

## **Job Specification: Multi-Skilled Tradesperson**

**Position:** Multi Skilled Tradesperson

**Salary:** £18,720 £15 per hour

**Location:** All Trust Sites

**Reports to:** Operations Director

**Schedule:** 4 days per week

Additional hours will be required when covering for caretakers.

### **Role Purpose**

The Multi-Skilled Tradesperson plays a vital role in supporting the daily upkeep and operational requirements of the Trust schools. With a strong focus on trades expertise, this position provides critical assistance to the caretaking team, ensuring that maintenance and compliance tasks are carried out efficiently and effectively. Additionally, the role includes performing regular statutory testing, such as PAT testing and legionella testing, and providing temporary coverage for caretakers when required.

This position is integral to maintaining safe, functional, and well-presented school facilities, enhancing the overall learning environment for students and staff.

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### **Key Responsibilities**

#### **Compliance and Equipment Testing**

- **Portable Appliance Testing (PAT):** Conduct PAT testing on electrical appliances to ensure compliance with safety standards. Accurately record results, identify issues, and report concerns to the Facilities and Compliance Manager.
- **Legionella Testing:** Perform regular legionella testing, including flushing low-use outlets, measuring temperatures, and maintaining accurate records in accordance with health and safety guidelines. Promptly report irregularities or concerns.

#### **Trades and Maintenance Support**

- **Trades Expertise:** Carry out repairs and maintenance tasks requiring specific trade skills (e.g., carpentry, plumbing, or basic electrical work) to support the caretaking team.
- **Maintenance Projects:** Assist in larger maintenance tasks, such as repairs, installations, or refurbishments, as directed by the Facilities and Compliance Manager.

## **Support and Collaboration**

- **Caretaker Support:** Work closely with caretakers to complete maintenance and operational duties, allowing them to focus on daily tasks.
- **Caretaker Cover:** Provide reliable coverage for caretakers during absences, ensuring continuity of service across all TRUST facilities.
- **Ad-Hoc Duties:** Undertake additional tasks as assigned, including responding to urgent maintenance requests and supporting day-to-day operations.

## **Health and Safety Compliance**

- **Risk Awareness:** Ensure all tasks are performed in adherence to health and safety regulations and TRUST policies.
  - **Safety Standards:** Identify and address potential safety risks or hazards in the school environment, escalating concerns to the Facilities and Compliance Manager as necessary.
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## **Key Skills and Competencies**

- **Technical Skills:** Proficiency in performing maintenance tasks and minor repairs, with practical knowledge of trade-specific tools and techniques.
- **Attention to Detail:** Maintain high standards of quality and safety across all tasks, with a focus on compliance and efficiency.
- **Physical Stamina:** Ability to perform physically demanding tasks, including lifting, bending, and working at heights or in confined spaces.
- **Time Management:** Strong organisational skills, enabling effective prioritisation of tasks and completion within scheduled hours.
- **Health and Safety Awareness:** Familiarity with safety regulations and best practices for maintenance and compliance activities.
- **IT skills:** Ability to use web-based software to record daily tasks.

## **Qualifications and Experience**

- Proven experience in a maintenance or trades role.
- Certification in PAT testing or willingness to undertake relevant training.
- Familiarity with statutory testing procedures (e.g., legionella testing) is highly desirable.
- A basic understanding of carpentry, plumbing, electrical, or similar trade.
- Commitment to professional development and acquiring additional skills as needed.

This role offers the opportunity to contribute meaningfully to the operational excellence of the Trust schools while developing your skills in a supportive, collaborative environment.