

FOR INFORMATION
Cirencester Kingshill School
Midday Supervisor
(Required from April 2023)

We require a Midday Supervisor to be responsible, as part of the midday team, for the supervision and behaviour management of our pupils during the lunchtime period.

Please see the job description for full details of the post.

Holidays

The post is term time excluding Inset days which totals 43.60 weeks of the year. This includes 24.5 paid days holiday rising to 29.5 days after 5 years continuous service plus statutory holidays. Holidays must be taken during the school holidays.

Subject to agreement, the holiday entitlement is due to rise as of 1st April 2023.

Hours

8 hours and 45 minutes per week at the following times:

Monday – Friday, 11.45am – 1.30pm

Salary Scale

Salary Scale Grade D point 3 – 6 £20,812 – £21,968 pro rata

Actual salary per annum is £4,115.38 – £4,343.97 per annum

Safeguarding

Cirencester Kingshill School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share the same commitment. This post is subject to an enhanced Disclosure and Barring Service check.

We welcome applications from underrepresented groups including ethnicity, gender, transgender, age, disability, sexual orientation or religion.

How to Apply

- Please complete the Application Form for Support Staff.
- Include the names, addresses, contact numbers and email addresses of your two referees.
- Include your C.V.

Please note that applications without the above being completed/included will not be accepted.

- It would also be helpful if you could include a letter of application which explains how your experiences and skills will best fit the role of Midday Supervisor.

Please email completed application forms and relevant documentation to jobs@cirencesterkingshill.gloucs.sch.uk or post to Cirencester Kingshill School, Kingshill Lane, Cirencester, Gloucestershire, GL7 1HS.

Closing date for receipt of applications is 9.00am Friday 31st March 2023

Interviews – Week commencing 24th April 2023

(We reserve the right to close this recruitment earlier if there is a sufficient number of applications)

We look forward to hearing from you. If you require any further information with regards to this vacancy please do not hesitate to contact the school.

Miriam Hall

Personnel Officer

Email: mhall@cirencesterkingshill.gloucs.sch.uk

Telephone: 01285 651511 ext. 203