

## Job Description

<b>Job Title:</b>	Teacher of MFL	<b>Reporting to</b>	Head of Department
		<b>Grade and Range:</b>	MPS/UPS
<b>Line Management Responsibility:</b>		<b>Number of staff Managed</b>	
<b>Job Titles</b> N/A			
<b>Purpose and context:</b>	To be accountable for the teaching of Modern Foreign Languages (French and/or Spanish) within the Academy. To be accountable for the highest standards of pupil attainment within the department, monitoring and evaluating achievement.		

<b>Accountabilities</b>	<ul style="list-style-type: none"> <li>To support student progress against challenging targets, to make a measurable contribution to whole Academy targets.</li> <li>To write and deliver interesting and engaging MFL lessons to Key stage 3 and Key stage 4 students.</li> <li>To review the department in accordance with the Academy review policy.</li> <li>To monitor and evaluate student progress.</li> <li>To provide regular updates on the progress of the department to the Head of MFL.</li> </ul>
<b>Main Duties</b>	<p>All teaching staff within St Augustine Academy are expected to maintain the relevant standards as set out in the "Professional Standards for Teachers" document (TDA) and to uphold the professional code of the Department for Education.</p> <ul style="list-style-type: none"> <li>To deliver engaging and inspirational MFL lessons to a range of students.</li> <li>To carry out assessment and feedback in line with the Academy's policies.</li> <li>To contribute to setting and monitoring of Academy targets and set and monitor department targets within these to raise the attainment of all KS3 / 4 pupils, leading and coordinating interventions where appropriate.</li> <li>To maintain a departmental overview of all pupil assessment data and achievement against agreed targets.</li> <li>To apply behaviour policies and procedures.</li> <li>To proactively lead and support the creation of a learning culture that encourages enthusiasm for learning, liaising with stakeholders regarding wellbeing and behaviour, introducing interventions where appropriate.</li> <li>To develop and maintain the Academy ethos and approach, establishing common standards of practice across the department and identifying opportunities to develop teaching and learning inclusive of TEEP.</li> <li>To model good practice approaches for teaching staff within the department – effective planning / preparation / record keeping / marking / teaching progress / homework / assessment.</li> </ul>

- To implement and monitor department improvement actions.
- To support the Principal and SLT in the overall management and development of the Academy.

The above duties are not exhaustive and the postholder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by the Senior Leadership Team.

This job description will be kept under review and may be amended via consultation with the individual, Academy Council and/or Senior Leadership Team as required. Trade union representation will be welcomed in any such discussions.

**Additional expectations – all staff are expected to:**

- Contribute to the whole professional life of the academy with teaching and learning as its core purpose and contribute to the commitment for each pupil to gain meaningful and enriching experiences;
- Promote the Woodard Christian ethos that embraces all faiths and none;
- Take responsibility for their own professional development and support that of colleagues where appropriate;
- Engage in the Academy appraisal process and support colleagues in achieving their own objectives where appropriate;
- Follow Trust policy and procedures in relation to keeping children safe in education;
- Observe health and safety requirements and play their part in ensuring a safe working environment.

**All staff have an entitlement** to high-quality induction and continuing support and development. All staff will have opportunities to discuss their professional needs, both through performance management and through other professional dialogues.

**Safeguarding Statement**

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Successful applicants will need to undertake an Enhanced DBS check and/or a Barred List check. Management posts will be subject to a Section 128 clearance.

**Equal Opportunities**

The Trust is committed to equality of opportunity. We positively welcome applications from all sections of the community.

Signed ..... Date .....

Principal .....

## Person Specification

### Teacher of Modern Foreign Languages

#### Qualifications

##### Essential

- Qualified teacher status with a degree in French and/or Spanish, or a closely related area.
- Experience of teaching in a secondary school position.

#### Experience and Knowledge

##### Essential

- Recent experience as an exemplary classroom practitioner.
- High level of subject knowledge and understanding of the MFL curriculum.
- Experience of supporting students from differing abilities and backgrounds.
- Evidence of the effective use of data and assessment for learning in engaging learners
- Interest in developing others.

##### Desirable

- To be able to teach Spanish and French to GCSE

#### Skills and Abilities

##### Essential

- Excellent interpersonal skills and able to communicate effectively with pupils, staff and parents.
- Teamwork and collaboration
- Commitment to ensuring all students achieve their best and strive to reach challenging targets
- Ability to contribute to the development of literacy, numeracy and communication skills of all our students.

#### Motivation

##### Essential

- Committed to own professional development
- Committed to raising the achievement for all students across the ability range.

#### Personal Qualities

##### Essential

- Adaptable
- Resilient, able to work under pressure and to deadlines