



St Joseph's Catholic Primary School
Regents Gate
Long Causeway
Exmouth
Devon
EX8 1TA

Headteacher: Mr J Willcox

Tel: 01395 264875

Meal Time Assistant vacancy Part Time, Fixed Term Position (to 31/08/2026)

The Head Teacher of St Joseph's Catholic Primary School, Exmouth is seeking to appoint a positive, kind and inspiring Meal Time Assistant. Here at St Joseph's we are keen to accommodate the best candidates who will make a positive impact on our school and standards. Applicants with experience are encouraged to apply.

We offer:

- A welcoming school with a strong Catholic ethos
- Children who are polite, happy and motivated to learn
- A supportive staff team who genuinely want the best for our pupils
- A commitment to your own professional development
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The successful candidate will:

- Be happy to support the Catholic ethos of our school
- Be committed to creating challenge, excitement, creativity and independence for our children when at play
- Be dedicated to raising standards, mentoring children in how to eat and play well and be a good role model to them
- Have excellent pastoral skills and good organisational and communication skills
- Be dynamic, resilient and hard working with a positive nature
- Be able to work as part of a team and establish positive relationships with pupils, parents, governors and staff
- Have a reflective and evaluative approach to their practice

Required: As soon as possible
Salary: Scale B2 - £24,413 pro rata (£12.65 per hour)
Contract: Part Time – 1 hour per week (Friday)
38 weeks per year - Fixed Term Contract (to 31.8.2026)

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. An enhanced DBS Disclosure is required for this post.

Closing date: 8th March 2026 at midnight. Please send applications to Nikita Brown, Senior Administrator at senioradmin@stjo.uk

(However we will be reviewing applications as they arrive and will look to interview and appoint as soon as possible, so please do not delay in making your application)

Shortlisted candidates will be notified by email