

# Person Specification

## Midday Supervisory Assistant

Criteria	Essential	Desirable
<b>Qualifications</b>		
Maths and English GCSE	x	
Relevant NVQ Level 2 or 3 qualification or equivalent		x
Appropriate first aid training		x
Food hygiene certificate		x
<b>Experience</b>		
Experience appropriate to working with children	x	
<b>Knowledge and Skills</b>		
An awareness of child/young person's development and learning	x	
Knowledge of Child Protection and Health & Safety policies and procedures	x	
Good understanding of child development and learning processes		x
An understanding that children/Young people have differing needs	x	
Knowledge of Behaviour management techniques	x	
Knowledge of inclusive practice		x
Ability to use authority and maintain discipline	x	
Good written and verbal communication skills: able to communicate effectively and clearly and build relationships	x	

with a range of staff, children, young people, their families and carers		
Good reading, writing and numeracy skills	x	
Basic ICT Skills	x	
<b>Personal Qualities</b>		
Demonstrable interpersonal skills	x	
Creativity	x	
Ability to work successfully in a team	x	
Confidentiality	x	
Flexibility	x	
Ability to form and maintain appropriate relationships and personal boundaries with children and young people	x	
Emotional resilience in working with challenging behaviours and attitudes	x	
<b>Other Requirements</b>		
Enhanced DBS Clearance	x	
To be committed to the school's policies and ethos	x	
To be committed to Continuing Professional Development	x	
Motivation to work with children and young people	x	