



## PERSON SPECIFICATION

### Midday Supervisor, part time

Staploe Education Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment

| Attributes                            | Essential  | Desirable  |
|---------------------------------------|--|--|
| <b>Education and Qualifications</b>   |  | <ul style="list-style-type: none"> <li>First aid training/qualification</li> <li>Trained in organising play activity</li> <li>Willing to undertake appropriate training for the role</li> </ul>  |
| <b>Experience</b>                     | <ul style="list-style-type: none"> <li>Experience of supervising children</li> <li>Knowledge of managing the behaviour of groups of children</li> </ul>  | <ul style="list-style-type: none"> <li>Recent experience of working in a school</li> <li>Previous experience as a lunchtime supervisor</li> <li>Previous experience of working with groups of children on a voluntary or paid basis</li> <li>Knowledge and understanding of child development and social interaction</li> <li>Knowledge and understanding of the value of constructive play opportunities</li> </ul>   |
| <b>Skills, Knowledge and Aptitude</b> | <ul style="list-style-type: none"> <li>Able to work as part of a group and individually</li> <li>Able to inspire trust and confidence in children</li> <li>Willing to encourage high standards of behaviour at all times</li> <li>Able to liaise with parents in a professional manner, observe the boundaries of the role, and respect confidential information</li> <li>Able to initiate games and activities appropriate to the age of the children</li> <li>Ability to relate to children on their level</li> <li>Ability to remain calm in a crisis</li> <li>Clear communicator</li> <li>Able to understand what safe and sensible play looks like</li> <li>Able to take responsibility for dealing with incidents as soon as they occur</li> </ul> | <ul style="list-style-type: none"> <li>Support and encourage children's play activities</li> <li>Recognise behaviour giving cause for concern, and inform teaching staff</li> <li>Examine systems critically, and suggest ways of improving efficiency</li> <li>Able to deal with playground situations, eg. aggression, injury, upset children</li> <li>Flexible approach to work – willing to work in different roles and with different groups of children</li> <li>Able to lead playground activities</li> </ul> |



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|--------------|---|--|
|              | <ul style="list-style-type: none"> <li>• Ability to converse at ease and provide advice and information in accurate spoken English</li> </ul>   |  |
| <b>Other</b> | <ul style="list-style-type: none"> <li>• Reliable</li> <li>• Approachable</li> <li>• Empathetic</li> <li>• Committed to safeguarding all the children in our care</li> <li>• Committed to equal opportunities for all children</li> <li>• Willingness to be flexible</li> <li>• Evidence of relevant professional development</li> <li>• A commitment to developing the professional skills of yourself and others</li> </ul> |  |