



On a journey together where learning has no limits.
 'They will soar on wings like eagles.' Isaiah 40:31
Ixworth CE Primary School

Nursery Assistant Person Specification

		Essential	Desirable	Evidence
Education and Training				
Criteria				
Level 3 qualification in Early Years and Childcare (or equivalent)		✓		Application form Certificates Interview
GCSE Maths and English Grade 4/C or above (or equivalent)		✓		
Paediatric First Aid (or willingness to undertake training)			✓	
Up-to-date Safeguarding training			✓	
Food Hygiene training			✓	
Evidence of relevant Continuous Professional Development (CPD)		✓		
Experience				
Experience of working with nursery-aged children		✓		Application form Interview References
Experience of working within a nursery setting		✓		
Ability to work as part of a team and on own initiative		✓		
Experience of contributing to planning, monitoring and evaluating children’s learning and development			✓	
Experience of working in an out-of-school club			✓	
Experience of working in partnership with parents/carers			✓	
Experience of multi-agency working			✓	
Knowledge & Understanding				
Knowledge of the Early Years Foundation Stage (EYFS) Framework		✓		Interview Application form
Understanding of inclusive practice and equal opportunities		✓		
Knowledge of child development and how children learn		✓		
Knowledge of supporting children’s behaviour positively		✓		
Knowledge or willingness to learn the SEN Code of Practice			✓	
Understanding of how to promote children’s wellbeing		✓		
Knowledge of planning and providing high-quality childcare and education			✓	
Knowledge of assessment and observation of children’s learning			✓	



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Skills and Abilities

Good behaviour management strategies	✓		Interview References
Excellent communication skills	✓		
Ability to maintain a stimulating, safe and organised learning environment	✓		
Good organisational and time management skills	✓		
Ability to assess children's progress and adapt learning to meet needs		✓	
Ability to use IT systems for teaching and communication		✓	
Experience of using Tapestry (or similar online learning journal system)		✓	

Personal Attributes

Commitment to safeguarding and promoting the welfare of children	✓		Interview Application form Interview activity
Commitment to the ethos and values of the school	✓		
Positive, resilient and calm under pressure	✓		
Flexible, energetic and enthusiastic	✓		
Team player with ability to use initiative	✓		
Reflective practitioner committed to professional development	✓		