



PERSON SPECIFICATION

Midday Meals Supervisor

Factor	Essential	Desirable	Method of assessment
Safeguarding children			
Committed to ensuring all pupils in our school are kept safe	✓		Application form Interview
Enhanced DBS check	✓		Recruitment checks
Equal opportunities			
Committed to ensuring that all members of our school community can achieve excellence	✓		Application form Interview
Qualification and experience			
Proven experience of supervising children in a paid or unpaid capacity	✓		Application form
Experience of working in a school		✓	Application form
Good written communication skills	✓		Application form
Good oral communication skills	✓		Interview
Supporting learning and play			
Understanding of the importance of school meals and the midday break as a social or educational occasion	✓		Interview
Ability to receive guidance from the Headteacher/Senior Leadership Team	✓		Interview
Understanding of how play can contribute to child development		✓	Application form Interview
Knowledge of different stages of primary education		✓	Application form Interview
Behaviour management			
Knowledge of positive strategies to promote excellent learning behaviours		✓	Interview
Communication			
Strong communication with other members of staff	✓		Interview
Able to manage own time in line with school events	✓		Interview
Understand the need to maintain appropriate confidentiality	✓		Interview

Supporting pupil welfare			
Experience of providing welfare support for pupils (e.g. first aid if appropriately trained)		✓	Interview
Knowledge of safeguarding practice in a school (see DFE: Keeping children safe in education part 1)		✓	Interview
Developing self			
Commitment to own improvement through professional development / further study	✓		Application form Interview