

At Southern Education Trust, we are driven by a shared mission of ***Making Lives Better***. We're a community of schools built on our values: ***Kind, Creative and Collaborative***, working together to help every child - and every colleague – thrive.

School	The Quay School
Grade	MPR with SEN Allowance
Contract	Term Time Only

Purpose of the job

You will inspire and support pupils to achieve their full potential by fostering a positive culture of learning and helping them recognise the value of education as a foundation for future success. Working collaboratively with the Senior Leadership Team, you will ensure pupils receive high-quality learning opportunities and appropriate support to overcome barriers to achievement. Through effective planning, teaching and assessment, you will meet pupils' individual needs and enable them to make strong progress towards fulfilling and successful lives.

Key areas of responsibility

- Plan and deliver high-quality lessons in line with the curriculum and schemes of work.
- Assess, monitor, track and report on pupils' progress, attainment and attendance.
- Adapt teaching to meet individual needs, including EHCP requirements, and implement appropriate interventions.
- Set high expectations and promote strong pupil progress and outcomes.
- Demonstrate strong subject and curriculum knowledge.
- Prepare pupils for external assessments and complete required assessment and examination duties.
- Provide effective feedback to support learning and improvement.
- Use a range of teaching strategies and maintain high-quality learning experiences.
- Ensure literacy, numeracy, ICT and wider developmental needs are embedded within teaching.
- Promote positive behaviour, engagement, punctuality and high standards of work.
- Act as a tutor/mentor and maintain effective communication with parents and carers.
- Work collaboratively with colleagues to support curriculum delivery and pupil development.
- Communicate effectively with pupils, parents/carers, colleagues and external professionals.
- Collaborate with colleagues and provide cover where required.
- Supervise and support Learning Mentors.

- Contribute positively to the wider life, ethos and vision of the school.
- Engage in training, meetings and ongoing professional development.
- Support the development and implementation of school policies, procedures and improvement initiatives.
- Safeguard and promote the welfare of pupils in accordance with school policies and the staff code of conduct.

Other

- Follow all school policies, safeguarding procedures and the Trust Code of Conduct, reporting any concerns about the safety or wellbeing of pupils, staff, or visitors.
- Work responsibly and respectfully, promoting inclusion, maintaining confidentiality, and caring for the wellbeing of yourself and others.
- Stay committed to learning and improvement, taking part in training and contributing positively to school and Trust development, as well as attending team meetings.
- Use resources thoughtfully, showing care for school property and the wider environment.
- This job description is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks the postholder may be required to undertake other duties appropriate to the level of the role, as directed.

Person Specification

Criteria	Essential	Desirable
Qualifications & Experience	• Qualified teacher status • Degree • Successful teaching experience	
Skills & Knowledge	• Knowledge of the National Curriculum • Knowledge of effective teaching and learning strategies • A good understanding of how children learn • Ability to adapt teaching to meet students' needs • Ability to build effective working relationships with students • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies • Good ICT skills, particularly using ICT to support learning	
Personal Qualities	• Kind, compassionate and child-centred, creating environments where everyone feels valued and always acting in pupils' best interests. • Calm, steady and positive, offering a reassuring presence and helping others to feel confident and supported, even when things are busy or challenging. • Collaborative and respectful, building trusting relationships while maintaining professionalism, discretion and confidentiality. • Flexible, adaptable and proactive, responding to changing needs with good humour, taking initiative and seeing things through. • Reflective, inclusive and open-minded, with a genuine commitment to learning, celebrating diversity and fostering a strong sense of belonging for all. • Inspiring and motivating, developing strong and respectful classroom relationships and	

- engaging learners with clarity and confidence.
- Creative, adaptable and emotionally aware, shaping learning around individual needs and responding thoughtfully to pupils' wellbeing.
- Organised, forward-thinking and constructive, planning and assessing effectively and offering feedback that is supportive and meaningful.

Other Factors

- Satisfactory Safer Recruitment Checks