**Job Advertisement**

**Position:** Multi-Skilled Tradesperson  
**Salary:** £18,720 per annum £15 per hour  
**Location:** Across all Trust Sites  
**Contract:** Part-time, 4 days per week (additional hours will be required to cover caretaker annual leave)  
**Reports to:** Facilities and Compliance Manager

Are you a skilled tradesperson with a passion for maintaining high-quality facilities? Do you thrive on variety and take pride in delivering excellent maintenance and compliance support? If so, we want to hear from you!

**About the Role**  
As a Multi-Skilled Tradesperson, you will play a crucial role in supporting the operational needs of our schools within the Trust. Your expertise in trades and maintenance will ensure our facilities remain safe, functional, and well-presented, providing an excellent environment for learning and teaching. You’ll also assist with compliance tasks, such as PAT and legionella testing, and provide caretaker cover when required.

**Key Responsibilities**

* **Compliance and Testing:** Perform Portable Appliance Testing (PAT) and legionella testing, maintaining accurate records and reporting concerns promptly.
* **Trades Expertise:** Use your skills in carpentry, plumbing, basic electrical work, or other trades to carry out repairs and maintenance tasks.
* **Maintenance Projects:** Assist with larger repairs, refurbishments, and installations as directed by the Facilities and Compliance Manager.
* **Caretaker Support:** Collaborate with caretakers to complete maintenance and operational duties, ensuring smooth daily operations.
* **Caretaker Cover:** Provide reliable coverage for absent caretakers, maintaining continuity of services across all sites.
* **Health and Safety Compliance:** Identify and address potential safety risks, ensuring all tasks are performed in line with health and safety regulations.

**What We’re Looking For**

* **Technical Expertise:** Proven experience in maintenance or trades, with practical knowledge of tools and techniques.
* **Detail-Oriented:** A strong focus on safety, compliance, and high-quality work.
* **Physically Fit:** The ability to handle physical tasks such as lifting, bending, and working in confined spaces or at heights.
* **Organised:** Strong time-management skills to prioritise tasks effectively and complete them within scheduled hours.
* **IT Skills:** Competence in using web-based software to log and track tasks.
* **Health and Safety Awareness:** A good understanding of safety regulations and best practices.

**Qualifications and Experience**

* Experience in a maintenance or trades role.
* Certification in PAT testing (or willingness to undergo training).
* Familiarity with statutory testing (e.g., legionella testing) is desirable.
* Basic knowledge of carpentry, plumbing, electrical work, or similar trade.
* Commitment to ongoing professional development.

**Why Join Us?**

* Contribute to the upkeep of a safe and inspiring educational environment.
* Enjoy a varied role that offers opportunities for skill development and collaboration.
* Work as part of a supportive team within a thriving organisation.
* Local Government Pension Scheme

**How to Apply**  
If you’re ready to bring your skills, reliability, and enthusiasm to our team, we’d love to hear from you! Please forward your application to [vacancies@thequillcofetrust.org](mailto:vacancies@thequillcofetrust.org)

Closing Date – 19 February 2025

Interviews – 24 February 2025

Join us and make a difference in the daily operations of our Trust schools!

The Quill CofE Trust is committed to safeguarding and promoting the welfare of learners and expects all staff and volunteers to share this commitment. Conditional offers of appointment are subject to pre-employment checks. All employees receive a rigorous induction, a professional development package and a probationary period.