

Music Teacher

Job purpose including main duties and responsibilities

In addition to the General Professional duties set out in the School Teachers' Pay and Conditions Document the following duties are attached to the post of Class Teacher.

Responsible for:

- Teaching Music to all designated classes.
- To cover teachers' PPA time.
- Raising the profile and quality of Music within the school and community.

General Responsibility

- To implement and deliver an appropriately broad balanced, relevant and differentiated Music curriculum for pupils.
- To monitor and support the overall progress and development of pupils.
- To facilitate and encourage a learning experience which provides pupils with the opportunity to achieve their individual potential.
- To contribute to raising standards of pupil attainment.

Teaching

- To undertake a designated programme of teaching across EYFS, Key Stage 1 and 2, as designated.
- Teach consistently high quality lessons.
- Plan and deliver schemes of work and lessons that meet the requirements of the primary curriculum.
- To support with the running of extra-curricular activities within the school.
- Be a role model for pupils, inspiring them to be actively interested in Music.
- To complete the relevant documentation to assist in the assessment of pupils.
- Set expectations for pupils in relation to standards of achievement and the quality of learning & teaching.
- Prioritise and manage time effectively, ensuring continued professional development in line with the role
- To follow the school's policies and procedures.
- To ensure the effective deployment of classroom support.
- To maintain discipline in accordance with the school procedures and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
- Promote aspects of Personal Development related to Music.
- Updating professional knowledge and expertise as appropriate to keep up to date with developments in teaching practice and methodology, in general, and in the curriculum area of Music.

Assessment, Feedback and Tracking

- To lead, monitor and evaluate the assessment and feedback to pupils in line with whole school policy.
- To follow school monitoring and tracking systems relating to pupils' attainment, progress and achievement.
- Mark and give written/verbal and diagnostic feedback as required.

Staff Development

- To continue professional development in the relevant areas including subject knowledge and teaching methods.
- To engage actively in the Performance Management process.
- Participate in whole school CPD programmes.
- To take part in the staff development programme by participating in arrangements for further training and professional development.

Safeguarding

- Be keenly aware of the responsibility for safeguarding children and to help in the application of the Safeguarding and Safe Practices policy within the school.
- Comply with the schools Safeguarding Policy in order to ensure the welfare of children and young persons.

Communications, Marketing and Liaison

- To communicate effectively with the parents of pupils as appropriate.
- Where appropriate, to communicate and cooperate with persons or bodies outside the school.
- To follow agreed policies for communications in the school.
- To take part in marketing and liaison activities such as open evenings, parents evenings, liaison events with partner schools etc.
- Contribute to the website.

Personal Responsibilities

- To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and pupils to follow this example.
- To actively promote school policies and procedures.
- To be responsible for own continued professional development.
- To comply with the school's health & safety policy and undertake risk assessments as appropriate.
- To be courteous to colleagues, visitors and telephone callers and provide a welcoming environment.
- To undertake duties before the school day, at break, at the end of lunch period and after the school day on a rota basis.
- To attend meetings scheduled in the school calendar punctually.
- To set cover work during any leave of absence.
- To adhere to the school's safeguarding policy.

Person Specification

Qualifications & Education	E/D
Qualified Teacher Status	E
Evidence of recent relevant training	E
Evidence of continued professional development	E

Experience, Knowledge and Skills	E/D
Teaching a wide ability range, high achievers and children with learning difficulties	E
Teaching across the primary phase	D
Planning for school improvement and managing a curriculum budget	D
Preparation and administration of statutory National Curriculum tests	D
Building community links	D
Successful leadership of a curriculum subject or area of learning	D
Highly effective lesson planning, assessing, record keeping and reporting	E
Create an attractive, highly stimulating learning environment, taking into account the needs of all children	E
Uses pupil targets and success criteria to promote pupil progress	E
Knowledge of statutory National Curriculum requirements for the EYFS, Key Stage 1 and 2	E
Knowledge of the statutory requirements of legislation concerning Equal Opportunities, Health and Safety, Inclusion and Child Protection	E
Able to organise and manage time effectively	E
The ability to work as a cohesive team member offering support to colleagues and leading by example	E
High professional skills: reflective, enthusiastic, respectful, confidential, eagerness to learn	E
The ability to establish and maintain good relationships with pupils, staff, parents and governors	E
The ability to use IT effectively to promote good teaching and learning	E
Secure strategies that make learning exciting for children within a nurturing atmosphere	E
Clear written and spoken English to communicate effectively with a range of audiences	E

Personal Attributes	E/D
Resilient, flexible and open to change	E
An ability to stay calm under pressure	E
An ability to think strategically and creatively	E
An ability to solve problems within the framework of the policies in the academy	E
Excellent communication skills (written, oral and presentation)	E
A commitment to safeguarding and promoting the wellbeing of children	E
Ability to contribute and work as part of a team	E
Professional, honest and loyal	E
A commitment to improving the learning, wellbeing and safety of pupils	E
A commitment to equality and inclusion	E
An ability to build and maintain purposeful relationships	E
Open to training to improve professional practice	E

Special Requirements	E/D
Be able and willing to work outside normal hours, if required, in order to meet the demands of the role	E
Suitability to work with children	E

KEY

E/D Essential or Desirable