

Capital City Academy - Job Description

Title of Post

Teaching Lead

Salary

MPS/UPS

Reporting to

Associate Senior Leader – Teaching & Learning

Job Purpose

To promote and develop teaching and learning within the department ensuring strategies introduced are research based and in-line with whole school teaching and learning policies.

Duties

Academy Teaching and Learning responsibilities:

- Raising the quality of Teaching and Learning across the Academy
- To meet fortnightly with the ASL T&L to share good practice across departments and review progress.
- To take part in whole school Learning Walks and Work Scrutinies, supporting the CAL & CLT in developing excellent practice.
- To give advice and support to other teachers especially new colleagues about effective Teaching and Learning strategies.

Department responsibilities:

- To carry out fortnightly DEFT observations with the aim of sharing good practice and developing excellent practice within your department.
- To take a lead on reviewing, monitoring and developing subject specific pedagogy within your department.
- To provide subject specific Teaching and Learning training within departmental CPD meetings.
- To provide regular updates for the team on relevant research, established good practice and how the Academy's teaching and learning policies can be implemented effectively within the department.
- To support the CAL in ensuring the department offers opportunities for wider curriculum study through visits, enrichment activities
- To work with post-holders to ensure that Schemes of Learning are kept current and incorporate Teaching and Learning ideas that enable students to make outstanding progress.

Generic teaching responsibilities:

- To plan and deliver high quality lessons which meet the needs of individual students through appropriate differentiation liaising as appropriate with Teaching and/or Learning Support Assistant(s).
- To set and mark homework in line with Academy and Area policies.
- To ensure that target setting, assessment, marking, reporting and record keeping are consistent with Academy and Area Policy.
- To maintain high expectations and standards in classroom practice, promoting good behaviour, not only by the use of rewards and sanctions, but principally through pacey, challenging lessons.
- To establish and maintain a positive and stimulating learning environment and to provide cover work for classes for up to 5 days in any one period of absence.
- As a Learning Adviser to monitor and support students and to implement all aspects of Academy, Key Stage and Year Group Pastoral Policy.
- To undertake supervision duties and take cover lessons as required by the agreed rotas and policies.
- To contribute to the promotion of equal opportunities and celebration of diversity in all aspects of the work of the Academy.
- To take personal responsibility for professional development and to produce an annual plan for improved professional practice.
- To participate as appropriate in the Academy's arrangements for Performance Management.
- To undertake such further activities as may reasonably be directed by the line manager or Principal.

Teaching Lead development:

Each Teaching Lead will be placed on a three-year route which will include opportunities for SSAT Lead Practitioner Accreditation. The three-year route will consist of:

- **Year 1:** Evaluating the Teaching and Learning within teams.
- **Year 2:** SSAT Lead Practitioner Accreditation.
- **Year 3:** Teaching Lead CMA.

Person Specification		
Competency	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • Degree with significant content related to subject • PGCE (or equivalent) • QTS status 	<ul style="list-style-type: none"> • Middle Leadership training
Experience	<ul style="list-style-type: none"> • Good + teacher 	<ul style="list-style-type: none"> • Successful experience of delivering at all Key Stages
Ability/Skills	<ul style="list-style-type: none"> • Ability to get good outcomes with all classes, meeting the needs of all pupils including those with SEN • To have an excellent knowledge of the subject curriculum 	<ul style="list-style-type: none"> • Current research or wider reading about subject pedagogy

Capital City Academy is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and post holders to share this commitment.