



Midday Supervisor
November 2023

The
Boulevard
Academy



Welcome letter from the **Principal**

Dear Applicant,

Thank you for enquiring about the position of Midday Supervisor at The Boulevard Academy. As Principal I am extremely fortunate to work with an outstanding and dedicated team of colleagues who have transformed learning for our students and our community.

The Boulevard Academy opened in September 2013 through a need to offer greater opportunities for our children locally to learn and develop in a way that's best for them and our aim is to offer learners and parents a community centred secondary education in Hull.

I wanted to lead this academy, because the vision, ethos and values align with my own. I firmly believe that every child has unique skills and talents and that they should be given every opportunity to develop them. I hold an unwavering expectation that all children can and will succeed. Each and every member of staff within this academy will hold the same expectation.

As Principal for the school I want to ensure:

- That every child achieves, no matter what their starting point;
- That our teaching will ensure achievement through providing the highest standards of teaching and learning;
- That we provide and support everyone in our learning community.

You will be joining us as we have just received approval to expand our school and its buildings. The plans for this expansion include new music and drama facilities; technology rooms for practical and digital studies as well as more general teaching classrooms; a new staff area and a Learning Resource area. Our vision can only be realised by recruiting exceptional colleagues, who can make a purposeful and lasting impact on the community we serve.

CPD and innovative staff development is at the very forefront as we develop and grow. Staff joining us will have opportunities for leadership development at all levels as we expand, and I will encourage all staff to actively contribute their ideas in developing new ways of working.

I look forward to meeting you and reading your application.

Janice Mitchell

Principal





Welcome to The Boulevard Academy

Our Mission Statement:

To work with all our students to assist them to develop the high expectations, academic and life skills that will best help them to be successful. Fostering personal confidence and happiness, we will challenge students to take responsibility for building a better world for the next generation.

We are one of three secondary schools in a developing Multi-Academy Trust (Thrive Co-operative Learning Trust) that currently consists of 10 schools.



The Boulevard Academy, 75 Massey Cl, Hull HU3 3QT
Tel: (01482) 217898 | Email: jobs@thrivetrust.uk





**Welcome from
Thrive Co-operative
Learning Trust Chief
Executive Officer
(CEO), Jonathan
Roe**

On behalf of Thrive Co-operative Learning Trust, I would like to thank you for your interest in working with us.

Our mission is to *inspire pupils to thrive in life*. We work cooperatively as a multi-academy trust to enable each pupil, school, and community to reach their fullest potential, and to aspire living our co-operative values.

We hope that you would like to join us in this mission.




Our Values



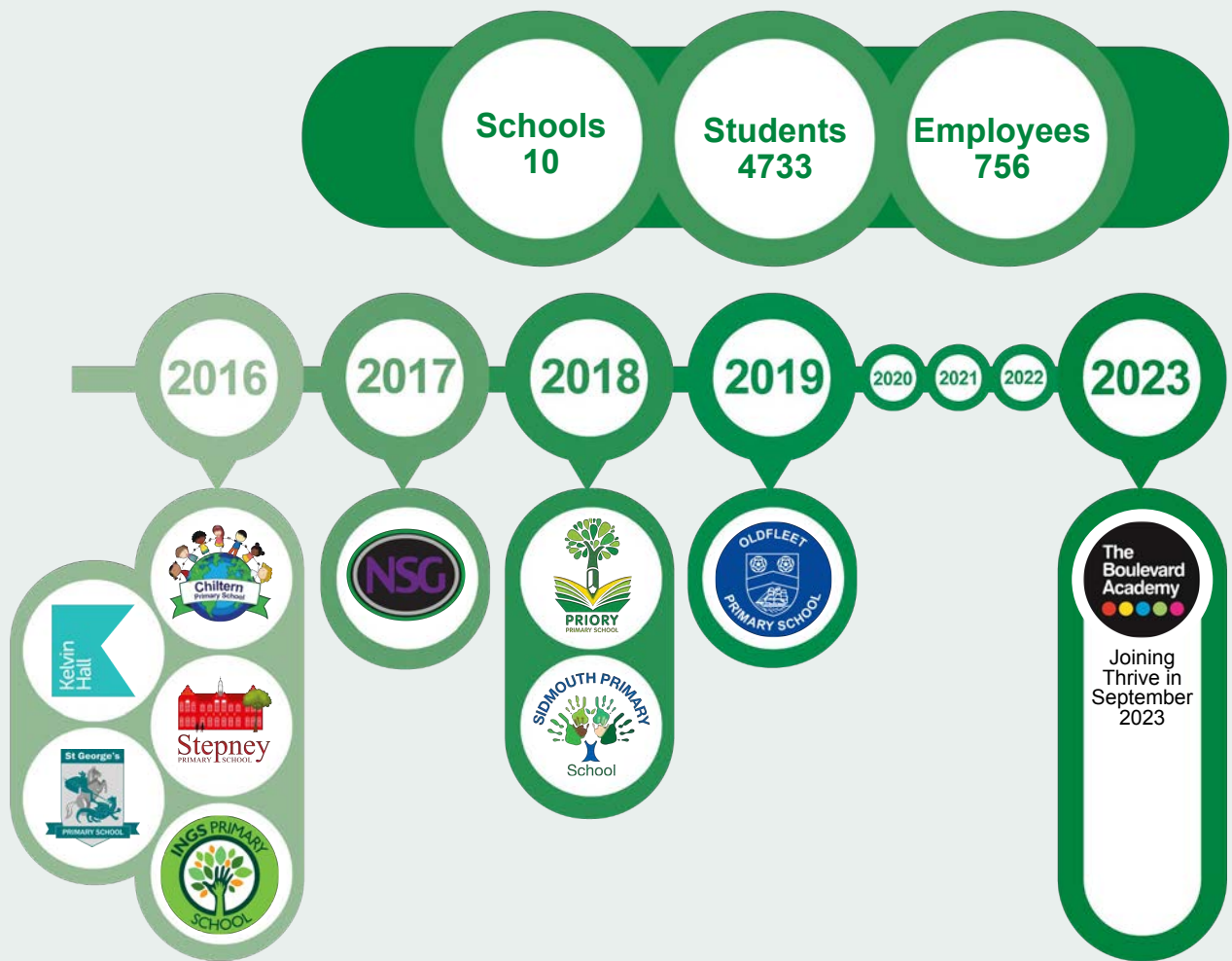
Thrive Mission Statement *Inspiring pupils to thrive in life*

Thrive Co-operative Learning Trust **understands thriving to mean learning**, and learning to mean **growing in knowledge, self-reliance and in responsibility towards others**. Achieving this will allow pupils and staff to **develop a sense of agency and co-agency**, which is the awareness that we are powerful and can affect change, that life is something to be grasped rather than something that happens, and that we have maximum impact when **we work together for the common good**. This sense of agency plays out at three scales as it affects the future of **the individual, their community (local and national), and their planet**.

View our Thrive Charter here...



Our Journey so far...

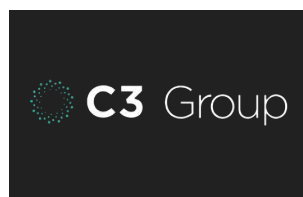


Our Partners

Our ongoing partnerships with the following organisations



Our partnership with the Reach Foundation is leading us to develop a 'Cradle to Career' model across our three schools in HU3 - and later across the whole of Thrive.



Our recent partnership with C3 Group has brought us closer to achieving our goal of net-zero emissions, reinforcing our pledge to create a more sustainable future for our students, staff, and the wider community.



Yorkshire 100 aims to identify 100 future school leaders and take them on a development journey of peer-led support and cutting edge national and international school development.



Coop Schools provides services and support for the network of cooperative schools, strengthening school improvement and local accountability.



Midday Supervisor
Salary: Grade 2 Point 2 - 3 (£5,192 - £5,278 actual salary per annum)
Term Time Only plus 5 days
10 hours per week
Monday - Friday 11:45 - 13:45
Permanent
Required ASAP

The Thrive Co-operative Learning Trust is responsible for ten schools across Hull; three secondary and seven primary. A Thrive school is one that is a dynamic community of staff, pupils and their families all focussed on one thing - *inspiring pupils to thrive in life*.

The Boulevard Academy is seeking to appoint a flexible and enthusiastic Midday Supervisor who will be responsible for the students safety and wellbeing during lunch periods in the school, supporting all students and colleagues

Duties include supervising student queues to help ensure students receive a lunch in a quick and timely manner. Clear, clean and tidy dining area tables/floor ensuring a safe and hygienic environment for students and staff.

Closing date: Wednesday 13th December 2023 09:00am

Interviews: W/C 18th December

As part of Thrive Co-operative Learning Trust commitment to safer recruitment processes and in accordance with statutory guidance: [Keeping Children Safe in Education](#) an online search will be carried out on all shortlisted candidates.

Please note, we do not accept CVs, applications must be submitted using our application form.

Our commitment to Safeguarding: Thrive Co-operative Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Each school has a robust Safeguarding Policy and all staff receive training relevant to their role at induction and throughout their employment.

A candidate's suitability to work with children will be explored at all stages of the recruitment process. The successful applicant will, in accordance with statutory guidance, be subject to a comprehensive pre-employment checking process including receipt of a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS), a Children's Barred List check, a Section 128 Management Check if relevant, Prohibition check and overseas checks as applicable, identity check, medical clearance, proof of qualifications, satisfactory references and a check regarding their eligibility to work in the UK.

This role involves contact with children and provides regular access to children, therefore it is 'regulated activity'. As such, this post is exempt from the Rehabilitation of Offenders Act - 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020.

Our commitment to equality and diversity: Thrive Co-operative Learning Trust recognises and celebrates the diversity of its schools and their communities. There is a shared commitment across the Trust to develop further a culture of respect, where discrimination is not tolerated, and individuals are treated equitably and fairly and feel a sense of belonging.

Please visit [Thrive Trust website](#) to view our Job Applicants Privacy Notice, which explains how we collect, store, and use personal data about individuals applying for jobs at our school.



Job Description

Post Title	Midday Supervisor
Grade	2
Location	The Boulevard Academy
Reporting to	Academy Business Manager

Purpose of Role

To ensure students safety and wellbeing during lunch periods in the school, supporting all students and colleagues.

Key Responsibilities

1. To promote and safeguard the welfare of children and young people.
2. Establish and maintain effective relationships with students in order to support them effectively.
3. Supervise individual and groups of students during lunch periods under the direction of the Behaviour Support Officers, Pastoral Year Leaders and the Senior Leadership Team.
4. Supervise student queues to help ensure students receive a lunch in a quick and timely manner.
5. Clear, clean and tidy the dining area tables/floor ensuring a safe and hygienic environment for students and staff.
6. Ensure reasonable behaviour and safe conduct of pupils by maintaining good order and discipline, reporting any incidents of concern to the Pastoral Year Leaders, Behaviour Support Officers or a member of the Senior Leadership Team on duty.
7. Undertake statutory and relevant training.
8. To comply with the school policies and codes of practice in relation to Health and Safety, Equality and Diversity.
9. Any other duties of a similar nature and level of responsibility as requested by the Leadership Team.
10. Carry out all duties in the strictest confidence and in compliance with the General Data Protection Regulation (GDPR).
11. To carry out your duties in line with the School's policy on Equality and diversity and be sensitive and caring to the needs of others, promoting a positive approach to a harmonious working environment.

Safeguarding Children

Thrive Co-operative Learning trust is committed to safeguarding and promoting the welfare of our pupils and young people. Each school has a robust Safeguarding Policy and all staff will receive training relevant to their role at induction and throughout employment at the school. We expect all staff to share this commitment. All post holders are subject to a satisfactory Enhanced disclosure from the Disclosure & Barring Service (DBS) and satisfactory employment references, as well as identification and qualification checks which will be required before commencing duties.

Responsibilities for Staff:	None
Responsibilities for Customers/Clients:	Safeguarding and promoting the welfare of children.
Responsibility for Budgets/Financial Resources:	None
Responsibility for Physical Resources:	None

		E	D	How Identified
Qualifications	First Aid Qualification		/	C, AF
	Health & Safety Training		/	
Relevant Experience	Previous work experience in a school environment		/	C, AF
	Experience of working in an education environment		/	AF, I
Skills & Abilities	Motivation to work with children and young people	/		AF, I
	Ability to form and maintain appropriate relationships and personal boundaries with children and young people	/		
	Able to work as part of a team	/		
	Ability to work under own initiative and be proactive as well as reactive in behaviour management	/		
Knowledge	A knowledge and commitment to safeguarding and promoting the welfare of children and young people		/	AF, I
	Ability to supervise pupils during lunch and ensure any concerns are communicated to the appropriate member of staff	/		
Personal Qualities	To be prepared to undertake relevant and statutory school training	/		AF, I
	High level of drive, motivation, enthusiasm	/		
	Ability to show respect and courtesy at all times, and form good relationships, and with other professionals, pupils and parents	/		
	Ability to establish professional, effective working relationships with a range of partners/colleagues and children and young people	/		
Disclosure & Barring Service	The successful candidate's appointment will be subject to the School obtaining a satisfactory Enhanced disclosure from the Disclosure & Barring Service and Children's Barred list check	/		DBS
	This post is exempt from the Rehabilitation of Offender Act 1974 the candidate is required to declare full details of everything on their criminal record.	/		(after short listing)



How to apply



Application forms can be downloaded from TES or Eteach and should be returned via email to people@thrivetrust.uk

We recognise the importance of a visit when considering an application. Should you wish to have an informal and completely confidential discussion or to arrange a visit, please contact 01482 217898 or info@theboulevardacademy.com

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