

St. Crispin's
Excellence for all



St. Crispin's School

Recruitment Pack



MFL Teacher



MFL Teacher

St Crispin's School

Headteacher:

Andy Hinchliff

NOR 1390, 11-18

Mixed Comprehensive, London Road, Wokingham, Berkshire RG40 1SS

Tel: 0118 978 1144

www.crispins.co.uk

Full-time for September 2023

Permanent

The Circle Trust Main Pay Scale. Range: M1 £28,000 to M12 £38,810

Suitable for Early Career Teachers

Rare opportunity to join a growing popular school

As a dedicated, ambitious teacher, you want to enjoy coming to work, be supported and valued.

At St. Crispin's you will be part of a happy, friendly team. We are a high-attaining school with student behaviour that is described as exemplary.

As a result of a significant increase in student numbers and growth in our popular school, a rare opportunity for an enthusiastic, innovative MFL Teacher, with specialisms in Spanish and French, has arisen.

Our ethos of "Excellence for All" encapsulates our commitment to do the very best for both students and staff. If you are looking for a vibrant learning environment with many opportunities to maximise your potential, be motivated and inspired, we would love to hear from you.

Visits to the school highly recommended!

Applications from new entrants to the profession welcomed.

To apply: TES QUICK APPLY or **application form** available at www.crispins.co.uk/vacancies. Sarah Hales, PA to Headteacher, at haless@crispins.co.uk

Closing date: 9 am, Tuesday 31st January

Interviews: tba

For more information: Sarah Hales on 0118 978 1144 or email: haless@crispins.co.uk

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Appointments are subject to enhanced CRB clearance and satisfactory employment references.

St. Crispin's School is an academy and part of The Circle Trust, a charitable company limited by guarantee registered in England and Wales, company number 11031096, registered at The Circle Trust, London Road, Wokingham, Berkshire, RG40 1SS. Tel: 0118 332 0011 www.thecircletrust.co.uk



Job Description

Salary

The Circle Trust Main Pay Scale. Range: M1 £28,000 to M12 £38,810.

Aim and main purpose of the job:

Knowledge

- Demonstrate subject competence and to keep up-to-date his/her knowledge of the National Curriculum for 11-16 year olds in relation to their subject; and where relevant to the post, other examination courses at KS4 and Post 16.
- To attend continuous professional development activities when required to update his/her knowledge of the National Curriculum, syllabus changes and national initiatives which impinge directly on teaching, pastoral or other responsibilities.
- To keep informed about the key priorities identified in the School Improvement Plan, associated department development plans and his/her responsibilities agreed upon within it.

Planning, Teaching and Classroom Management

- To teach across a range of abilities and ages commensurate with his/her experience and skills and as agreed in consultation with the Headteacher and Head of Department.
- To plan lessons in accordance with the agreed departmental scheme of work and in line with the departmental teaching and learning policy.
- To plan lessons carefully with specific learning objectives and with special regard to prior attainment data, gender and race, fluency in English, DSEN (including IEPs).
- Use a variety of teaching approaches that identify, build upon and develop pupil learning styles, and the ability to learn independently.
- To set clear targets for pupil improvement and monitor progress towards these.
- To work effectively with Learning Support Assistants to plan lessons and individual support for pupils with specific learning difficulties.
- To set appropriate homework in line with school and departmental policies.
- Establish and maintain good standards of pupil behaviour in the classroom by implementing consistently and fairly the School Behaviour Policy.

Monitoring, Assessment, Recording and Reporting

- To assess how well learning objectives have been achieved and use this assessment to improve aspects of teaching.
- To develop the expertise to be able to recognise the level at which a pupil is achieving, and make accurate and valid assessments using school and departmental policies and procedures.

Job Description

- To mark work on a regular basis in line with school and departmental policies and guidelines.
- To make careful records of attendance and pupil progress following carefully the departmental guidelines; mark books and pupil work should be available for scrutiny as required from time to time.
- To liaise effectively with pupils' parents/carers through informative oral and written reports on pupils' progress and achievements according to the school's assessment and reporting schedule.
- To discuss with parents/carers appropriate next steps in learning for their child, and encourage them to support their child's learning.

Other Professional Responsibilities

- To undertake the role of form tutor, if required to do so, and follow the guidance given by the Head of Year in relation to carrying out this role.
- To undertake supervisory duties before school, at break or after school as required.
- To attend department, year and other school meetings as required.
- To contribute to the work of the department.
- To support colleagues in maintaining the school's behaviour policy.
- To maintain appropriate standards of professional appearance and conduct.
- To raise issues of concern with his/her line manager or with the appropriate member of SLT.
- To maintain the Professional Standards for teachers.
- To follow the school performance management system.
- The post holder is responsible for ensuring that the school safeguarding/child protection policy is adhered to and concerns are raised in accordance with this policy.
- To carry out tasks as reasonably required by the Headteacher.

Details of Line Management

Teachers are line managed by Heads of Department (and Heads of Year in respect to their work as a tutor.)

Notes:

Whilst every effort has been made to explain the accountabilities of this post, each individual task undertaken may not be identified.

This job description is current, but following consultation with you, may be changed by the Headteacher to reflect or anticipate changes in the job, which are commensurate with the salary and job title.

Modern Foreign Languages Department



Introduction and welcome by Head of Department

The Modern Foreign Languages Department at St Crispin's is highly successful and well-respected within the school. We believe that it is more important than ever, in the globalised world in which we live today, that young people are able to speak more than one language. We encourage language learners of all abilities to experience the excitement of learning to embrace not only a new language, but also other cultures. In order for this to happen, we follow the EPI (Extensive Processing Instruction), a methodology by Dr Gianfranco Conti whereby learners are able to store more information in their long-term memory and learn in chunks creating autonomy and fluency of the language.

Curriculum Overview

Pupils in Year 7 and 8 have either 6 French lessons or 6 Spanish lessons per fortnight, depending on which half of the year group they are in. Pupils are taught in their tutor groups for the first term after which they are set according to ability. In Year 8 those pupils in the top set on each side of the year group have 3 lessons of French or Spanish as well as 3 lessons of German, while all other students continue with 6 lessons of French or Spanish. At GCSE, we follow the AQA specification and students have 5 French/Spanish/German lessons per fortnight. At A Level, we follow the AQA specification with students receiving 6 hours per fortnight. After school, speaking sessions are offered to KS4 and KS5 and we have French, Spanish and German clubs running weekly.

Exam Performance

We are very proud of our strong results across French, German and Spanish at KS4 in addition to French and German at KS5. This year will also be our first cohort to take Spanish at A Level.

Resources and Rooming

The department is comprised of three full-time and three part-time members of staff, all of whom have the ability to teach at least two languages. We have four classrooms for KS3 and KS4 classes and also a dedicated 6th form teaching room within the MFL block. Each MFL room is equipped with a projector, an interactive whiteboard and a sound system.

Other Information

The department organises several language trips throughout the year, enabling as many students as possible to experience first-hand the language which they are learning. For Year 8 students there is the French day trip to the Nord Pas de Calais region and Year 9 and 10 students have the opportunity to participate in the German Exchange. We also offer a residential trip to Normandy for our Year 10 French students and Cantabria to our Year 10 students. Students studying A Level German are also able to participate in the Exchange trip and we are planning to introduce trips to Paris and Valencia for our A Level French and Spanish students.



About Us

St Crispin's is a mixed comprehensive secondary school. We offer students of all abilities and interests the opportunity to be the best they can be. Ofsted describe us as a good school with outstanding leadership and exemplary student behaviour.

We believe in promoting excellence, while providing an atmosphere in which our students can learn, enjoy, grow and show support to others. We have a strong focus on the basics: excellent learning and teaching, a safe disciplined environment and an ethos, which promotes the highest aspirations. Good qualifications are the key to a young person's future success and for this reason, they are our main priority. Nevertheless, developing young people to become well rounded, articulate, confident and happy is of equal importance.

We have a team of committed staff that provides support, challenge and expertise, enabling every student to achieve.

On 1st February 2018, St Crispin's converted to an academy and became part of www.thecircletrust.co.uk.

Our trust was created to serve the local area and be geographically committed to surrounding counties. It was borne out of a desire that all children and young people have an excellent well-rounded education and flourish in first-rate schools where the best teaching, the best facilities and the most up-to-date resources are made available to them.



Policy Statement

To view our Recruitment Privacy Policy please see link below:

[St Crispin's School Recruitment Privacy Policy](#)

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