JOHN PERRY PRIMARY SCHOOL

Charles Road, Dagenham, RM10 8UR Tel: 020 8270 4622
Headteacher: Mr W Pedro Email: office@johnperry.bardaglea.org.uk
Website: www.johnperryprimary.co.uk

Midday Assistant/Medical Room Assistant
(Permanent, term time only)

Required: Monday to Friday: 2 hours per day

11.30am to 1.30pm

Salary: Scale 1 (Point 3) (£29,562 to be pro-rata based on hours required)

Start: as soon as possible

John Perry Primary School is a popular 3 form entry primary school. We have wonderful, well-motivated pupils, enthusiastic and committed staff, inspirational senior leaders, supportive parents and excellent links with the community.

We are seeking to appoint motivated Midday Assistants to join our team and support the school in improving the experiences of all the pupils at our diverse school.

The successful candidates will work closely pupils and facilitate them at lunchtime. The role will include helping maintain good order, as well as developing positive relationships. This role focuses on the welfare needs of the pupils so a First Aid certificate is essential.

The successful applicants must be able to demonstrate the following qualities:

- An understanding of children's needs.
- A quiet but firm manner with children.
- An ability to work co-operatively in a team.
- Remain calm under pressure and be able to adapt to change quickly.
- Tactful, caring and able to maintain confidentiality.
- Punctuality and good attendance.
- Ensuring the safeguarding of pupils at all times.
- Able to assess basic medical needs and decide the course of action

We can offer:

- ✓ A supportive and forward looking staff and Governing Body.
- ✓ Opportunities for Continuing Professional Development.
- ✓ A pleasant working environment and helpful staff in our friendly successful school.

To apply for this job, please visit our website on https://johnperryprimary.co.uk/about/#job_vacancies and download an application form and Job Description/Person Specification.

Closing date: **Monday 30th November 2026 at 12pm**

Shortlisting: **Monday 30th November 2026**

Interview date: **Friday 4th December 2026**

Completed application forms must be returned to the following email address: hr@johnperryprimary.co.uk or delivered to the Admin Office, John Perry Primary School

Please also note that we will *only* communicate further with applicants shortlisted for an interview.

This role will involve contact with, and responsibility for, children and will amount to 'regulated activity'.

The school is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). The school may carry out online searches on shortlisted applicants. Appointments are also subject to satisfactory references/medical clearance/DBS and social media checks.

This post is exempt from the Rehabilitation of Offenders Act 1974 and a comprehensive screening process, including a Criminal Records Bureau Disclosure at Enhanced level, will be undertaken on all applicants. We welcome applications from all sections of the community, regardless of gender, race, religion, disability, sexual orientation or age. The school is therefore permitted to ask job applicants to declare all convictions and cautions on a self-declaration form in advance of attending an interview in order to assess their suitability to work with children."

John Perry Primary School is an equal opportunities employer.