Littleover Community School

01332 513 219
jobs@littleover.derby.sch.uk
littleover.derby.sch.uk/careers



APPLICATION PACK

Littleover Community School

Midday Supervisor

HEADTEACHERS WELCOME

A warm welcome from our Headteacher, Mrs L. Johnson

Thank you for your interest in joining Littleover Community School as a Midday Supervisor.

At Littleover Community School, our motto of 'Learn, Care and Succeed' is at the heart of everything we do. We are proud to be a friendly, inclusive and supportive school community where students, staff and families work together to create an environment in which everyone feels safe, valued and able to thrive.

The Midday Supervisor role is an important part of school life. You will play a key role in ensuring our students enjoy a safe, positive and well managed lunchtime experience, helping to support their wellbeing and development outside the classroom. Whether building positive relationships with students, promoting good behaviour or contributing to our strong safeguarding culture, your work will make a real difference every day.

We are proud of our reputation for excellence, with strong outcomes for students, a wide range of enrichment opportunities, and a culture that values the contribution of every member of staff. We are equally committed to supporting our employees through high-quality training and development opportunities, alongside a genuine focus on staff wellbeing.

If you are a caring, reliable and positive individual who enjoys working with young people and being part of a supportive team, we would be delighted to receive your application. We look forward to welcoming someone who shares our commitment to helping every student learn, care and succeed.



Best of Luck,

Mrs L. Johnson
Headteacher

WELCOME TO LITTLEOVER

Learning, Caring, Succeeding

Littleover Community School is a Local Authority maintained school with an outstanding Sixth Form, catering for ages 11 - 18 with approximately 1850 students.

Welcome to Littleover

As a school, we are committed to continuous improvement so that we can continue to evolve to match the changing needs of our students, parents and carers, staff and wider school community. We are keen to utilise the latest thinking and technologies to ensure all our students are best equipped to achieve success in the future.

Our governors and staff are fully committed to serving the needs of our school community in these challenging social times, including continuing to develop the very strong academic performance of our school. If you feel you could contribute to this vision, we would be very pleased to receive your application.

Littleover Community School is an 11-18 comprehensive, community school. We are a Local Authority maintained school and have a positive working relationship with Derby City Council.

Our school is situated four miles to the south west of the centre of Derby, in pleasant, spacious grounds. We have a proud academic and pastoral record and the school is always popular with parents and carers looking for school places, within our own catchment area and beyond.

We currently welcome 295 students into Year 7 each year, giving us a current roll of approximately 1850, including a Sixth form of over 350 students.

Student outcomes

We are proud of our students' attainment and progress: Littleover Community School students consist-ently perform above local and national averages.

Summer 2026 headlines:
GCSE grades 9-4 in Maths and English 75%
Grade 4 and above in English Baccalaureate 52%
Attainment 8 Score 5.4
A*-A grades at A Level 24%
A*-C grades at A Level 81%



Ofsted Good Provider
BRONZE SCHOOL MENTAL HEALTH AWARD
Derby City Council
Derby and Derbyshire Safeguarding Children Partnership
DofE
NATIONAL CITIZEN SERVICE

Learning, Caring, Succeeding

Our Vision & Aims

We are an inclusive school which means we are determined to ensure all students achieve the best outcomes possible. Our aims of "Learning, Caring and Succeeding" are the basis for all that we do and students are at the heart of our everyday practice.
Looking to improve further is always key. Our school priorities are shared with staff and Governors and our community of parents/carers and students have a say in what we are and what we want to be.

Ofsted

The school was inspected in October 2022 and was judged as 'Good' in all areas with 'Outstanding' Sixth Form provision.

The full report can be accessed here: HTTPS://FILES.OFSTED.GOV.UK/V1/FILE/50201266

"Leaders have high expectations. They have created an inclusive and academic culture. Leaders ensure that all pupils, including pupils with special educational needs and/or disabilities (SEND), achieve well. Leaders help pupils prepare for next steps in their education. Pupils and sixth-form students leave school with the skills and knowledge they need to thrive.

Pupils' behaviour in lessons is calm and focused. They are eager to share their ideas and knowledge. The vast majority of pupils do not worry about bullying. If they had any concerns, they would report them to staff. Leaders are quick to respond to concerns. The 'LCS Way' helps to create a caring and purposeful culture.

Students in the sixth form experience a welcoming and respectful environment. One student said that attending the sixth form has helped them to develop their identity. Students value the support their teachers provide and the sense of community they share with their peers.

Leaders provide pupils with personal development opportunities. These include the Duke of Edinburgh's Award scheme as well as sports, arts and music clubs. Some pupils access games club and craft club.
Students in the sixth form join in with enrichment activities. These include pottery classes, learning British Sign Language and a debating society.

Leaders are ambitious about what they want pupils to learn. Sequences of lessons cover a broad range of knowledge. Leaders have ensured that teachers know which knowledge to teach and in what order. This helps pupils to develop their understanding of the subjects they study. Sixth-form students are very knowledgeable and make connections between current and prior learning."



Why Should You Join Littleover Community School?

Wellbeing - What We Offer

Access to a team of specialist counsellors who are directly contracted to the school to offer support for our staff.

A centralised behaviour system that fully supports teachers, ensures disruption free classrooms and is strengthened by a supportive internal Alternative Provision.

A Leadership Team who fully consider staff workload and wellbeing when considering any changes to practice or systems.

A highly supportive approach to CPD and quality assurances that focuses on every member of staff improving, not proving.

Access to the latest technology, including new high spec laptops for staff.

An approach to pedagogy that ensures we deliver high-quality teaching in each and every lesson, whilst giving staff professional autonomy .

All staff also have access to Education Support's Employee Assistance Programme which includes:

A range of counselling options including telephone, on line or face-to-face sessions, and a mindfulness module

A dedicated coaching service for line managers, aimed at developing soft skills and building confidence for handling challenging situations.

Financial, legal and practical support from qualified professionals on a range of personal issues.

Employment Benefits

There are an extensive range of benefits that are available to you as an employee of Littleover Community School.

For your health and wellbeing there is access to a free on site gym and an employee assistance programme.

You will have access to the Derby City Council Rewards platform, which hosts a wide range of benefits such as the Cycle2Work scheme, benefits and offers at an extensive network of retailers, Tusker Car Lease Scheme and more!

These benefits run alongside other benefits such as access to the Teachers' Pension Scheme or Local Goverment Pension Scheme (depending on your role), free on-site car parking, free annual flu jab and a friendly, supportive working environment!



CAREER VACANCY

Midday Supervisor

Vacancy Details

JIQ Reference No:	S-1009
FTE Salary:	Grade A SCP 3 £25,614
Actual Salary:	Grade A SCP 3 £3,989
Hours:	6 hours and 40 minutes per week. Monday to Friday 12.45pm - 2.05pm
Contract Type:	Permanent Term Time Only (39 weeks, including Inset days)
Responsible to:	School Operations Manager
Start date:	To be confirmed once pre-employment checks have been completed
Closing date:	Tuesday 24th November 2026

Job Purpose

To supervise and support students during the lunchtime period, ensuring their safety, wellbeing, and positive behaviour while maintaining a safe, orderly, and inclusive environment in accordance with school policies and safeguarding requirements.

Duties & Responsibilities

1. To work in accordance with the aims and policies of the school.
2. To supervise students throughout the midday break, i.e. the interval between the close of the morning school and the recommencement of school in the afternoon.
3. To supervise queues waiting for the food serving areas.
4. To supervise all areas, both inside and outside, where students congregate during lunchtime.
5. To promote positive behaviour and encourage students to follow school rules and expectations.
6. To support the welfare and wellbeing of students, responding appropriately to minor incidents and seeking assistance where necessary.
7. To report any safeguarding, behaviour, welfare, health and safety, or medical concerns in accordance with school procedures.
8. To maintain vigilance for health and safety hazards and report any concerns promptly
9. To check that all students return to the classroom for afternoon registration
10. To check all classrooms are left in a tidy condition.
11. To communicate relevant information and concerns to teaching and pastoral staff as required.
12. To attend training appropriate to the post and the development of the role.
13. To represent the school in the most professional manner at all times to the wider community in accordance with the school ethos.
14. To share the school's commitment to safeguarding and child protection and be familiar with the Safeguarding and Child Protection Policy and other relevant policies within school, undertaking all necessary training.

The duties above are neither exclusive nor exhaustive and the post holder may be required To undertake any other duties commensurate with the grade and responsibility of the post, as reasonably directed by the Headteacher or line manager.



PERSON SPECIFICATION

Essential & Desirable Skills Littleover Are Looking For

1. Skills and Experience

	Essential	Desirable
Experience of working in a school or similar environment		X
Experience in a similar role		X
Excellent interpersonal and organisational skills	X	
Able to maintain appropriate professional relationships with students	X	
Good ICT skills	X	
Good communication skills both verbal and written	X	
Able to maintain issues of confidentiality in the working environment	X	
Ability to work independently as well as within a team	X	

2. Qualifications

	Essential	Desirable
Hold a current First Aid Certificate		X
Be prepared to undertake other relevant training, as and when required	X	

3. Personal Qualities

	Essential	Desirable
Ability to establish good working relationships and effective teamwork with both colleagues and students	X	
Ability to respond positively and calmly with students and staff	X	
Ability to be reflective and self-critical	X	
Excellent inter-personal skills	X	
Able to use own initiative	X	
To have a flexible attitude and respond postively to change	X	
Effective listening skills	X	
To share the school's commitment to safeguarding and child protection and be familiar with the Safeguarding and Child Protection Policy and other relevant school policies	X	

Equality, Diversity & Safeguarding

Littleover Community School is proud of the cultural diversity of our school community.

Equality & Diversity

Littleover Community School is proud of the cultural diversity of our school community. We welcome enquiries from everyone and also value the diversity of our workforce. As such, the school actively promotes equality of opportunity for all with the right mix of talent, skills and potential.

Derby City Council's Equality Commitment
https://www.derby.gov.uk/community-and-living/equality-diversity/our-equality-commitment/

We welcome applications from a wide range of candidates, including those with criminal records. As an organisation assessing applicants' suitability for positions which are included in the Rehabilitation of Offenders Act 1974 (Exceptions) Order using criminal record checks processed through the Disclosure and Barring Service (DBS), Littleover Community School complies fully with the DBS Code of Practice https://www.gov.uk/government/publications/dbs-code-of-practice and undertakes to treat all applicants for positions fairly. Littleover Community School undertakes not to discriminate unfairly against any subject of a criminal record check on the basis of a conviction or other information revealed and can only ask an individual to provide details of convictions and cautions that they are legally entitled to know about.

Where a DBS certificate at either standard or enhanced level can legally be requested (where the position is one that is included in the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 as amended) and where appropriate Police Act Regulations (as amended), Littleover Community School can only ask an individual about convictions and cautions that are not protected.

DBS offers a sensitive applications route for transgender applicants,more information on this can be found at https://www.gov.uk/guidance/transgender-applications

Littleover Community School selects all candidates for interview based on their skills, qualifications and experience.

Safeguarding

Littleover Community School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An offer of employment will be subject to the receipt of a satisfactory enhanced level DBS disclosure with a children's barred list check, two satisfactory references and successful completion of vetting procedures.

In accordance with the statutory guidance, Keeping Children Safe in Education (KCSIE), an online search will be conducted as part of due diligence on shortlisted candidates.

Copies of our Child Protection and Safeguarding Policy, along with other school policies, are available on our website at: https://www.littleover.derby.sch.uk/information/policies-compliance

We would advise anyone applying for a position at LCS to read the above documents, along with the following Keeping Children Safe in Education document: https://www.gov.uk/government/publications/keeping-children-safe-in-education--2

