



# Ravenscote Junior School

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**Post:** Class Teacher  
**Appointment for:** September 2024  
**Salary:** MPS  
**Location:** Ravenscote Junior School  
**Responsible to:** Senior Leadership Team

**Duties:** The duties outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions Document. It may be modified by the Headteacher, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.

## Main Duties & Responsibilities

<b>Teaching and learning</b>	<ul style="list-style-type: none"> <li>• Be a leader of learning who has high expectations for every child.</li> <li>• Effectively teach children and create adaptations in order to meet every child's varied needs.</li> <li>• Use a repertoire of strategies to meet children's different learning styles.</li> <li>• Have thorough subject knowledge and keep well-informed of national and local developments.</li> <li>• Provide a highly stimulating classroom environment that supports learning.</li> <li>• Create and teach engaging and effective lessons that motivate, inspire and develop knowledge and excellent learning behaviour.</li> <li>• Embed the Ravenscote Connected Curriculum in your lessons.</li> <li>• Direct additional adults so that they add significant value to learning outcomes.</li> <li>• Follow school policies and procedures within teaching and learning.</li> </ul>
<b>Recording and assessment</b>	<ul style="list-style-type: none"> <li>• Carry out duties in accordance with the school's aims and policies, ensuring evidence of assessments are up to date.</li> <li>• Set clear targets for children's learning and use assessment information to inform all aspects of planning.</li> <li>• Use quality first teaching strategies in the first instance to support the progress of children.</li> <li>• Attend pupil progress meetings each term to discuss the children you teach and adaptations in place for those who are not making expected progress.</li> <li>• Display commitment to raising standards and accelerating pupil progress.</li> <li>• Attend parents' evenings and keep parents informed about their child's progress.</li> </ul>
<b>Quality Assurance</b>	<ul style="list-style-type: none"> <li>• Support the aims and ethos of Ravenscote Junior School and role model the school values of respect, responsibility, honesty, teamwork, excellence and happiness.</li> <li>• Follow Ravenscote school policies and procedures.</li> <li>• Set a good example in terms of dress, punctuality and attendance.</li> <li>• Attend and participate in open evenings and school events such as fireworks displays.</li> <li>• Uphold the school's culture of positive behaviour and achievement expectations.</li> <li>• Participate and contribute to staff training and meetings and contribute to the wider life of the school.</li> <li>• Reflect upon and always strive to improve performance.</li> </ul>



<b>Additional Duties</b>	<ul style="list-style-type: none"> <li>• Be a role model in all your actions and behaviour.</li> <li>• To undertake professional development and research as agreed.</li> <li>• To be aware of and comply with policies and procedures and understand the importance of those relating to Child Protection and Safeguarding, Health and Safety, and report all concerns to the appropriate person.</li> <li>• Undertake other general tasks that the Headteacher may reasonably ask.</li> <li>• Unless you are an ECT in your first year, run a school club that enriches children's experiences beyond the classroom.</li> </ul>
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Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. This job title is current at the date shown, but in consultation with you, may be changed by the Headteacher to reflect or anticipate changes in the job commensurate with the grade and job title.

**Person Specification Applicants need to:**

<b>Education/Qualifications</b>	<ul style="list-style-type: none"> <li>• Be qualified to degree level or higher.</li> <li>• Have Qualified Teacher Status.</li> <li>• Be qualified to teach and work in the United Kingdom.</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Have taught children successfully, whether as a teacher or student, meeting their many and varied needs.</li> <li>• Have evidence of being a good or excellent teacher.</li> <li>• Have evidence of raising standards and accelerating pupil progress.</li> <li>• While not essential, previous experience in subject leadership would be advantageous as it demonstrates your ability to lead and coordinate curriculum areas within the school.</li> </ul>
<b>Knowledge/Understanding</b>	<ul style="list-style-type: none"> <li>• Understanding of the National Curriculum and its requirements.</li> <li>• Have thorough subject knowledge and keep well-informed of national and local developments.</li> <li>• Have a good understanding of children with SEND needs and those entitled to pupil premium.</li> <li>• Be able to use ICT creatively and effectively.</li> <li>• Display commitment to the safeguarding and protection of children and fulfil relevant duties for child protection.</li> <li>• Be committed to Equality, Diversity and Inclusion</li> </ul>
<b>Skills/Abilities</b>	<ul style="list-style-type: none"> <li>• Assess, record and report on the achievements of children in accordance with the school's policies and procedures.</li> <li>• Have exceptional organisational skills, including time management.</li> <li>• Adapt teaching to respond to children's individual needs.</li> </ul>
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>• Lead the class with integrity, basing decisions on securing the best outcomes for every child.</li> <li>• Consistently demonstrate our 6 school values of respect, responsibility, honesty, teamwork, excellence and happiness and expect all others to do the same.</li> <li>• Develop positive relationships with all members of the school community.</li> <li>• Have strong inter-personal skills, including the capacity to be persuasive, diplomatic and flexible.</li> <li>• Have an exemplary record of attendance and punctuality.</li> <li>• Have high expectations of children, adults and self.</li> <li>• Be committed to personal and professional development, is reflective and learns from past experiences.</li> <li>• Be motivated and proactive with a "can do" attitude.</li> <li>• Willingness to contribute to the wider life of the school.</li> </ul>

