstrate how your qualifications, skills and knowledge meet the requirements for the post.

Responsible to: Head of Maths
Pay scale: ILPS
Work pattern: Full-time
Location of post: The Elmgreen School, SE27 9BZ

JOB DESCRIPTION

The purpose of this role is to provide high quality teaching and learning, achievement and engagement of students in line with our vision and ethos.

This job description outlines a range of professional duties which will be undertaken as a teacher of maths, but applies also to the range of professional duties for all classroom teaching.

Responsible to the Head of Maths.

KEY RESPONSIBILITIES

- to plan and deliver effective lessons, ensuring curriculum coverage, continuity and progression for all students
- to support the head of department in the development of appropriate syllabi, assessment, teaching and learning strategies and resources
- to support in monitoring the progress made towards achieving student targets for maths

Teaching and Learning

To help sustain effective teaching, evaluate the quality of teaching and standards of students' achievements and set targets for improvement

- to plan and deliver effective lessons, ensuring curriculum coverage, continuity and progression for all students
- to check, mark and assess students' work and report on progress
- to support the head of department in the choice of appropriate teaching and learning methods, to meet the needs of individual students

- to work with the head of department in establishing clear practices for assessing, recording and reporting on student achievement
- to ensure that as a teacher you are aware of your contribution to students' understanding of the duties, opportunities, responsibilities and rights of citizens
- establish a partnership with parents to involve them in their child's learning, as well as providing information about curriculum, attainment, progress and targets
- support the head of department in development of effective links with the local community, including business and industry, in order to extend the curriculum, enhance teaching and develop students' wider understanding
- to contribute to the orderly atmosphere of the school
- to attend staff, parents meetings
- to act as a tutor
- to carry out supervision duties.

Efficient and Effective Deployment of Resources

To help identify appropriate resources and ensure that they are used efficiently, effectively and safely.

- to support the Head of Department in identifying resource needs
- use accommodation to create an effective and stimulating environment for the teaching and learning
- willingness to work with others to ensure that there is a safe working and learning environment in which risks are properly assessed.

Other

- To unequivocally support and promote the values and ethos of The Elmgreen School
- to undertake such other duties as laid down in the School Teachers Pay and Conditions Document.

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the School in relation to the post holder's professional responsibilities and duties.

PERSON SPECIFICATION

Please provide evidence for the criteria detailed in the Person Specification in the details provided on the application form and in your supporting statement.

ESSENTIAL EXPERIENCE

- Innovative and effective classroom practitioner
- evidence of curriculum planning and developing schemes of work
- teaching across the age and ability range
- ability to function proactively as a member of a team
- creative application of ICT to learning.

DESIRABLE EXPERIENCE

- Willingness to develop leadership skills.

QUALIFICATIONS AND TRAINING

- Graduate specialist in maths or equivalent subject, with qualified teacher status
- evidence of continuing professional development
- awareness and understanding of key national issues.

SKILLS AND ATTRIBUTES

- Ability to promote and share good practice in the classroom
- willingness to collaborate with other subjects on joint planning and teaching styles
- effective written and oral communication skills
- sensitivity to and empathy with the needs of others
- commitment to quality and professionalism
- personal integrity
- commitment to high standards and high expectations
- excellent interpersonal skills and the ability to work effectively as a team member
- understanding of the role of the form tutor.

ESSENTIAL KNOWLEDGE AND UNDERSTANDING

- Good understanding and experience of the maths curriculum across at least 2 key stages
- familiarity with current education legislation and issues and the implications for implementation
- ability to monitor and review, analyse, use data, and make strategic decisions to improve learning
- understanding of the implications of the Code of Practice for Special Educational Needs for teaching and learning in a mainstream school.

DESIRABLE KNOWLEDGE AND UNDERSTANDING

- Good understanding and experience of maths at Key Stage 5

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