



BIG CREATIVE
EDUCATION
APPRENTICESHIPS
TRAINING
ACADEMY



BIG CREATIVE ACADEMY
CLIFTON AVENUE
WALTHAMSTOW
LONDON, E17 6HL

TEL: 020 8498 3300
WWW.BIGCREATIVE.EDUCATION
PRINCIPAL: SACHA CORCORAN MBE



Music Teacher (0.7FTE)

Big Creative Academy (BCA) is a post-16 free school specialising in the creative industries. We believe that teaching skills employers want and empowering young people to think reflectively enables positive outcomes for students and our wider community. Big Creative Academy is committed to staff and student wellbeing and excellent teaching. Our mission is to Develop Talent, Transform Lives and Create careers. We achieve this through working from a new state of the art £21m Academy building, underpinned by our new 5yr strategy and a belief we really can re-imagine education.

What we are looking for:

We are looking for a music teacher, with recent music industry experience to plan, prepare and deliver outstanding lessons across Level 3 to provide students with the opportunity to achieve their potential and ensure that lessons are engaging and stimulating taking into account individual needs of the students.

For full details of the role, please see the job description and person specification. **If you wish to apply, please complete the application form and email it to bca-hr@bigcreative.education. The application closes on the 29th October 2021.**

To find out more about Big Creative Academy and our approach to education please see our website: www.bigcreative.education

Job application forms are available at: <http://www.bigcreative.education/jobs/>

Big Creative Academy is an equal opportunities employer and positively welcomes applications from all sections of the community. We are committed to safeguarding all learners enrolled on our programmes and appointment of successful applicants will be subject to satisfactory references being obtained, and an enhanced disclosure and barring service (DBS) check. Subject to timetables we are open to flexible working.



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JOB DESCRIPTION & PERSON SPECIFICATION

Post Title: Music Teacher (0.7 FTE)

Salary: £28,000 - £31,000 annual FTE, depending on experience.

Full/part time: Part time

Reporting to: Curriculum Manager for Music and Media

Location: Big Creative Academy, Clifton Avenue, Walthamstow, London E17 6HL

Purpose of the role: To teach BTEC/UAL courses within the Music & Media curriculum area, delivery of learning programmes, assistance to students and tutorial support.

Job Description

Principal Accountabilities:

- Sustained outstanding attainment in Music
- Sustained outstanding teaching and learning in Music
- Sustained outstanding assessment in Music
- Sustained outstanding behaviour for learning
- Promoting safeguarding of all students and equality of opportunity for all students and staff
- Maintaining professional standards
- Promoting the Academy's ethos and vision.

Key Tasks:

- Plan, prepare and deliver outstanding lessons across Level 3 to provide students with the opportunity to achieve their potential.
- Ensure that lessons are engaging and stimulating taking into account individual needs of the students.
- Arranges, monitors and supervises learners on study programmes, educational visits and field trips.
- Plans and prepares for inspections, SV reports and visits.
- Assesses students, including formative and summative assessments, internal verification and supervision of assessments.
- Maintains and provides records and statistical checks in relation to own teaching and across courses, including enrolment checks, attendance records and the like.
- As part of the course team, the tutor acts as the main point of reference for students in a particular year or course group. The tutor's role includes:
 - (a) participation in inducting students
 - (b) providing educational and welfare guidance
 - (c) assisting students in preparing individual action plans



- (d) following up student absence and tracking their course work
- (e) acting as the focal point in the maintenance of student discipline within the context of the Academy student disciplinary procedure
- (f) undertaking exit interviews with students
- (g) preparing administrative returns and reports as may be needed in relation to students, including destination records
- (h) writing student references
- (i) completing UCAS and other forms with students

- Participates in activities to publicise courses.
- Assists in planning and developing courses and course materials.
- Participates as a member of one or more course teams in employer liaison (as appropriate), maintaining standards and targets, reviewing and evaluating course provision and joint action planning.
- Provides advice and guidance to prospective students together with interviewing and APL work.
- Participates in student enrolment and induction.
- Manage, develop and share resources to enhance teaching of Music.
- Promotes and implement all Academy policies, particularly those which refer to health and safety, equality of opportunity, maintaining standards of student behaviour and safeguarding young people and vulnerable adults. Participates in Academy programmes of staff appraisal and continuing professional development.
- Develop effective working relationships internally and with external partners.
- To operate at all times in line with the Academy's values.
- To work towards the behaviours outlined in the Excellence in Teaching framework at Appendix A.

This job description is designed to outline a range of main duties that may be encountered. It is not designed to be an exhaustive listing of tasks and can be varied in consultation with the post holder in order to reflect changes in the job or the organisation.

Person Specification:

| CRITERIA | ESSENTIAL | DESIRABLE |
|-----------------------------|--|---|
| Qualifications/Competencies | Degree or equivalent in Music and qualified teacher status | Instrument and, or vocal grades (ABRSM, Rock School etc.) |



| | | |
|---------------------|---|--|
| Relevant Experience | <p>Evidence of the ability to plan & deliver consistently meets, or above expectation teaching, learning and assessment</p> <p>Experience teaching vocational qualifications in Music within the 16-19 age group</p> <p>Experience of the pastoral care of students, monitoring their achievements and attendance</p> <p>Recent Music Industry experience</p> | <p>Experience of quality assurance</p> <p>Experience of providing Industry experiences for learners</p> <p>Ongoing & sustained industry experience</p> <p>Experience of developing & conducting cross-subject projects</p> |
| Knowledge | <p>A well-developed understanding of the particular needs of the 16-19 age group both in full-time education and employment and of the professional challenges by inner city students many of whom come from deprived backgrounds</p> <p>An understanding of and commitment to safeguarding young people and vulnerable adults.</p> | <p>Connected to the music industries</p> <p>Knowledge of the opportunities and challenges relating to careers in the Music industry</p> <p>An intricate knowledge of UK urban and electronic music styles</p> |



| | | |
|-----------------|---|--|
| Skills/Ability | <p>Excellent teaching skills</p> <p>An extensive knowledge of popular Music styles with the ability to instruct and lead musical ensembles</p> <p>Ability to provide learning and tutorial support for students</p> <p>Excellent planning, organisation, IT and administrative skills, the ability to see projects through to a successful conclusion, and a general high level of efficiency</p> <p>Ability to communicate effectively, both orally and in writing, with a range of audiences.</p> <p>Ability to work as part of a team and on own initiative</p> <p>Ability to use ICT to facilitate learning and for effective management and administration.</p> <p>Ability to promote and recruit for courses</p> <p>Ability to effectively assess and track students' progress.</p> | <p>Proficiency in a range of musical instruments, including vocals</p> <p>Preferred background knowledge of music theory (ideally to a grade 5 level)</p> <p>Proficiency with Music software suites such as; Logic X, Ableton Live</p> <p>Familiarity with Music technology including; PA Systems, recording equipment, digital instruments etc.</p> |
| Personal Skills | <p>Demonstrate enthusiasm</p> <p>Ability to work under pressure and to deadlines.</p> <p>A commitment to inclusive education and equality of opportunity.</p> <p>An awareness of the issues arising from teaching students in an inner city setting.</p> | <p>Ability to provide extra-curricular opportunities for learners</p> |



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ABOUT US

Big Creative Academy

Big Creative Academy (BCA) is a post-16 free school specialising in the creative industries. We believe that teaching skills employers want and empowering young people to think reflectively enables positive outcomes for students and our wider community. Big Creative Academy is committed to wellbeing and excellent teaching. We have recently had an Ofsted inspection and were judged Grade 2 'Good', with inspectors recognizing that the Academy makes a significant difference to the outcomes for young people. We have high expectations of our staff and students and want to be recognised as one of the leading providers of vocational programs in the creative arts. We are already a DfE best practice school for LGBT+.

Big Creative Academy opened in September 2014 and have 350 students, aged 16-19, primarily studying Level 3 vocational qualifications. Our students are diverse, challenging and ultimately extremely rewarding to work with. Our study programs specialise in music, fashion, media, gaming, events, performing arts as well as GCSE Maths and English.

The Academy is lively! We are well connected with industry and all of our teaching staff have industry experience. We also have industry ambassadors from companies such as MTV, ITN, Barcroft Media and Island Records and experts are kind enough to provide masterclasses for students. Our focus on skills, wellbeing and networks gives our students the edge in a competitive marketplace.

The Team

Sacha Corcoran MBE is Principal of the Academy, an inspiring self-made woman involved in education for over 25 years. She has brought together a small outstanding team who are committed to the vision and ethos of the Academy. There are three senior managers, 20 teaching staff and fifteen in business support. Our team are high achievers and have interesting and diverse backgrounds. Many have their own creative careers as musicians, actors, producers and fashion designers and all have a passion for creativity.

Some of the benefits of working at Big Creative Academy

Big Creative Academy has a Wellbeing Manifesto promoting positive relationships, resilience and reflection which extends to staff as well as students. We want our team to be productive and happy. The Academy provides the following benefits:

- State of the arts on site Gym facility.
- Discretionary half days on Fridays.
- A staff wellbeing day.
- An employee assistance line.
- Full pension benefits in either the Teachers' Pension Scheme or Local Government Pension Scheme.
- An individual CPD plan.
- Admin days built into the academic year
- Teaching, learning and assessment groups to share best practice and try new teaching techniques.

Opportunities to learn from your creative colleagues, for example, learning how to DJ, sew,



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