

# Minibus Driver

## Person Specification



**MALTBY LEARNING TRUST**  
Exceptional Experiences. Successful Lives.

	Essential	Desirable
<b>Qualifications and training</b>	<ul style="list-style-type: none"> <li>A full and clean UK driving licence (including category D1)</li> <li>MiDAS training</li> <li>A clear and valid DBS</li> <li>Up-to-date first aid certificate, or willingness to work towards one</li> </ul>	<ul style="list-style-type: none"> <li>Advanced driving licence</li> </ul>
<b>Experience, knowledge and understanding</b>	<ul style="list-style-type: none"> <li>Experience of driving a minibus</li> </ul>	<ul style="list-style-type: none"> <li>Knowledge of the local area</li> <li>Worked with children and young people</li> </ul>
<b>Skills and abilities</b>	<ul style="list-style-type: none"> <li>Demonstrate excellent professionalism while representing the school</li> <li>Ability to follow organisational processes and procedures</li> <li>Excellent communication skills</li> <li>Excellent practical problem-solving ability</li> </ul>	
<b>Personal qualities and attributes</b>	<ul style="list-style-type: none"> <li>Immaculate time-keeping</li> <li>Successful working relationships with students, parents and staff</li> <li>Confident in working with children and young people</li> <li>Energy and flexibility</li> <li>A professional approach borne out of confidence and effectiveness in role</li> <li>A role model of best practice to young people and the community</li> <li>Able to maintain a positive attitude and keep calm under pressure</li> </ul>	
<b>Commitment to</b>	<ul style="list-style-type: none"> <li>Ensuring all students are kept safe in transition between home and school</li> </ul>	
<b>Attendance</b>	<ul style="list-style-type: none"> <li>A good attendance record in current or previous employment (not including absences due to disability)</li> </ul>	

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<b>Written application</b>	<ul style="list-style-type: none"><li>• A well-constructed and concise application showing evidence of knowledge, experience and enthusiasm for the role</li></ul>	
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The postholder is required to ensure they have the appropriate business insurance to meet the requirements of the post.