

Position

**Music and Performing Arts
Technician / Music TA**

Salary/Hours

**Single status Grade 4 point 10,
currently £13.30 per hour.**
15 hours pw (Thursday/Friday),
term time only. Possibility of
extra hours to include
lettings/theatre support
according to flexibility (to be
decided with Associate Assistant
Headteacher - Performing Arts)

Closing Date

**9am Thursday 8th October
2026**

Early applications are
encouraged

Interview Date

WB 12 October 2026

The Academy reserves the right
to close the application early for
the right candidate



Dear Candidate,

Thank you for your interest in joining us at Mulberry Academy Bexhill. We are a school that is proud to be part of our local community and we work hard to serve our local families. We are a happy and supportive team and we ensure that the well-being of all staff members is a priority.

Mulberry Academy Bexhill is part of the Mulberry Schools Trust. We are a larger than average secondary school with approximately 1500 students currently on roll. Bexhill is a beautiful seaside town and is best known for the De La Warr Pavilion and being the home to the first British motor race.

We have recently been judged as 'Good' in all areas by Ofsted (June 2025). The school has undergone significant improvement in the last few years and is now in an excellent position to take this improvement to the next level. We have a team of hardworking, dedicated, caring, passionate and talented staff that are committed to Mulberry Academy Bexhill being the best school it can possibly be. As a staff body we are aligned into providing the very best education and school experience for each and every one of our students. We have high standards throughout and ensure that there is clarity and purpose in everything that we do.

We offer a number of excellent staff benefits for our employees including a comprehensive Employee Assistance Programme (EAP) and a healthcare scheme. We have a partnership with the Mulberry schools trust, which is a high performing Multi Academy Trust of schools that are based in London. This offers our staff excellent CPD opportunities and offers our students numerous exciting opportunities.

If you are an individual that will be committed to ensuring the best education and school experience for all students, then we would love to hear from you.

We look forward to meeting you.

A handwritten signature in black ink, appearing to read 'Craig Neal', with a stylized flourish at the end.

Dr Craig Neal
Headteacher

Teaching and supporting at Mulberry Academy Bexhill

Teachers and support staff at Mulberry Academy Bexhill make the education of their pupils their first concern. They seek to achieve the highest possible standards in work and conduct, act with integrity and have strong subject knowledge. Through endeavour, they keep their knowledge and skills as current as possible, remaining at the forefront of pedagogy and educational research.

Post: Music & Performing Arts Technician / Music TA

Accountable to: Associate Assistant Headteacher - Performing Arts

Principal Accountabilities:

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- To deliver targeted support to students in music lessons, including students with SEND to maximise their progress across the curriculum whilst being a positive role model
- To be proactive and solutions focussed in providing technical support for the music department
- To provide technical support for the wider arts faculty as required in agreement with AAH
- To maintain and organise equipment in the music department in a timely manner
- To maintain and organise equipment in the theatre in a timely manner
- To provide organisational support with regards to peripatetic instrumental lessons as directed by the AAH
- To provide reliable technical assistance for Academy assemblies, events and performances

What is the purpose of the job?

The music and drama departments at the academy are large with a full timetable of KS3 lessons and KS4 GCSE lessons, full days of peripatetic instrumental lessons and extra-curricular activities/events. The department is well resourced with a variety of instruments and a PC suite and associated music software (including Soundtrap, Noteflight, Albeton Live, Cubase, Focus on Sound & Google Classroom). We put on a many concerts and shows throughout the year, including large scale musical productions.

It is therefore essential that equipment and resources are maintained to ensure the consistency of the curriculum. It is also essential that students are supported in music lessons, including students with SEND through to high ability musicians to maximise progress in the music curriculum. As part of the wider Academy, AV support & technical assistance is essential to ensure the consistency and smooth running of presentations, assemblies and other events.

What do you have to achieve?

- Effective maintenance of music/theatre equipment
- Effective technical support as required by the music department/arts faculty
- Targeted support to students to ensure positive impact of students musical progress
- Effective AV/technical support of Academy assemblies, events and performances

What do you have to do?

Main Functions:

To provide technical support for the music department and music classes including:

- o IT support (software support), instrumental support, equipment maintenance, recording, setting up equipment/resources
- o Extra-curricular support, Peripatetic Lessons support (students to lessons, admin)

To provide technical support for the wider arts faculty as required

- o As above across the arts faculty as required

To maintain and organise equipment in the music department including:

- o Create inventories of equipment
- o Complete repair and maintenance schedule
- o Assist with orders of equipment

To maintain and organise equipment in the theatre

- o As above

To provide organisational support with regards to peripatetic instrumental lessons as directed by the HoD

- o Assist in collecting students for lessons as necessary
- o Organise peripatetic spaces and equipment as required
- o Assist with admin (timetables, student lists etc.)

To provide technical assistance for Academy assemblies, events and performances:

- o Setting up and running AV for assemblies & other Academy Events as required
- o Sound technician/technical support for performances/concerts

To deliver targeted support to students in music lessons, including students with SEND to maximise their progress across the curriculum

- o Create an ethos of high aspirations and expectations that fits with Academy values
- o Maximise the achievement and progress of students
- o Promote good student engagement and attendance
- o Promote the inclusion of all students within the classroom
- o Have good subject knowledge to support the music curriculum

- o Help to remove barriers to learning by ensuring all students are able to access the curriculum

To carry out administrative tasks for the department as required.

To carry out the above duties in accordance with Keeping Children Safe in Education documentation.

Staffing

Recruitment / Deployment of Staff:

Staff Development:

- To take part in the academy's staff development programme
- To work as a member of a designated team and to contribute positively to the team ethos.

Quality Assurance:

- To contribute to the quality assurance procedures and policies of the academy.

Management Information:

- To maintain appropriate records and to provide relevant accurate and up-to- date information as appropriate for teaching colleagues/parents and carers and external agencies.
- To be responsible for developing and maintaining personal development records

Communications:

- To communicate effectively with colleagues, the parents of students as appropriate
- Where appropriate, to communicate and cooperate with persons or bodies outside of the school

To follow agreed policies for communications in the academy

Management of Resources:

- To contribute to the process of the ordering department supplies through the appropriate channel.

Other Specific Duties:

- To play a full part in the life of the academy, to support its distinctive aim and to encourage staff and students to follow this example

- To continue personal development as agreed
- To comply with the academy's health and safety policy and undertake risk assessment as appropriate

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.

The academy will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

The job description is current at the date shown, but following consultation with you, may be changed by management to reflect or anticipate changes in the job which are commensurate with the salary and job title.

The Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The successful applicant will be subject to an Enhanced DBS check

Criteria	Essential	Desirable
Education		
Qualifications		
Experience		
Knowledge		
Skills & Abilities		
Personal Qualities		

Person Specification:

Our School

Creating the Best Opportunities for All

At Mulberry Academy Bexhill, we strive to create equal opportunities for all our students, ensuring that they have access to the best resources and support to thrive academically and personally. Our inclusive approach celebrates diversity, fostering an environment where students from all backgrounds can learn from one another and develop essential life skills such as empathy, tolerance, and respect. We provide a variety of academic pathways and personalized support systems, tailoring our educational approach to meet the unique needs and aspirations of each student. By nurturing their individual strengths and talents, we equip our students with the skills and knowledge needed to succeed in an ever-changing world.

It's important for us to recognise that the little things matter. Smart uniform, manners, kindness, and punctuality are something we promote within our academy as we feel this embeds a deep sense of pride and self-respect within our students.

In conclusion, Mulberry Academy Bexhill is dedicated to providing an exceptional educational experience that combines academic excellence, personal growth, and a supportive community. We foster a culture of aspiration, challenge our students to reach their full potential, and create equal opportunities for all. Join us at Mulberry Academy Bexhill, where we believe in the power of education to transform lives and shape a brighter future.

Wellbeing

We understand that well-being is paramount to academic success. Our school offers a comprehensive well-being program for staff and students that focuses on building resilience, promoting a healthy lifestyle, and equipping us all with the tools to manage stress and navigate challenges. Through a range of extra-curricular activities, student leadership opportunities, and community service initiatives, we actively encourage personal growth, self-discovery, and the development of essential life skills. Our dedicated well-being team provides guidance and support, ensuring that staff and students have access to the resources they need to flourish both inside and outside of the academy.