



PERSON SPECIFICATION – Nursery Assistant

Person Specification	Essential	Desirable	Recruiting Method
Education and Training	<p>Good levels of literacy and numeracy</p> <p>5 GCSEs [A* - C] or equivalent, including English and Maths</p> <p>Qualified to NVQ Level 2 or above [or equivalent]</p>	<p>First Aid</p>	<p>Application</p> <p>Certificates</p>
Skills and Experience	<p>Proven experience of working as a Key Worker within a nursery / EYFS environment</p>	<p>Relevant experience of working in a team</p> <p>Previous experience of working with children</p>	<p>Application</p> <p>Interview</p> <p>Assessment</p>
Specialist Knowledge and Skills	<p>Thorough knowledge and understanding of EYFS</p> <p>Good organisational skills</p> <p>Good listening & communication skills</p> <p>Good interpersonal skills and ability to work successfully as part of a team</p> <p>Basic ICT skills</p>	<p>Knowledge of relevant barriers to learning and issues relevant to education and child development</p> <p>Willingness to update knowledge and attend regular training as the need arises</p>	<p>Application</p> <p>Interview</p> <p>Assessment</p>
Behaviours and Values	<p>Patient, kind, calm and empathetic</p> <p>Able to prioritise between different demands and to work to deadlines</p> <p>Ability to liaise and communicate effectively and appropriately with parents and specialists</p> <p>Demonstrate a commitment to:</p> <ul style="list-style-type: none"> • Co-operative Values • Promoting the school and trust’s vision and ethos • Ongoing relevant professional self-development • Safeguarding and child protection 	<p>Ability to show initiative</p> <p>Ability to identify own professional development needs and be willing to act upon them</p> <p>Confident user of ICT</p>	<p>Application</p> <p>Interview</p> <p>Assessment</p>

The Trust is committed to safeguarding, promoting the welfare of children and to ensuring a culture of valuing diversity and ensuring equality of opportunities.