

Bridgwater and Taunton College Trust

MDSA



MDSA

**Grade: BTCT Support Staff Pay Scale
Band 3a, point 3**

The success of the Bridgwater and Taunton College Trust will be underpinned by two fundamental beliefs:

Students come first: First and foremost, the purpose of the Trust is to enable students to achieve their potential, and it is this principle that drives how we make decisions and how we act. It is expected that anyone who joins or forms part of the Trust shares this philosophy.

We are team players: Whilst every colleague has a specific role to fulfil, we expect all staff to communicate with compassion, treat others with positive regard, collaborate and behave with professionalism. In our colleagues we seek energy, passion, initiative and cooperation, as well as acting in a way that promotes a positive image of the Trust in the wider community.

Our values

We are ambitious, collaborative and inclusive.

We believe that every role contributes to our students achieving. We are a values driven organisation and strongly feel a shared sense of purpose. We behave in a way that puts our students at the forefront of our actions and decisions making, we champion equality of opportunity and respect our colleagues, our students and our community. We believe passionately that all individuals are entitled to learn and should be encouraged to do so.

Bridgwater and Taunton College Trust

MDSA

Core Purpose

To provide supervision of pupils at lunchtime.

To assist the Senior Leadership Team and staff at the academy in the implementation and provision of a stable, caring and supportive environment during lunch time.

Main Responsibilities

The responsibilities of this role could vary as a result of new legislation, changes in technology or policy changes. This job description is not an exhaustive list of tasks of the role.

The duties of this post could vary from time to time as a result of new legislation, changes in technology or policy changes. This job description is not a definitive list of tasks of the role.

- Supervise pupils in recreational areas
- Assist with setting up the dining area before lunch
- Help clear dining area after lunch
- Liaise with Senior Lunchtime Supervisor to pass and receive information, and guidance on related pupil issues.
- Set up and participate in play activities, where appropriate
- To be responsible for the health and safety and welfare of themselves and others, including first aid administration and completing accident book records.
- To be responsible for the safeguarding and promotion of the welfare of children.
- To be a team player and contribute within your own capabilities towards the school vision.
- To attend mandatory training courses (for example, child protection training)
- Any other duties deemed reasonable by the Headteacher that is commensurate with the role

Other Duties

- To attend mandatory training courses, e.g., Child Protection, Equal Opportunities and Health and Safety related courses

Bridgwater and Taunton College Trust

MDSA

- To promote and celebrate an approach of equality, diversity and inclusion for all colleagues, students and external stakeholders.
- Responsible for the health and safety of themselves and others
- Responsible for the safeguarding of and promotion of wellbeing for both children and colleagues
- To be a team player and contribute towards the vision, culture and ethos of the Trust
- From time to time you may be required to carry out other duties commensurate with the role.

Person Specification

Area to be assessed	Essential criteria	Desirable criteria
Safeguarding	Must be able to demonstrate a commitment to the safeguarding and well-being of children and young people.	
Qualifications/Experience	The ability to build relationships with the staff and students within the academy. An interest in the well-being of all children in safeguarding and child protection matters.	
Knowledge/Skills	The confidence and good judgement to manage situations relating to the conduct and behaviour of children.	