



Biggin Hill Primary School

Old Tye Avenue, Biggin Hill, Kent. TN16 3LY

Tel: 01959 575 846 **Email:** admin@bigginhillps.com **Website:** www.bigginhillprimary.com

Headteacher: Kate Lawrence

Midday Supervisor Vacancy

Start Date:	1 September 2026
Working Pattern:	5 hours per week Monday to Friday 38 weeks per year
Working hours:	12.00pm - 1.00pm
Contract Type:	Permanent Contract
Salary:	NJC Salary Scale 1 point 2 (Full-time equivalent yearly salary £28,221)

Actual Yearly Pro-rata Salary: £3,340.32

Closing date for all Applications: Friday 5 June 2026 (at 9am)

Interviews will take place at the school in the week commencing 8th June.

At Lumero Educational Trust (LET) we have a strong focus on building a diverse and inclusive environment for all staff and the wider school community. We are a Disability Confident Committed Employer and champion inclusion beyond legislation. We welcome applications from all qualified applicants.

We are looking to appoint a committed, versatile and friendly team player who is efficient and adaptable with a can-do attitude to join our existing team of Midday Supervisors. This role is a highly important role within the school – what could be more important than making sure that our children are safe, happy, fed, and ready to begin their afternoon lessons each day!

Please refer to the Job Description and Person Specification for this post

Tours of the school are warmly encouraged and these can be arranged.



Lumero Educational Trust: a company limited by guarantee
Registered in England: Company Number 07588418
Registered Office: St.Nicolas Lane, Logs Hill, Chislehurst, BR7 5LJ

To book a tour from 1 June 2026 please contact the school office via telephone 01959575846 or email: AdminBHPS@iniciotrust.org

For further details about Biggin Hill Primary School please visit our website at <https://www.bigginhillprimary.com/>

Safeguarding and Equal Opportunities

Lumero Educational Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Any offer of appointment for post is subject to a satisfactory Enhanced Disclosure and Barring Service check as well as references.

Lumero Educational Trust is committed to promoting and building a diverse and inclusive climate by extending diversity and inclusive awareness throughout our community. We aim to build and sustain a diverse and inclusive community where all individuals are appreciated and respected.

Lumero Educational Trust is an Equal Opportunities employer and appointments are based on the applicant's ability to meet the requirements of the position. The Trust is opposed to any form of discrimination against any individual or group and welcomes the fact that our Trust includes a diversity of individuals from many races and cultures. Behaviour which is discriminatory on the grounds of race, colour, culture, nationality, gender, sexual orientation, disability, religion, will not be tolerated.

Applications

Please apply, preferably online, using the trust's Application Form, Job Description and Person Specification. Please note that we cannot accept CVs and that references will normally be taken up before the interview. Furthermore, please be aware that we will carry out a soft digital search for all candidates ahead of their interview. Applications should be emailed to HRPrimaries@iniciotrust.org

We look forward to receiving your complete application by Friday 5 June 2026 (at 9am).

The Trust reserves the right to close, extend or remove the advert and interview suitable candidates prior to the above date.

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