

PERSON SPECIFICATION

IMPORTANT

THE REHABILITATION OF OFFENDERS ACT

The provisions of the Rehabilitation of Offenders Act relating to the non-disclosure of spent convictions do not apply to this job; **YOU MUST, THEREFORE, DISCLOSE WHETHER YOU HAVE ANY PREVIOUS CONVICTIONS ON THE BACK PAGE OF THE APPLICATION FORM.**

If successful, you will also be required to apply for a DBS Check. The level of check required for this job is Enhanced Disclosure. Further information is contained in the Further Details document enclosed.

JOB TITLE: MIDDAY ASSISTANT

GRADE: 2

DEPT/SERVICE: Children's Services

UNIT/SECTION:

JOB REF: AAAD5003

CRITERIA	DESIRABLE	ESSENTIAL	METHOD OF ASSESSMENT
Qualifications	First Aid Qualification	Not Applicable	Certificates
Experience	Previous experience as a Midday Assistant or working with children	Not Applicable	Application Interview
Job Related Knowledge	Previous experience as a Midday Assistant or working with children	Willing to undertake job related training including a First Aid qualification	Interview
Skills and Aptitudes	A good learner	A team player Ability to work with children in a calm manner Willingness to undertake training Ability to organise appropriate play activities in and out of doors Ability to use own initiative	Interview
Other Requirements	NONE	Positive attitude Team player Friendly Sense of humour Enjoys working with children	Interview

Chancery Multi-Academy Trust is committed to supporting people with disabilities and will make reasonable adjustments to these requirements where this enables a disabled person to do the job effectively.