

# Person Specification

## Minibus Driver

	Essential	Desirable
<b>Qualifications, Knowledge and Skills</b>	<ul style="list-style-type: none"> <li>• A full and clean UK driving licence (including category D1)</li> <li>• MiDAS training</li> <li>• Willingness to complete and maintain a Minibus Driver Assessment</li> <li>• Up-to-date first aid certificate, or willingness to work towards one</li> </ul>	<ul style="list-style-type: none"> <li>• Category D1 on your driving license</li> <li>• Current first aid training certificate</li> <li>• Current safeguarding certificate</li> </ul>
<b>Experience, Knowledge &amp; Understanding</b>	<ul style="list-style-type: none"> <li>• Experience of driving a minibus or similar large vehicle safely and confidently</li> <li>• Ability to transport students in a calm, responsible, and professional manner</li> <li>• Good knowledge of road safety, highway regulations, and defensive driving techniques</li> <li>• Ability to carry out basic vehicle safety checks (e.g. daily walk-around checks).</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of the local area</li> <li>• Worked with children and young people</li> </ul>
<b>Skills and abilities</b>	<ul style="list-style-type: none"> <li>• Demonstrate excellent professionalism while representing the Academy</li> <li>• Ability to follow organisational processes and procedures</li> <li>• Excellent communication skills</li> <li>• Excellent practical problem-solving ability</li> </ul>	
<b>Personal Qualities &amp; Attributes</b>	<ul style="list-style-type: none"> <li>• Immaculate time-keeping</li> <li>• Successful working relationships with students, parents and staff</li> <li>• Confident in working with children and young people</li> <li>• Energy and flexibility</li> <li>• A professional approach borne out of confidence and effectiveness in role</li> <li>• A role model of best practice to young people and the community</li> <li>• Able to maintain a positive attitude and keep calm under pressure</li> </ul>	

<b>Health &amp; Physical Requirements</b>	<ul style="list-style-type: none"> <li>Medically fit to drive and meet DVLA health requirements</li> <li>Physically able to assist students boarding and exiting the vehicle where necessary</li> </ul>	
<b>Commitment To</b>	<ul style="list-style-type: none"> <li>Commitment to diversity and equality of opportunity in all working practices.</li> <li>Commitment to child protection and safeguarding policies and procedures.</li> <li>Commitment to the value and vision of Maltby Learning Trust.</li> <li>Commitment to personal professional learning and development.</li> </ul>	
<b>Attendance</b>	<ul style="list-style-type: none"> <li>A good attendance record in current employment, (not including absences due to disability).</li> </ul>	
<b>Written application</b>	<ul style="list-style-type: none"> <li>A well-constructed and concise application showing evidence of knowledge, experience and enthusiasm for the role.</li> </ul>	

***\*The postholder is required to ensure they have the appropriate business insurance to meet the requirements of the post.***