

## Job Description Temple Sutton Primary School



<b>Job Title:</b>	<b>Music Tutor</b>
<b>Pay scale:</b>	UQT
<b>Location:</b>	Temple Sutton Primary School
<b>Responsible to:</b>	Curriculum Leader & SLT
<b>Purpose:</b>	<ul style="list-style-type: none"> <li>■ To plan and deliver the music curriculum at Temple Sutton, including instructing pupils in practical methods and theory of general music, singing and playing musical instruments.</li> <li>■ To lead the school choir and other music related activities.</li> <li>■ To provide specialist tuition to individuals, groups and whole classes as a subject expert.</li> <li>■ To safeguard and promote the welfare of all pupils and young people, and follow school policies and the staff code of conduct.</li> </ul>
<b>Job context:</b>	This role involves working as part of the teaching and learning team at Temple Sutton, focusing specifically on the development of music.
<b>Key areas of responsibility</b>	
<b>Teaching &amp; learning</b>	<ul style="list-style-type: none"> <li>■ Plan and teach well-structured, high-quality lessons to assigned classes, groups and individuals following the school's plans, curriculum and schemes of work.</li> <li>■ Review the curriculum for music regularly, to ensure that it remains up-to-date and suitable for the needs of all pupils.</li> <li>■ Plan lessons with clear learning objectives, considering how they will be taught.</li> <li>■ Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment.</li> <li>■ Adapt teaching to respond to the strengths and needs of pupils.</li> <li>■ Set high expectations for learning and behaviour which inspire, motivate and challenge pupils to achieve their best.</li> <li>■ Demonstrate good subject and curriculum knowledge.</li> </ul>
<b>Strategic</b>	<ul style="list-style-type: none"> <li>■ Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values.</li> <li>■ Lead the development of the music curriculum across the school.</li> <li>■ Make a positive contribution to the wider life and ethos of the school.</li> </ul>

<b>Continuous Professional Development (CPD)</b>	<ul style="list-style-type: none"> <li>■ Take part in the school's appraisal procedures.</li> <li>■ Take part in further training and development in order to improve your own teaching.</li> <li>■ Where appropriate, support the professional development of others, including trainees and volunteers.</li> </ul>
<b>Communication &amp; collaboration</b>	<ul style="list-style-type: none"> <li>■ Communicate effectively with pupils, parents/carers and staff.</li> <li>■ Collaborate and work with colleagues and other relevant professionals.</li> <li>■ Develop effective professional relationships with colleagues.</li> </ul>
<b>General responsibilities</b>	<p>All employees are expected to:</p> <ul style="list-style-type: none"> <li>■ undertake any training commensurate with the post;</li> <li>■ show a responsible attitude to health and safety issues and have due regard for their personal safety and that of others; and</li> <li>■ support, uphold and contribute to the development of the school's equal rights policies and practices in respect of both employment issues and the delivery of services to the community.</li> </ul> <p>The Learning in Harmony Trust reserves the right to vary or amend the duties and responsibilities of the post holder at any time according to the needs of the Trust's business.</p> <p>This job description does not form part of the contract of employment.</p>

<b>Post Holder Signature:</b>	_____
<b>Date:</b>	_____

## Person Specification

Attributes	Essential	Desirable	Evidence
<b>Qualifications</b>		Music qualification	Application/ interview
<b>Professional Experience and Knowledge</b>	Experience tutoring children	Experience teaching groups of children.	Application/ interview
<b>Personal aptitude, qualities and skills</b>	Ability to read music Ability to play instruments	Ability to play the piano Ability to play the guitar	Application/ interview

